

Publicly Available Information – Statutory Information

Section	Document/information	How it can be accessed
BUILDING ACT 1993		
s.11(2)	Notice of the fact that a regulation under this Part has ceased to have effect in the municipal district or part of it	Will be published in a newspaper circulating in the municipal district
s.31	Register of all building permits under this division	Available for inspection at the Madden Avenue Council Office, by any person during normal office hours
s.74	Register of all occupancy permits and temporary approvals/amendments given to it under this Division	Available for inspection at the Madden Avenue Council Office, by any person during normal office hours
s.126	Register of all emergency orders, building notices or building orders given to Council under this Part	Available for inspection at the Madden Avenue Council Office, by any person during normal office hours
s.192A(8)	Copy of the most recent map given to Council under subsection 192A(7)	Available for inspection at the Madden Avenue Council Office, by any person during normal office hours free of charge
s.216D	Register of swimming pools and spas located in the municipal district	Certain persons may inspect in accordance with subsection s.216D(7)
s.230	Register of exercise of powers of entry	Made available for inspection by the Authority on request
BUILDING REGULATIONS 2018		
r.50	Copy of any documents submitted with an application for a building permit	On request of an owner/mortgagee of the building/land or person authorised in writing by such person
rr.51 & 52	Certain information on request	On request and payment of a fee
r.149(4)	Copy of each designated special area map applicable	Available for inspection at the Madden Avenue Council Office, by any person during normal office hours free of charge
CATCHMENT AND LAND PROTECTION ACT 1994		
s.221(1)	Approved roadside weed and pest animal management plan	Available for inspection at the Madden Avenue Council office during normal office hours, and published on Council's website as soon as practicable after the plan is approved

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s.22M(1)	Consolidated version of approved roadside weed and pest animal management plan	Available for inspection at the Madden Avenue Council office during normal office hours, and published on Council's website as soon as practicable after the plan is approved
COUNTRY FIRE AUTHORITY ACT 1958		
s.50F(4)	Municipal Council Neighborhood Safer Places Plan	Available for inspection at the Madden Avenue Council Office, by any person during normal office hours and published on Council's website
DEVELOPMENT VICTORIA ACT 2003		
s.56E(3)	Register of Certificates	Made available for inspection by Development Australia or any other interested person
DOMESTIC ANIMALS ACT 1994		
s.10A(3)(a)	Resolution made by Council under s.10A	Published in the Government Gazette and a newspaper circulating in the municipal district
s.10C(5)	Resolution made by Council under s.10C	Published in the Government Gazette and a newspaper circulating in the municipal district
s.10D(6)	Resolution made by Council under s.10D	Published in the Government Gazette and a newspaper circulating in the municipal district
s.18	Register of all registered dogs and cats	Available for inspection at the Madden Avenue Council Office, by any person during normal office hours
s.25(3)	Orders made by Council under s.25(3)	Published in the Government Gazette and a newspaper circulating in the municipal district
s.26(3)	Orders made by Council under s.26(3)	Published in the Government Gazette and a newspaper circulating in the municipal district
s.68A	Publish an evaluation of its implementation of the domestic animal management plan	Annual Report
FILMING APPROVAL ACT 2014		
Sch 1 Principle 7	Film permits issued and any other relevant information	Available on Council's website

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FOOD ACT 1984		
s.19U(4)	The method of determining the reasonable costs of an audit payable under subsection 19U(2) and the criteria fixed under subsection 19U(3)	Available for inspection at the Madden Avenue Council Office, by any person during normal office hours
s.19UA(5)	The method of determining a fee under subsection 19UA(3)(a) and the considerations that apply under subsection 19UA(4)	Available for inspection at the Madden Avenue Council Office, by any person during normal office hours
s.43	Records of registrations, renewals and transfers in relation to a particular food premises, including details of any relevant orders	Available free of charge on request
FREEDOM OF INFORMATION ACT 1982		
Part II	Information concerning functions etc and documents available for inspection and purchase	In the Annual Report or on Council's website
GENDER EQUALITY ACT 2020		
s.12(3)(a)	Gender Equality Action Plan	Available on Council's website (in force from 31 March 2021)
s.13(3)	A report or other document taken to be a Gender Equality Action Plan	Available on Council's website (in force from 31 March 2021)
s.15(2)(b)	Amended Gender Equality Action Plan	Available on Council's website (in force from 31 March 2021)
s.20	Progress Report	Available on Council's website (in force from 31 March 2021)
INFRINGEMENTS ACT 2006		
s.9	Enforcement Agency Guidelines and Policies	Can be published at Council's discretion
LAND ACQUISITION AND COMPENSATION ACT 1986		
ss.19 & 23	Notice declaring interest in land to be acquired	Published in the Government Gazette and a newspaper circulating in the municipal district
LOCAL GOVERNMENT ACT 2020		
s.11(8)	Public register of delegations	Unspecified
s.18(1)(d)	Mayor must report on implementation of the Council Plan	Must report to the municipal community at least once a year
s.40(2)	Details of reimbursements	Must be provided to the Audit and Risk Committee

Section	Document/information	How it can be accessed
s.41(1)	Expenses policy in relation to reimbursement of out of pocket expenses	Unspecified
s.45	CEO Employment and Remuneration Policy	Unspecified
s.47(7)	Register of CEO's delegations	Unspecified
s.48	Recruitment policy for members of Council staff	Unspecified
s.49	Code of Conduct for members of Council staff	Unspecified
s.57	Public transparency policy	Unspecified
s.60	Governance Rules	Unspecified
s.63	Delegated Committee	Unspecified
s.64	Joint Delegated Committee	Unspecified
s.65	Community Asset Committee	Unspecified
s.66(5)	Must record in the minutes of closed meetings certain information	Minutes made available for public inspection
s.73	Proposing a local law	Made available for inspection at Council's office and website [Publish notice of proposed local law until made or altered]
s.74(4)	Making a local law	Copy made available for inspection at Council's office and website
s.74(5)	Notice of local law made	Published in the Government Gazette, website and in any other manner prescribed by the regulations
s.75	Local law as made	Copy of local law as long as local law is in force made available for inspection at Council's office and website
s.76(3)	Notice of amendment of any document, code, standard, rule, specification or method which contains any matter incorporated in a local law	Published on Council's website
s.76(4)	Copy of any document, code, standard, rule, specification or method which contains any matter incorporated in a local law	Made available for inspection at Council's office and website
s.90	Council Plan	Unspecified (in force from 24 October 2020)
s.91	Financial Plan	Unspecified (in force from 24 October 2020)

Section	Document/information	How it can be accessed
s.92	Asset Plan	Unspecified (in force from 24 October 2020)
ss.94 & 95 & 96 & 97?	Budget	Unspecified (in force from 24 October 2020)
s.98 & 99 & 100	Annual Report	Unspecified (in force from 24 October 2020)
s.107	Complaints Policy	Unspecified (in force from 24 October 2020)
ss.108 & 109	Procurement	Unspecified (in force from 24 October 2020)
s.114	Selling or exchanging land	Publish notice 4 weeks prior to leasing on website and in any other manner prescribed by the regulations
s.115	Lease of land	Unspecified [If lease not included in budget, must engage community engagement process in accordance with community engagement policy]
s.130(2)	Disclosure of conflicts of interests at meetings	Unspecified [In accordance with Governance Rules]
s.135(3)	Summary of personal interest returns	Made available for inspection at Council's office and website
s.138	Councillor Gift Policy	Unspecified (in force from 24 October 2020) Must be adopted within 6 months of commencement of this section
s.139	Councillor Code of Conduct	Unspecified (in force from 24 October 2020) Must be reviewed and adopted within 4 months after a general election
s.307	Summary of each election campaign donation return	Summary made available on Council's website
s.308	Copy of election campaign donation return	Summary made available on Council's website until the close of the roll for the next election Copy made available for inspection at Council's office for 4 years.
LOCAL GOVERNMENT ACT 1989		
s.76C(6)	Copy of current Councillor Code of Conduct	Available for public inspection at Council office and website
s.94(6)	Resolution to reappoint a CEO	Available for public inspection within 14 days after passing of the resolution

Section	Document/information	How it can be accessed
s.119(2A)	Copy of proposed local law	Available for public inspection at the Council office during ordinary business hours
s.120	Copy of every local law	Available for public inspection at the Council office during office hours and can be purchased on demand
s.120(3)	Copy of every document incorporated by a local law	Available for public inspection at the Council office during office hours
s.125(3A)	Proposed Council Plan	Available on our website and for public inspection at the Council office and any other place required by the regulations
s.125(11)	Current Council Plan	Available on our website for public inspection at the Council office and any other place required by the regulations
s.126(4)	Strategic Resource Plan	Available for public inspection at the Council office and any other place required by the regulations
s.129(3)(b)	Proposed budget or revised budget	Available for public inspection for at least 28 days at the Council office and any other place required by the regulations
s.130(9)	Budget or revised budget	Available for public inspection at the Council staff and any other place required by the regulations
s.133(3)	Annual report	Available on our website and for public inspection at the Council staff and any other place required by the regulations
s.157(2)	Notice of change to valuation system	Publish public notice – can be via website as per definition
s.161(3)	Differential rates	Made available for inspection at Council's office and website
s.163(1B)	Special rate and special charge – public notice	Available for public inspection at the Council office for at least 28 days after the publication of the notice
s.186A	Procurement policy	Available for public inspection at the Council office and website In force until 1 July 2021
s.208F	Any quality or cost standards adopted	Public inspection Section to be repealed on 1 July 2021
s.223(1)(a)	Right to make a submission	Publish public notice – can be via website as per definition
s.224	Register of Authorised Officers	Unspecified
Sch 10 Cl 2(3)	Deviation of roads – publish notice	Government Gazette
Sch 10 Cl 8(3)	Narrow or widen roads – publish notice	Government Gazette

Section	Document/information	How it can be accessed
LOCAL GOVERNMENT (ELECTORAL) REGULATIONS 2020		
r.35	Register of attendance of Local Government Candidate Training	On request from the Chief Municipal Inspector or the Victorian Electoral Commission
PLANNING AND ENVIRONMENT ACT 1987		
s.4H	Copy of approved amendment	Made available for inspection free of charge at Council's office during office hours for two months after the amendment comes into operation and after that period on payment of the prescribed fee
s.4I	Copy of the Victoria Planning Provisions incorporating all amendments to them and of all documents lodged with those amendments	Made available for inspection free of charge at Council's office during office hours
s.18	Amendment, the explanatory report, any document applied, adopted or incorporated in the amendment and any accompanying agreement	Made available for inspection free of charge at Council's offices during office hours until the amendment is approved or lapses
s.21	Copy of every submission	Made available for inspection free of charge at Council's office during office hours until the end of two months after the amendment comes into operation or lapses
s.26	Panel hearing reports	Made available for inspection free of charge at Council's office during office hours until the end of two months after the amendment comes into operation or lapses
s.41	Copy of approved amendment lodged under s 40 and any documents lodged with it	Made available for inspection free of charge at Council's office during office hours for two months after the amendment comes into operation and after that period on payment of the prescribed fee
s.42	Copy of the planning scheme incorporating all amendments to it and of all documents lodged with those amendments	Made available for inspection free of charge at Council's office during office hours
s.49	Register of all applications for planning permits and decisions/determinations relating to permits	Made available for inspection free of charge at Council's office during office hours
s.51	Copy of every application and the prescribed information supplied in respect of it	Made available for inspection free of charge at Council's office during office hours until: (a) the end of the latest period during which an application for review may be made under ss 77, 79, 80 or 82 in relation to the application or the permit; or (b) if an application for review is made to VCAT within that period, the application is determined by VCAT or withdrawn
s.57(5)	Copy of objection to planning permit	Made available for inspection free of charge at Council's office during office hours until the end of the period during which an application may be made for review of a decision on the application

Section	Document/information	How it can be accessed
s.70	Copy of every permit issued	Made available for inspection free of charge at Council's office during office hours
s.97G(6)	Copy of every permit issued under s 97F	Available for inspection at the Council's office during office hours free of charge and/or via website (s 205)
PUBLIC HEALTH AND WELLBEING ACT 2008		
s.26(7)	Municipal Public Health and Wellbeing Plan [unless s 27 applies]	Made available for inspection at the places at which the current Council Plan is available
ROAD MANAGEMENT ACT 2004		
s.19	Register of public roads	Available for inspection by any person during normal office hours
s.86	Register of exercise of powers of entry	Unspecified
s.22(4)	Copy or summary of Ministerial direction	Annual report
Sch 2 Cl 5(1)	Notice of the making, amending or revoking of a declaration made under s 42	Government Gazette
SEX WORK ACT 1994		
s.81(1)(a)	Notice of the making of the declaration made under s 80	Newspaper generally circulating in the area in which the premises is situated
RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020		
r.17	Register of caravan parks	Unspecified
SUBDIVISION (PROCEDURES) REGULATIONS 2011		
r.33	Register of all applications [Kept in conjunction with the register of permit applications required to be kept under s 49(1) of the Planning and Environment Act 1987]	Available for inspection by any person during normal office hours
WATER ACT 1989		

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s.32H	Copy of approved management plan	Available for public inspection at the Council office during office hours free of charge