

Submit directory page

What do you want to tell people about it? RECURRED B / Li = = * · · · · · · · · · · · · · · · · ·	What's your organisation called?	REQUIRED		
B X	Enter Organisation/Club/Service	Name		search function and is what will appear in the sea
Enter a detailed description of your organisation/club/service. The directory search engine uses key words from this section so please be sure to include information about the key activities and services offered. When thinking about this section, be sure to include key words relevant to your organisation/club/service that you would like people to be able to search. eg if you want your listing to display in a word search for "day care" be sure to include this word in the description along with relevant related words such as "education", "early", "child" etc Add an image Upload your organisation/club/service logo or branding. This image will be displayed in the listin What categories does it fall under? REQUIRED Select • Organisation/club/service logo or branding. This image will be displayed in the listin Select • Organisation/club/service logo or branding. This image will be displayed in the listin Select • Organisation/club/service logo or branding. This image will be displayed in the listin Select • Organisation/club/service. Please note that these categories which best describe organisation/club/service. Please note that these categories will be used by the community to locat specific service or group. Cultural • • Plasbilities and Special Needs • •	What do you want to tell people :	about it? REQUIRED		
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-	Show address on website?	By ticking this box and filling out the location of below, the location provided will be displayed
	Yes	listing. It is strongly recommended to provide
		physical address where possible. If you do not provide a physical address please leave this se
	What's the name of the venue?	blank. Do not use a postal address for this field
	Use this to identify a shared building or complex	
	What's the address?	
	Which city, suburb or town is it in?	
	`	
	What's the postal code?	
3	Contact information	
	Who's the contact person?	
	Best contact person for general enquiries	
	What's their email address?	It is strongly recommended that you provide
	Generic email for incoming general enquiries	organisation/club/service contact informati email etc) where possible. This will ensure l remain current if individual club members l
	What's their phone number?	members or organisational positions change
	Generic phone number for incoming general enquiries	To insert a link to the organisation/club/ser website, open up the website in a web brow
	Is there a website for this organisation? (must start with https:// or http://)	copy the URL link. Paste the URL link into th form field.
	Link to organisation/club/service website	
	Show postal address on website?	
	☑ Yes	
	What's the postal address?	
	Enter the postal address. If the postal address is the same as the physical	
	location, please re-enter the address information in this field.	
	Add your social media links	Please provide links to any social media acc
	Link Remove	(Facebook, Instagram etc) of the organisation/service/club where applicable.
	Link	links to these accounts is a great way to gen interest and direct traffic to these platforms
		the link, open up the social media account in browser and copy the URL link. Paste the Uf the appropriate form field.
	Add	the appropriate form held.
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is pa	ge will be submitted for review before it's published.	