



# Application for an Amendment Under Secondary Consent

Office use only

Use this form to make minor amendments to your endorsed plans or to gain written consent from the Responsible Authority for a variation of requirement(s) within a condition of the Planning Permit.

Council cannot consider a change under Secondary Consent that may alter the proposal or any conditions contained within the Planning Permit, or any proposed amendment(s) that may cause detriment to any party and may be required to be advertised.

Council can decide to modify a permit via Secondary Consent should the amended use and/or development not consist of a transformation of the use and/or development originally approved, and the amendments are inconsequential having regard to the purpose of the planning controls which lead to the need for the primary permission.

An application cannot be accepted without a complete application form, a copy of the amended plans (if required) to clearly identify the changes to the site or the previous endorsed plans and the assessment fee of **\$125.00**.

An explanation of the changes and why they are needed should also be provided.

The Responsible Authority has the right to choose not to approve your proposed amendment under Secondary Consent.

Please print clearly in **black** or **blue** pen.

**Fee: \$125.00**  
**Acc No. TPSC**

Receipt Date:

Receipt No:

Cashier:

## Need help with the application?

Contact council on (03) 5018 8100 to discuss the requirements of this application. Insufficient or unclear information may delay your application.

Has there been a pre-application meeting with a council officer:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If yes, with whom? <span style="float: right;">Date:</span>	

## The Land

Address of the land

Street No:	Street Name:	Suburb:
Lot/CA No:	PS/Section No:	Parish:

## The Planning Permit

Why is the extension required?

Attach an additional page if there is insufficient room.

Planning Permit Number:
What does the Permit allow?
Condition No.(s):

*The condition would normally state; "The development as shown on the endorsed plans must not be altered or modified without the prior written consent of the Responsible Authority"*

# The Amendment Proposal

<p>What is the amendment being applied for?</p> <p>Detail any changes sought to the plans or any other documents endorsed under the permit</p> <p>Attach a supplementary page if more room is required.</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>Why is the amendment required?</p> <p>State the reason for the change?</p> <p>Attach a supplementary page if more room is required.</p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>

## Applicant details

Provide details of the applicant.

The person you want council to communicate with about the application.

Name:
Organisation:
Postal Address:
Contact phone:
Mobile phone:
Email:

## Declaration

This form must be signed

**! Remember** it is against the law to provide false or misleading information, which could result in a heavy fine.

I declare that all the information in this application is true and correct and the owner (if not myself) has provided written consent to lodge the application.

Name:										
Signature:										
Date: <table border="1"><tr><td>D</td><td>D</td><td>/</td><td>M</td><td>M</td><td>/</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D	/	M	M	/	Y	Y	Y	Y
D	D	/	M	M	/	Y	Y	Y	Y	

## Lodgement

Lodge the completed and signed form and all documents with:

E-mail: [planning.services@mildura.vic.gov.au](mailto:planning.services@mildura.vic.gov.au)

Mildura Rural City Council  
PO Box 105  
MILDURA VIC 3502

In Person: The Planning Department is located at the Madden Avenue Office, 108 – 116  
Madden Avenue, Mildura.

For help or more information Telephone: (03) 5018 8100  
Or visit [www.mildura.vic.gov.au/planning](http://www.mildura.vic.gov.au/planning)