

Road Opening Permit

Changes to the process of applying for Road Opening Permits.
The changes are expected to benefit both customers and Council in planning and organising works in an effective way.

Important Information and Conditions

1. Please note the following changes, effective from **1 August 2019**:

a) An application including the public liability insurance and plans showing detailed works, must be submitted at least **five business days** prior to the proposed commencement of works on the site. Work shall **NOT** commence until a permit is issued.

b) An on-site inspection must be carried out by Council's Authorised Officer. A request must be received at least **24 hours** prior to the required inspection. Works shall **NOT** proceed until approval is granted.

c) The permit holder shall notify Council within **two business days** of completing works.

d) Application forms can be obtained at Council's service centres or Council's website.

e) A public liability policy insuring for a sum of no less than \$10 million and a plan showing the details of work with dimensions marked in a form approved by the Council, shall be submitted with the application form.

f) Applications can be submitted in person at any of Council Service Centres or at helpdesk_assetservices@mildura.vic.gov.au
Applications will not be processed on the same day.

g) Completed applications must be submitted five business days prior to the proposed commencement of works. Council will respond to the application within three business days with the relevant fees.

2. All works shall be carried out in accordance with Council's Standard Drawings. Upon request, a copy of the standard drawings could be obtained at the Council.

3. Council may require the applicant to submit a Traffic Management Plan drawn by a professional traffic consultant, for the Engineering Unit's review and erect all necessary signs according to the relevant Australian Standards (AS 1742.3 2009 Traffic control devices for works on roads).

4. It is the responsibility of the permit holder to ensure that locations of all services are known and the appropriate precautions required by the relevant authorities are obeyed. Information on other services can be supplied by *Dial Before You Dig* (Tel. 1100).

5. Permit or inspection enquiries should be directed to Council's Infrastructure Development Team on 5018 8433 or 5018 8100.

6. All conditions on the permit must be adhered to.

T 03 5018 8100

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Madden Avenue Service Centre 108 Madden Avenue, Mildura

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Mildura Rural City Council