



Mildura Rural City Council

AGENDA

Ordinary Meeting of Council

5:30pm Wednesday 21 September 2022

VENUE:

**Committee & Council Room
76 Deakin Ave, Mildura**

NEXT ORDINARY MEETING OF COUNCIL

5:30pm Thursday 27 October 2022

Copies of Mildura Rural City Council's Agendas & Minutes
can be obtained online at www.mildura.vic.gov.au

Prayer

Almighty God,

We who are gathered together in Council,
pledge ourselves to work in harmony for
the welfare and development of our Rural City.

Guide us, we pray, in our deliberations,
help us to be fair in our judgement and
wise in our actions,
so that prosperity and happiness
shall be the lot of our people.

Amen.

Acknowledgement of Country

“I would like to acknowledge the Traditional Owners and
Custodians of the land, which now comprises the Mildura
Rural City municipality. We pay our respects to Elders
past and present and celebrate and respect their
continuing cultures and acknowledge the memories of
their ancestors”.

Note to Councillors

Declaration of Interest

Councillors should note that in accordance with section 130 of the *Local Government Act 2020*, there is an obligation to declare a conflict of interest in a matter before Council.

A conflict of interest can be *general* or *material* in nature.

A Councillor has a *general conflict of interest* if an impartial, fair-minded person would consider that the Councillor's private interests could result in that Councillor acting in a manner that is contrary to their public duty.

- Private interests means any direct or indirect interest of a Councillor that does not derive from their public duty and does not include an interest that is only a matter of personal opinion or belief.
- Public duty means the responsibilities and obligations that a Councillor has to members of the public in their role as an elected representative.

A Councillor has a *material conflict of interest* if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter.

The benefit may arise or the loss incurred –

- (a) directly or indirectly; or
- (b) in a pecuniary or non-pecuniary form.

An *Affected Person* includes:

- (a) the relevant person;
- (b) a family member of the relevant person;
- (c) a body corporate of which the relevant person or their spouse or domestic partner is a Director or a member of the governing body;
- (d) an employer of the relevant person, unless the employer is a public body;
- (e) a business partner of the relevant person;
- (f) a person for whom the relevant person is a consultant, contractor or agent;
- (g) a beneficiary under a trust or an object of a discretionary trust of which the relevant person is a trustee;
- (h) a person from whom the relevant person has received a disclosable gift.

Disclosure of Conflict of Interest

A Councillor must make full disclosure of a conflict of interest by advising the type and nature of the interest immediately before the matter is considered at the meeting. Following the disclosure and prior to the matter being considered or any vote taken, the Councillor with the conflict of interest must leave the room and notify the Chairperson that he or she is doing so.

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ALLAN BAWDEN

ACTING CHIEF EXECUTIVE OFFICER

1 PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

2 OPENING AND WELCOME

3 PRESENT

4 APOLOGIES AND ABSENCES

5 CONFIRMATION OF MINUTES

Ordinary Meeting of Council held on 25 August 2022

That Council confirm the minutes of the Ordinary Meeting of Council of 25 August 2022 as a correct record

Confidential Meeting of Council held on 25 August 2022

That Council confirm the minutes of the Confidential Meeting of Council of 25 August 2022 as a correct record

6 CONFIRMATION OF COUNCIL AUSPICED MEETINGS

In accordance with Part 23 of Council's Governance Rules, records of Council Auspiced Meetings must be reported to the next Ordinary Meeting of Council and confirmed in the minutes.

A Council Auspiced Meeting is defined in the Governance Rules as a meeting at which matters are considered that are intended or likely to be the subject of a Council decision or the exercise of a delegated authority and which is either of the following:

- A meeting of an advisory committee where at least one Councillor is present; or
- A planned or scheduled meeting that includes at least half the Councillors and at least one Council officer.

The record is therefore presented for Council's noting.

Recommendation

That Council note the following records of Council Auspiced Meetings:

- **LGBTQIA+ Communities; Commissioner Todd Fernando to meet with Councillors and ELT – 15 August 2022**
- **Mildura Arts and Culture Advisory Committee Strategic Workshop (Terms of Reference consultation) – 8 September 2022**
- **Council Forum – 8 September 2022**

RECORD OF COUNCIL AUSPICED MEETINGS

Meeting Details	Councillor Attendees	Other Attendees	Matters Discussed	Conflict of Interest Disclosures
LGBTQIA+ Communities; Commissioner Todd Fernando to meet with Councillors and ELT 15 August 2022	Cr Liam Wood Cr Mark Eckel Cr Helen Healy Cr Jodi Reynolds	Martin Hawson, Chief Executive Officer Mark Jenkins, Acting General Manager Community Connie De Maria, Community Development Coordinator Jarrod Lehman, Community Development Officer	<ol style="list-style-type: none"> Overview of Pride in our Future: Victoria LGBTQIA+ Strategy 2022-32 and the Rainbow Roadmap Asking what is currently working for Mildura City Council What is the vision for Mildura City Council? 	Nil
Mildura Arts and Culture Advisory Committee Strategic Workshop (Terms of Reference consultation) 31 August 2022	Cr Helen Healy	Martin Hawson, Chief Executive Officer Mark Jenkins, Acting General Manager Community Antonette Zema, Acting Manager Community Futures Huw Greenhough, Administration Officer Arts and Culture Development	<ol style="list-style-type: none"> Committee Terms of Reference 	Nil
Council Forum 8 September 2022	Cr Liam Wood Cr Ian Arney Cr Troy Bailey Cr Mark Eckel Cr Glenn Milne Cr Jodi Reynolds	Allan Bawden, Acting Chief Executive Officer Daryl Morgan, Acting General Manager Development Mark Jenkins, Acting General Manager Community Chris Parham, General Manager Corporate Larni Baird, Manager Governance and Performance Angela Umback, Executive Communications Officer	<ol style="list-style-type: none"> Local Jobs Program Powerhouse Precinct Project Update Event Variation Request Victoria Government Advocacy Priorities Section 181 Rate Matter Update on Process for In-Principle Adoption of Annual Financial Statements 2021-2022 Presentation of Draft Performance Statement, And Governance and Management Checklist 2021-2022 Customer Experience Framework Governance Refresher – Part 3 Murray Regional Tourism Board – Memorandum of Understanding Youth Parliament and Youth Council Presentation Australia Day Events Monthly Management Report 	Cr Troy Bailey

7 NOTIFICATION OF ABSENCE

8 MAYORAL REPORT

8.1 MAYORAL REPORT AUGUST 2022

File Number: 02/01/06

1. Summary

The following is an update on the activities and functions attended by the Mayor Liam Wood during the month of August 2022.

2. Recommendation

That Council note the contents of this report.

3. Comments

- Mildura Touch Wall Launch
- Mildura Sporting Precinct - Oval Mound Inspection
- Meeting with Consultant - Chris Kotur
- Audit & Risk Committee Meeting
- Mayor & CEO Catch-ups
- Infrastructure & Asset Portfolio Meeting
- Council Forum
- Rail Freight Alliance Meeting
- Mildura Sporting Precinct - Spectator Viewing Area Inspection
- Various Site Visits following from Coffee with the Mayor Sessions
- 2022 Great Australian Vanilla Slice Triumph
- Youth Hockey Victoria - Mental Health Round
- Mildura BMX Club 2022 Auscycling BMX State Series Round 6
- Media Opportunity - Mildura Sporting Precinct
- Federal Funding Advocacy Meeting
- River1467 Weekly Interviews
- Capacity & Shortfall Program Meeting
- Walpeup & District Development Committee Annual General Meeting
- Matman Live Interviews
- Mayor & CEO Media/Comms Briefings
- Events Discussion
- Guest Speaker - Ranfurly Primary School
- Youth Work Award - Judging Panel Member
- Community Department - Quality Improvement Forum
- Joint Council Planning Meeting (MRCC & Wentworth Shire Council)
- Guest Speaker - Youth Action Team Meeting
- Pre-event meeting with Victorian Chamber of Commerce & Industry (VECCI)
- VECCI - Mildura Policy & Advocacy Roundtable
- 2022 Lower Murray Water Growers' Conference
- Mildura Base Hospital Foundation Ball
- 3rd Australian Willys Nationals
- Coffee with the Mayor Sessions - Red Cliffs

- Meeting with Matthew Bach MP & Paul Matheson Liberal Candidate for Mildura
- Northern Mallee Leaders Ask Me Anything – Pre-event Briefing
- Mayoral Video Opportunity
- Confidential Councillor Briefing
- Meeting with Qantas
- Hands Up Mallee Youth 9-18 Sessions
- Council Meeting Briefing
- Ordinary Council Meeting
- Learn about Pronouns & Gender - Wear It Purple Day
- Informal Planning Discussion
- 2022 SAJSA Country Championships
- Organisational Sustainability Review – Consultant Briefing
- Merbein Community Conversations
- Meeting with Mildura Base Public Hospital
- Municipal Association of Victoria Proposed Rules 2022 Information Session
- Guest Speaker – Mildura Living Magazine Spring Launch

9 COUNCILLOR REPORTS

9.1 COUNCILLOR REPORTS - AUGUST 2022

File Number: 02/01/06

1. Summary

The following is a report on the activities and functions attended by Councillors during the month of August 2022.

2. Recommendation

That Council note the contents of this report.

3. Comments

Cr Ian Arney

- Refer to table

Cr Troy Bailey

- Youth Awards Endurance & Persistence - Judging Panel Member
- Hands Up Mallee Youth 9-18 Sessions
- Refer to table

Cr Stefano de Pieri

- Refer to table

Cr Mark Eckel

- Aero Ovals & Chaffey Park Master Plan Briefing
- Matman Live Radio Interview
- Touch Wall Launch
- Mildura Arts Centre Briefing
- 2022 Great Australian Vanilla Slice Triumph
- Various Events Discussion Meetings
- Constituent Meeting - Wandering Dogs
- Chaffey Trail Executive Meeting
- Community Department - Quality Improvement Forum
- Constituent Meeting - Mental Health Issue
- Greeted the Sahara Indian Tour Group
- Meeting with Indian Tour Groups from Melbourne - Future Events Discussion
- Mallee Sexual Assault Unit Inc. Mallee Domestic Violence Services - Strategic Planning Review
- Portfolio Meeting for Recreation & Events
- Mildura Senior College Debutant Ball
- Meeting with Rugby Union Victoria Squad
- Board Meeting Mallee Sexual Assault Unit Inc. Mallee Domestic Violence Services
- Inspect proposed site of Mallee Sexual Assault Unit Inc. Mallee Domestic Violence Services
- Refer to table

Cr Helen Healy

- River1467 Radio Interview
- MRCC Gender Equity/Family Violence Project Community Leadership Group
- Cemetery Trust Governance & Operational Training Workshop
- Constituent Meeting – Dog Park Issues
- Arts & Culture Legacy Projects - Commonwealth Games
- Reconciliation Action Plan Development Workshop
- The Australian Ballet
- Community Development & Gender Equality Portfolio Meeting
- Meeting with LGBTQIA+ Communities Commissioner Todd Fernando & Daniel Witthaus, CEO of Rural Pride
- Submission of the National Cultural Policy Discussion
- CBD Steering Committee Meeting
- Climate Change Motion Meeting - Knitting Nanna's Sydney
- Buddhist Community Ancestor Day Celebration
- Arts, Culture & Heritage Portfolio Meeting
- CBD Place Activation Working Group
- Victorian Local Government Grants Commission State-wide Information Session
- Mildura Arts Centre Advisory Committee Strategic Planning Workshop
- Refer to table

Cr Glenn Milne

- MMM Interviews
- Meeting with Mildura Regional Development CEO
- Infrastructure & Asset Portfolio Meeting
- Rail Freight Alliance
- Mildura Urban Fire Brigade Annual Dinner
- Wentworth Show
- Refer to table

Cr Jason Modica

- Refer to table

Cr Jodi Reynolds

- Meeting with Mallee Accommodation & Support Program Ltd. CEO
- Refer to table

This table represents attendances by two or more Councillors at the following functions, as advised by Councillor acceptances for such functions:

Function Attended	Arney	Bailey	de Pieri	Eckel	Healy	Milne	Modica	Reynolds
Council Forum		✓	✓	✓	✓	✓	✓	✓
Organisational Sustainability Review – Consultant Briefing	✓	✓		✓	✓			✓
Confidential Councillor Briefing	✓	✓		✓	✓		✓	
Council Meeting	✓	✓	✓	✓	✓	✓	✓	✓
Mildura Living Magazine Spring Launch				✓		✓		
Youth Hockey Victoria - Mental Health Round					✓	✓		
Meeting with Consultant - Chris Kotur					✓	✓		
2022 South Australian Junior Soccer Associations Championships				✓		✓		
3rd Australian Willys Nationals					✓	✓		

Attachments

There are no attachments for this report.

10 RESPONSES TO COUNCILLOR QUESTIONS

Nil

11 QUESTIONS FROM COUNCILLORS

12 NOTICES OF MOTION

12.1 ADOPTION OF AFFIRMATION TO REPLACE OPENING PRAYER

Councillor: Jodi Reynolds
File No: 02/01/06

1. Background

The purpose of this motion is to create an environment in Council and within the community that promotes inclusion.

In reciting a Christian Prayer at the beginning of each meeting we present a barrier for some members of our community to feeling welcome as potential councillors or represented as community members. In working towards a Local Government that truly reflects the community it's important that people from all backgrounds are comfortable with council procedures and can take part freely and equally in all council processes.

Councils are moving away from a traditional prayer to either an affirmation statement developed by Councillors which represents how they intend to work in the best interests of the community or a statement of inclusion and recognition of diversity of beliefs and identities within their respective communities.

A sample of 28 out of the 79 Councils provided the following indications:

100% (28) open with a statement of Acknowledgment to Country

32% (9) include a prayer

32% (9) include a statement of commitment or diversity in their opening (2 of these are in addition to the prayer included in the above measure)


*the below table represents this breakdown

Included in Council Meeting	How many of sample
Acknowledgement to Country	All 28
Prayer	7
Statement of Commitment/Diversity	7
Prayer & Statement of Commitment/Diversity	2

2. Motion

That Council develop and adopt a more inclusive affirmation that recognises the diversity of beliefs within the municipality and that this would replace the current practice of reciting the Opening Prayer.

Yours sincerely



Moved

Cr Jodi Reynolds



Seconded

Cr Jason Modica

Attachments

There are no attachments for this report.

12.2 VAN AND UTE 50TH ANNIVERSARY SHOW

Councillor: Glenn Milne
File No: 02/01/06

1. Background

This event is one that will attract a large number of high spending visitors to Mildura. It must be held in a secure area where vehicles will be safe and remain clean. The event was first held at the same venue 50 years ago and it is appropriate that it be held at the same venue.

2. Motion

That Council make available the Mildura Recreation Reserve and Ovals for the 2025 Van and Ute 50th Anniversary Show for Easter 2025 subject to the organisers complying with the usual facilities hire policies and procedures.

Yours sincerely



Moved
Cr Glenn Milne



Seconded
Cr Ian Arney

Attachments

There are no attachments for this report.

13 PETITIONS, JOINT LETTERS AND DEPUTATIONS

Nil

14 MANAGEMENT REPORTS

14.1 ADOPTION OF USE OF COUNCIL COMMON SEAL POLICY CP011

File Number: 18/02/01
Officer: Chief Executive Officer

1. Summary

The purpose of this report is to present Council's Use of Council Common Seal Policy CP011 and seek Council's resolution to adopt the updated Policy.

2. Recommendation

That Council adopt the updated Use of Council Common Seal Policy CP011 as presented.

3. Background

The Use of Council Common Seal Policy CP011 has recently been reviewed and now requires Council's resolution to adopt the updated Policy.

The Chief Executive Officer (CEO) determines that the Council Common Seal be applied to a document and it be duly signed in accordance with the *Local Government Act 2020* and the Local Law No 1 (Conduct of Council Meetings), Part 12.

The Policy outlines the circumstances under which documents will be electronically signed with the Council Common Seal, this includes:

- Electronic documents do not require the seal to be affixed, however the CEO can deem it appropriate if they so choose. Signatories on electronic documents will otherwise be based on the financial delegations as approved by the CEO.
- Where the document exceeds the CEOs financial delegation it will be signed by the CEO and the Mayor (or Deputy Mayor if the Mayor is absent).

4. Consultation Proposed/Undertaken

Consultation has been undertaken with Council's Strategic Management Team and was presented to the Executive Leadership Team for discussion and acceptance. A copy of the amended policy with tracked changes was provided to Councillors with an explanatory memorandum.

5. Discussion

Council currently applies its Common Seal to a number of appropriate documents and distributes the list of sealed documents to Councillors on a monthly basis.

The CEO provides for the safe keeping of the Common Seal in a secure location under delegation.

Minimal changes have been made during this recent review. Changes have been made as required due to the transition from the *Local Government Act 1989* to the current *Local Government Act 2020* along with some minor administrative amendments.

6. Time Frame

This Policy will come into force once it adopted by Council and will be due for review three years from the date of its adoption.

7. Strategic Plan Links

This report relates to the Council Plan 2021-2025 in the Strategic Direction:

Leadership

Outcome to be achieved:

- Effective governance to deliver results in line with community expectations; and
- A high performing organisation.

8. Asset Management Policy/Plan Alignment

There are no asset management implications associated with this report.

9. Implications**Policy**

This is a renewal of a previous Council Policy.

Legal/Statutory

The Policy complies with both the *Local Government Act 2020* and Council's Local Law 1 (Conduct of Council Meetings).

Financial

Financial costs are contained within the 2022/2023 operational budget.

Environmental

There are no environmental implications associated with this report.

Social

There are no social implications associated with this report.

Economic

There are no economic impacts associated with this report.


10. Risk Assessment

By adopting the recommendation, Council will not be exposed to any significant risk.

11. Conflicts of Interest

No conflicts of interest were declared during the preparation of this report.

Attachments

- 1  Policy under review with tracked changes - Use of Council Common Seal Document CP011



Use of Council Common Seal Policy

Policy – CP011

Prepared	Reviewed	Approved	Date	Council Minute No.
Chief Executive Officer	ELT	Council		
Trim File: 18/02/01		To be reviewed: July 2025 2		
Document Owner: Chief Executive Officer		Review Frequency: Three years		

1. The purpose of the this policy is

To establish the circumstances under which the official Council (~~Common~~) Seal may be affixed to documents and allow for the signing of electronic documents without the Council Common Seal.

2. Policy Statement

- ~~To~~ to ensure the Council Common Seal is only affixed to appropriate documents.
- ~~To~~ to allow for electronic documents to be signed without the need for the Council Common Seal to be affixed.
- ~~To~~ to enable the Council Common Seal to be affixed in accordance with the direction of Council as the need arises rather than waiting for the next Council meeting.
- ~~To~~ to minimise delays in dealing with urgent documentation requiring the Council Common Seal to be affixed. ~~and~~
- ~~To~~ to provide for the safe keeping of the Council Common Seal.

3. Principles

- ~~The~~ the Council Common Seal be affixed to any document deemed appropriate by the Chief Executive Officer (CEO) and duly signed in accordance with ~~Part 12 of Local Law No 1, Local Law No 4~~ (Conduct of Council Meetings), Part 12.
- ~~The~~ the CEO will on a monthly basis compile and distribute to Councillors, a list of the documents sealed in accordance with this policy during the preceding month.
- ~~If~~ for any reason the Councillors refuse to execute a document under this policy then the CEO is to bring the matter to Council's attention at the next Ordinary meeting of Council.
- ~~E~~electronic documents do not require the seal to be affixed, however the CEO can deem it appropriate if they so choose. Signatories on electronic documents will otherwise be based on the financial delegations as approved by the CEO. Where the document exceeds the CEOs financial

delegation it will be signed by the CEO and the Mayor (or Deputy Mayor if the Mayor is absent).

- The Council Common Seal shall be kept in a secure location under the delegation of the CEO.

4. Who is responsible for implementing this policy?

Rights and Responsibilities

- Pursuant to ~~Clause 5(3)(c) of the Local Government Act 2020 (LGA 2020) 49, Part 2, Division 2, Clause 14, (1)(b) 89~~ and in accordance with Local Law No 1 Part 12 ~~the LGA 2020 states,~~ "A Council must have a common seal. The Common Seal must be used in accordance with the local laws of the municipality."

~~Also pursuant to the LGA 2020, Part 2, Division 2, Clause 14 (2), "The common seal of a Council must—~~

- ~~(a) bear the name of the Council and any other word, letter, sign or device the Council determines should be included; and~~
- ~~(b) be kept at the Council office; and~~
- ~~(c) be used in accordance with any applicable local law."~~

~~Also Further to the above, Councils' Local Law No.1 includes Part 12 Common Seal Clause 58 and 59:~~

~~Clause in accordance with the Local Law, Part 12 58(h) - Authorised Use~~

- ~~(g) The Common Seal of Council is affixed at Scheduled 1;~~
- ~~(h) Every document to which the Common Seal is affixed must be signed by two Councillors and the Chief Executive Officer;~~
- ~~(i) It is an offence for any person to use the Common Seal of Council or any device resembling the Common Seal without the authority of Council.~~

~~Clause 59 - Keeping of the Common Seal: "Every document to which the seal is affixed must be signed by two Councillors and the Chief Executive Officer." The Chief Executive Officer must keep the Council's Common Seal in safe custody.~~

5. Definitions

<i>Council or Common Seal</i>	Means the official Common Seal of Council be it in embossed or printed form as approved by Council from time to time.
<i>Document(s)</i>	Can mean maps, photographs, computer printouts, agreements, contracts, letters, etc.
<i>Electronic document</i>	Means a document in electronic form to be signed through Councils electronic system (DocuSign)

6. Legislation and other references

6.1 Legislation

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For further information related to this policy see:

- *Local Government Act 2020*; and
- Local Law 1 (Conduct of Council Meetings).

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6.2 Documents

This Policy is implemented in conjunction with the following documents:

- Execution of Documents process.

6.3 Risk Assessment Reference

Risk Category		Risk Category	
Asset Management		Financial Sustainability	
Committees		Human Resource Management	
Compliance – Legal & Regulatory	✓	Leadership & Organisational Culture	
Contract Management		Occupational Health & Safety	
Contract Tendering & Procurement		Organisational Risk Management	
Corporate Governance	✓	Project Management	
Environmental Sustainability		Public Image and Reputation	

14.2 OLD AERODROME SPORTING COMPLEX MASTER PLAN REVIEW - FINAL PLAN ENDORSEMENT

File Number: 02/02/05
Officer: Acting General Manager Community

1. Summary

The purpose of this report is to seek Council's endorsement of the Old Aerodrome Sporting Complex (OASC) Master Plan (Master Plan) Review 2022.

2. Recommendation

That Council endorse the Old Aerodrome Sporting Complex Master Plan Review 2022 as presented.

3. Background

The current Master Plan for OASC was adopted in 2009 as a review of the original Master Plan developed in 2004. The Master Plan's intent was to guide the planning and development of the reserve over the next 10 years.

In 2021, Mildura Rural City Council (council) undertook a process to review the Master Plan for the OASC. This review is now complete.

The review has considered the existing Master Plan (2009) as well as site conditions and future anticipated needs of the reserve's user groups.

The revised five-year Master Plan will provide guidance for council, in their aim to enhance the reserve and ensure its facilities continue to benefit key user groups as well as the broader local community.

Council recognise that a review of the Masterplan may occur prior to 2027 if circumstances change relating to current tenants or other major changes to sporting clubs/associations within the district.

The following process was completed to ensure the revised Master Plan aligned with council's relevant strategies and policies, and was locally focussed



4. Consultation Proposed/Undertaken

Council officers were engaged throughout the review process to assess the technical feasibility of proposed user group actions and identify any infrastructure upgrades deemed necessary for the future operation of the reserve.

Development of the revised Master Plan has been largely driven by the reserve's regular user groups with support and assistance from council's recreation planning and development (RP&D) staff.

Each user group has endorsed the Draft Master Plan prior to it going on public exhibition for 21 days.

All comments received from the public have been provided with an individual response (attachment 1) where appropriate. There are instances where the feedback provided was too generic for a response.

5. Discussion

There are currently 23 regular user groups based at the OASC. The number of user groups has increased by eight since the 2009 review.

The OASC 2022 review has considered future urban growth and the demand for use of the council owned parcel of land adjacent to the existing Hockey Pitch and Clubrooms. The OASC is located within the area covered by Ontario-Flora Precinct Land Use Vision and Urban Design Guidelines. This document, prepared in 2010, shortly after the previous masterplan was adopted, identifies areas for expansion of the OASC reserve, and areas adjoining the reserve for future urban growth.

The Ontario – Flora Precinct Land Use Vision and Urban Design Framework identifies a need to incorporate an interface between the planned residential development next to the vacant block of land from Hood Court with the Old Aerodrome Sporting Complex.

Whilst there is a desire from hockey to expand into this area there is also suitable land available within the existing reserve to accommodate this growth. Ongoing discussions with the Sunraysia Hockey Association (SHA) have reached an agreement and the SHA have formally endorsed the area on the eastern side of their existing pitch for expansion of their facility. A formal letter has been received from the SHA acknowledging this position.

There is a potential shift in purpose of the OASC that has come to light in the development of this Master Plan. Several projects, if supported and delivered, would create sport specific spaces so it is recommended that the following measures be supported to allow the OASC to continue to support informal use of the OASC by the public, while supporting user groups to upgrade their facilities.

- Where possible, public access to recreational facilities when not in use should be maintained.
- If required, proposed sport specific spaces should be carefully considered in relation to other enclosed spaces and edges, so the flow of the park, and access across it is not interrupted, and so 'dead' spaces with poor access or visibility are not created.

- Provide additional options for informal recreation including enhanced pedestrian and cycling access and informal recreation facilities such as paths, seating, and exercise equipment.

This outcome is also supported by the recently adopted Recreation Strategy and Public Open Space Strategy.

6. Time Frame

Following adoption of the Master Plan, council officers will begin to work with user groups regarding and source funding for a number of the actions identified as high priority.

Completion of a number of actions will be subject to funding contributions from user groups.

7. Strategic Plan Links

This report relates to the Council Plan 2021-2025 in the Strategic Direction:

Community

Outcome to be achieved:

- Health and wellbeing is promoted for everyone that lives, learns, works and plays in our community.

8. Asset Management Policy/Plan Alignment

The adoption of this updated Master Plan will have no immediate impact on the ongoing operational costs at Old Aerodrome Sporting Complex.

9. Implications

Policy

Recreation Assistance Grant Schemes Policy – OP073

Recreation Assistance Grant Scheme assesses applications against a number of criteria, including whether the project is identified in council's Recreation Strategy and / or relevant Master Plan.

Sport and Recreation Facilities Funding and Capital Contributions Policy CP030

The Sport and Recreation Facilities Funding and Capital Contributions Policy provides principles for prioritising external grant applications and internal capital work applications for sport and recreation projects across the municipality.

Legal/Statutory

There are no legal or statutory impacts associated with this endorsement.

Financial

The delivery of most of the identified projects will require a financial investment from council. The relevant process will need to be undertaken to secure funds at the appropriate stage of the project.

The implementation of the Master Plan is reliant upon the capacity of a range of stakeholders to actively attract and negotiate funding.

Environmental

The proposed landscaped corridor within the expanded OASC along the edge adjoining the development plan area will have a positive environmental impacts and benefit.

Social

The delivery of the projects identified in the Master Plan will increase the range of quality sporting and recreation facilities available to the community and in turn increase the participation of the community in recreation and sporting activities.

Economic

The delivery of most of the identified projects will require a financial investment from council.

10. Risk Assessment

By adopting the recommendation, Mildura Rural City Council will not be exposed to any significant risk.

11. Conflicts of Interest

No conflicts of interest were declared during the preparation of this report.

Attachments

- 1** [↓](#) Draft Old Aerodrome Sporting Complex Master Plan - Public Feedback Response Register
- 2** [↓](#) Old Aerodrome Sporting Complex Master Plan 2022 - Final

Stakeholder	Ref No.	Feedback	Supported/Unsupported	Comments
Member of a Sporting Club		The Sunrayasia Hockey Ass is a hard working group in the community providing a great opportunity for hockey ages less than 10 to over 60. Another turf is definitely needed to cater to the development with a clubhouse needed in between the two fields	Not Supported	SHA Committee has endorsed site as per Draft Master Plan. For any questions relating to the Hockey Precinct in this Master Plan please contact the Sunrayasia Hockey Association Committee.
Member of a Sporting Club		the second hockey field should be on the other side of the Clubrooms. This would be similar layout to Footscray and is much more functional and family friendly. A second pitch would attract more players as people want to play on one day not a Friday night	Not Supported	SHA Committee has endorsed site as per Draft Master Plan. For any questions relating to the Hockey Precinct in this Master Plan please contact the Sunrayasia Hockey Association Committee.
Live Nearby		wheel-chair friendly and need something like the mcg in cold/wet weather	Noted	The inclusion of amenities dedicated to the second pitch will be included as part of the Master Plan.
Live Nearby		It should of been done years ago	Noted	Feedback is not clear
Member of a Sporting Club		Please put the second pitch on the other side of the pavilion. So it's closer to facilities	Not Supported	SHA Committee has endorsed site as per Draft Master Plan. For any questions relating to the Hockey Precinct in this Master Plan please contact the Sunrayasia Hockey Association Committee.
Member of a Sporting Club		I am a long term player of hockey and really appreciate our home being considered for an upgrade. I feel the area proposed for the second pitch would be better placed on the opposite side of the pavilion. I'll take a second pitch anywhere though lol	Not Supported	The inclusion of amenities dedicated to the second pitch will be included as part of the Master Plan.
Member of a Sporting Club		A second hockey pitch local requires review. Due to accessibility to club house amenities	Not Supported	SHA Committee has endorsed site as per Draft Master Plan. For any questions relating to the Hockey Precinct in this Master Plan please contact the Sunrayasia Hockey Association Committee.
				The inclusion of amenities dedicated to the second pitch will be included as part of the Master Plan.

Member of a Sporting Club		I would like to support an alternate proposal for the second hockey field. This is the construction of a second field adjacent to the current club rooms, enabling a more cohesive and family friendly structure. Please refer to proposal by the SHA.	Not Supported	SHA Committee has endorsed site as per Draft Master Plan. For any questions relating to the Hockey Precinct in this Master Plan please contact the Sunraysia Hockey Association Committee.
Member of a Sporting Club		Absolutely love it! The sunraysia hockey association has lost people due to the current turf conditioning and upgrading will highly increase more numbers and be alot healthier for the future of the sport and players alike all across sunraysia	Not Supported	Positive. The inclusion of amenities dedicated to the second pitch will be included as part of the Master Plan.
Member of a Sporting Club		I think that the second hockey pitch should be west of the club house so that the club house is between the two pitches. This would be better for both the players and the spectators	Not Supported	SHA Committee has endorsed site as per Draft Master Plan. For any questions relating to the Hockey Precinct in this Master Plan please contact the Sunraysia Hockey Association Committee. The inclusion of amenities dedicated to the second pitch will be included as part of the Master Plan.
Member of a Sporting Club		It would great to see the new hockey pitch located where the clubrooms would be the centre point.	Not Supported	SHA Committee has endorsed site as per Draft Master Plan. For any questions relating to the Hockey Precinct in this Master Plan please contact the Sunraysia Hockey Association Committee. The inclusion of amenities dedicated to the second pitch will be included as part of the Master Plan.
Member of a Sporting Club		Ideal second hockey pitch location would be west of the pavilion so the changerooms remain easily accessible to both. Two pitches is integral for the sport to grow, as it would allow rationalisation of scheduling and open up avenues for players.	Not Supported	SHA Committee has endorsed site as per Draft Master Plan. For any questions relating to the Hockey Precinct in this Master Plan please contact the Sunraysia Hockey Association Committee. The inclusion of amenities dedicated to the second pitch will be included as part of the Master Plan.
Member of a Sporting Club		In regards to Hockey, the pitches current playing surface of sand-based turf was an outdated material and should be upgraded to water-based turf. A 2nd pitch that centralises the current facilities would reduce the huge span of days on the single pitch.	Not Supported	SHA Committee has endorsed site as per Draft Master Plan. For any questions relating to the Hockey Precinct in this Master Plan please contact the Sunraysia Hockey Association Committee. The inclusion of amenities dedicated to the second pitch will be included as part of the Master Plan. The surface material will be determined in consultation with specialist consultants and the SHA during the design development phase of the project.

Member of a Sporting Club		I support the Hockey Association in the desire to locate the second pitch to the west of the Hockey Pavilion. I am a physical disability that would make it hard to access the second pitch where it is currently proposed on the master plan.	Not Supported	SHA Committee has endorsed site as per Draft Master Plan. For any questions relating to the Hockey Precinct in this Master Plan please contact the Sunraysia Hockey Association Committee.
Member of a Sporting Club		I believe a second pitch should be built on the western side of the complex so that families can both utilise as well as watch their children play matches.	Not Supported	Connection to the existing facilities will be provided to ensure access for all abilities, including wheel chair access. SHA Committee has endorsed site as per Draft Master Plan. For any questions relating to the Hockey Precinct in this Master Plan please contact the Sunraysia Hockey Association Committee.
Member of a Sporting Club		Hockey Pitch needs to be placed to the West of the Pavilion Toilets, canteen, equipment and shelter need to be easily accessible for players and spectators One Pitch is insufficient for 4 clubs; used 7 days Need upgrade to attract more competitions	Not Supported	SHA Committee has endorsed site as per Draft Master Plan. For any questions relating to the Hockey Precinct in this Master Plan please contact the Sunraysia Hockey Association Committee.
Member of a Sporting Club		Would be great to have a field either side of the Pavilion.	Not Supported	The inclusion of amenities dedicated to the second pitch will be included as part of the Master Plan.
Member of a Sporting Club		The proposed second hockey pitch should be to the west of the hockey pavilion. I think this is important to allow families with young children to easily access the facilities at the pavilion which will help promote a sense of community. Thank you.	Not Supported	SHA Committee has endorsed site as per Draft Master Plan. For any questions relating to the Hockey Precinct in this Master Plan please contact the Sunraysia Hockey Association Committee.
Member of a Sporting Club		The Hockey field is in desperate need of an upgrade and even a second pitch would be handy as they have games and training every day. Also some games don't get to finish till 10:30pm on a Friday and 8:30pm on a Saturday.	Noted.	The inclusion of amenities dedicated to the second pitch will be included as part of the Master Plan.
Nearly resident		No cricket lights to nets. Daylight until 9pm.	Noted.	Positive. Lighting to nets is to address safety issues by ensuring consistent light levels. To be designed to meet Cricket Victoria lighting guidelines.
		Public not considered enough. Needs free Physical exercise equipment on Field 3 and a running/riding track around the entire complex, without crossing a road.		The current draft of the master plan achieves these outcomes - please refer; Item 71 - Add opportunities for non-organised and social physical activity to sporting reserves where possible, as well as environmental components and perimeter trails.
		Where is junior cricket hard pitch located?		Item 28. Identification of site for new junior hard wicket - site yet to be determined.

Regular Visitor to the precinct		This precinct needs many additional car parks to cater for weekends where there are multiple events on in addition to the usual home and away seasonal games. Please make provisions for additional car parks in the planning.	Supported	The following amendments will be made based on your feedback - 1. Review parking provision across the reserve to ensure current and future needs are met. 2. Review allocation of disabled parking provision across the reserve to ensure current and future needs are met.
Nearby resident		I would like to see more of an emphasis on non-organised activity at this recreation reserve, in particular a designated walking trail for local resident who have no other parkland nearby. Many people also want to walk their dogs	Supported	The current draft of the Master Plan achieves this outcome: Refer Item 71 - Add opportunities for non-organised and social physical activity to sporting reserves where possible, as well as environmental components and perimeter trails.
Sporting Club MDLAC		Section 3.2 Suggest adding "partial upgrade of the pavilion" to the progress report.	Not Supported	3.2 lists - Construction of storage facilities for Cricket, Football (Soccer) and Little Athletics as being achieved. This is an accurate reflection of work completed.
Sporting Club MDLAC		Section 4, third dot point, as the feasibility study was completed in late 2021 this could be amended to "a detailed investigation, design and scoping of cost share and fund sources".	Noted	It is recommended this item remains. Whilst the feasibility study is now complete capturing this step in the process in the master plan will assist with future funding applications.
Sporting Club MDLAC		Section 5.2, Athletics precinct, Ref 20 see point 2 above. We note that other precincts have included lighting in their priorities. Lighting is part of the cost estimate and detailed design of a new athletics track, but perhaps it should be added to Ref 22 to make this point stronger.	Not Supported	Lighting will be addressed in the development of plans for any new synthetic playing fields where sporting guidelines recommend it be provided.
Sporting Club MDLAC		Section 5.2, MRCC Refs, suggest adding "Review and improvements to storm water drainage and disposal" as a new point. This should include runoff from roofing, roads, carparks and other hard surfaces – eg a future synthetic track, synthetic hockey fields etc. perhaps to a central evaporation pond.	Noted	Drainage will be addressed in the development of engineering plans for any new synthetic playing fields.
Sporting Club MDLAC		Bollards: There seems to be an inconsistent approach to the need for and the replacement of damaged bollards around the ovals.	Noted	This is not an item for the Master Plan however feedback will be provided to the relevant department.
Community Member		Bigger numbers or letters on gate signs at entrances to OASC	Noted	Entrance signage has not been considered as part of this master plan. The existing signage has been developed in consultation with emergency services and no modifications are expected.

OLD AERODROME SPORTING COMPLEX MASTER PLAN REVIEW

2022

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1. Introduction

The current Master Plan for the Old Aerodrome Sporting Complex (OASC) was developed following a consultant review in 2009. The Master Plan's intent was to guide the planning and development of the reserve over the next 10 years. The first Master Plan was developed for the OASC in 2004 by Gary Henshall and Associates.

In 2009 the sporting precinct was home to 15 individual sports with over 2000 members that used the venue on a regular basis. The 2020 review identified 23 regular user groups based at the reserve.

In 2020, Mildura Rural City Council (MRCC) undertook a process to review the Master Plan for OASC Reserve.

The aims and objectives for each of these Master Plan Reviews are to:

- Identify current and future facility needs in consultation with existing user groups and internal stakeholders.
- Ensure agreed developments align with recreation and asset management planning principles.
- Incorporate identified developments into an action plan with priority ratings, indicative costs and potential funding contributors so as to provide clear direction for Council and user groups for the next 5 years and beyond.

A number of projects identified in the 2009 – 2020 Master Plan have been completed or are currently under construction. These projects include:

- Construction of formalised car parking spaces
- Acquisition of adjoining land to the reserve for long term future sporting reserve and parkland expansion
- Installation of lighting to AFL and Cricket competition standard on Oval No. 2
- Development of the Remote Control Car Club facility
- Ongoing development of the BMX Facility
- Construction of storage facilities for Football (Soccer) and Little Athletics

Both the 2004 and 2009 versions of the OASC Master Plans highlighted the need for some investigation into the water supply across the reserve. Quoted from the 2009 review - "Whilst Old Aero's as an overall precinct has good access to water supplies, there was a suggestion that it needed to be re-engineered to provide a more even spread from the different sources. It can be seen from this report that there is still work to be done to maximize this benefit." This action has been listed as a priority action in the 2022 version of the Master Plan.

The projects listed above generally align with the Master Plan's action list, however through detailed design and further consultation with the community and user groups they have developed and varied over time. With this, it is important to undertake a review of the current Master Plan in order to accurately capture the work that has been completed in order to effectively determine the priorities for the reserve over the next 5 years.

A number of regular user groups have recently approached Council requesting support for further major facility developments. Some of these projects are not captured in the current Master Plan. This review will ensure that these proposed developments are considered through an integrated approach in partnership with other key user groups and the broader community, and that the works are reflective of current and future needs. Due to the change in use and demand at the reserve it is important that the review is undertaken in order to ensure the Master Plan's identified actions are relevant and prioritised in alignment with the community's, internal stakeholders and current users expectations and desires.

The review has given consideration to the existing Master Plan (2009) as well as site conditions and future anticipated needs of the reserve's user groups.

The revised five year Master Plan will provide guidance for MRCC in their aim to enhance the reserve and ensure its facilities continue to benefit key user groups as well as the broader local community.

MRCC recognise that a review of the Masterplan may occur, prior to 2027 if circumstances change relating to current tenants or other major changes to sporting clubs/associations within the district.

The following process was completed to ensure the revised Master Plan aligned with MRCC's relevant strategies and policies, and was locally focussed.



All uncompleted actions from the 2009 Master Plan that remain relevant have been incorporated into the 2022 revision and a range of plans, strategies and policies which reference or impact on the future direction of recreation provision in Mildura have also been considered as part of the process.

Numerous MRCC officers were engaged throughout the review process. A key role of these officers was to assess the technical feasibility of proposed user group actions and also identify any infrastructure upgrades deemed necessary for the future operation of the reserve.

Development of the revised Master Plan has been largely driven by the reserve's regular user groups with support and assistance from Council's Recreation Planning & Development (RP&D) staff. Consideration has been given to the changing needs of these user groups as well as the capacity of all stakeholders to deliver the recommended actions.

A strong focus of the Master Plan review was to ensure that the future direction of the reserve was based on key elements of sustainable decision making. That is, proposed actions need to be economically viable, technically feasible, environmentally compatible and publicly acceptable.



The development of a clear future direction for the OASC Reserve along with a program of prioritised works, indicative associated costs and potential contributors is provided in section 5.2

2. Old Aerodrome Sporting Complex

2.1 Regional Context

MRCC is located in the far north west of Victoria, covering a vast geographic area bordered by the South Australia-Victoria border to the west, the Murray River/NSW border to the north/east and Big Desert Wilderness Area to the south. The region is home to more than 55,000 people, with over 32,000 people residing in Mildura City (2018 estimates), which is located 550km northwest of Melbourne and 400km northeast of Adelaide.

2.2 The Site

The OASC is located on the north-west fringe of Mildura. The reserve is approximately 5.7 hectares in size and is crown land (Department of Environment, Land, Water and Planning) with council the designated committee of management. Tenant groups use the reserve under a lease or service agreement with council.

The OASC is the major sport and recreation precinct located on the corner of Eleventh Street and Flora Avenue. It accommodates 23 individual sporting and community groups. The OASC is also an important broad acre park for local residents. It is a central place for people to walk the dog, play with children and enjoy the ambience of an indigenous landscape.

The Mildura Rural City Council Public Open Space Strategy April 2021 highlights the lack of public open space within the north-west fringe area of Mildura, and given the documented benefits to the community of public open space, the OASC is an important piece of land to be maintained for both the community and sporting participants.

The submissions received from sporting clubs through this process have the potential to change the face of the OASC from a broad acre sport and recreation park to that of a sporting precinct. Given the lack of open space in this area it is necessary for Council to maintain areas of the park as open space recreation with the addition of opportunities for non-organised and social physical activity, as well as environmental components and perimeter trails wherever possible.

2.3 Future urban growth

The OASC is located within the area covered by Ontario-Flora Precinct Land Use Vision and Urban Design Guidelines. This document, prepared in 2010, shortly after the previous masterplan was adopted, identifies areas for expansion of the OASC reserve, and areas adjoining the reserve for future urban growth.

Future urban growth is currently proposed at the south western end of the OASC between Flora Avenue and the Mildura Golf Course. This growth will comprise suburban houses and additional open space areas.

This new urban area will introduce a new road frontage to the reserve, providing an additional opportunity for access to the reserve. Shared paths connecting through the reserve between this area and the existing path along Eleventh Street should be provided.

Future residents will benefit from the recreational opportunities provided by the reserve, their needs for non-organised recreation and public open space should be considered.

The impacts of lights at night, noise, and balls on future residents who will face the reserve and be located nearby need to be considered. A buffer of trees along the edge of the

reserve, similar to what exists along Eleventh Street would be a suitable means of reducing these impacts.

To accommodate the proposed future urban growth, the south west corner of the OASC should include the following elements:

- Shared path connections to the future edge road in two locations (parallel to the golf course, and parallel to the rear fences of existing hood court residences).
- A green buffer, including tall canopy trees, at least 20m wide between future and existing residences and recreational facilities.
- Reserved land to be developed as open space in response to future needs.

As shown below:

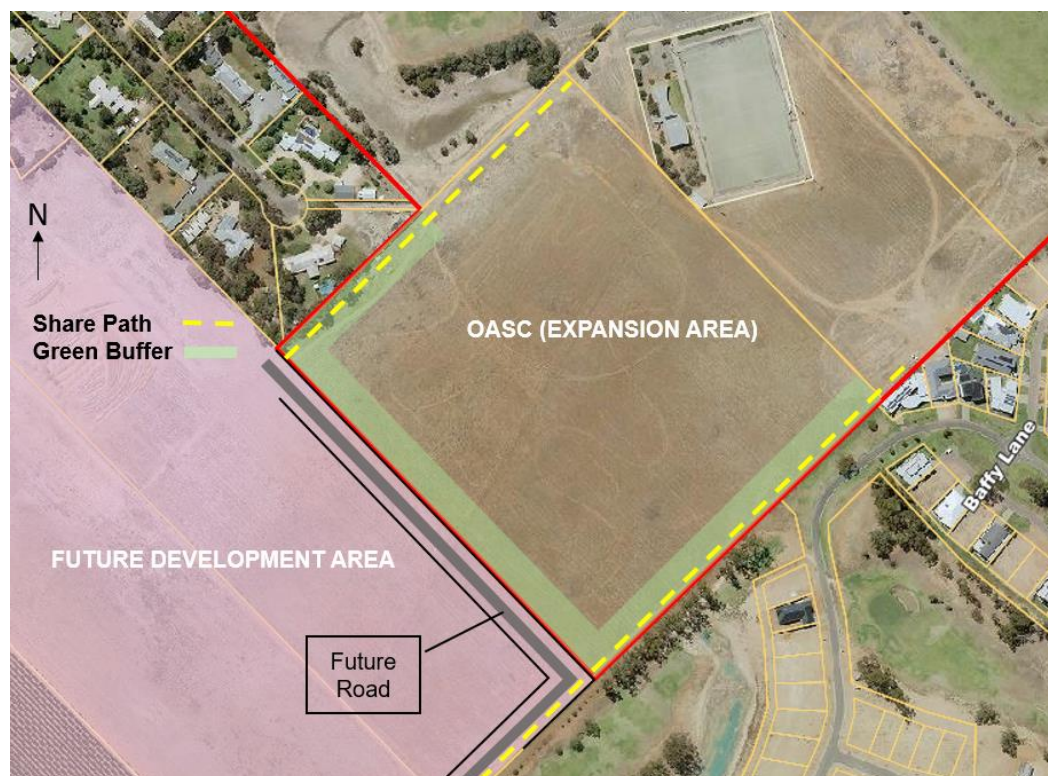


Figure 1 – Aerial image of Old Aerodrome Sporting Complex



Facilities and Structures

Facilities and Structures on the site include:

- 2 sports fields that cater for AFL football and cricket (1 with competition standard lighting)
- 14 synthetic tennis courts
- 1 Remote Control Car track
- 1 playground including all abilities swing
- 2 ovals that cater to cricket and baseball
- 1 grass athletics track
- 6 baseball diamonds
- 1 synthetic hockey pitch with lights
- 5 grass soccer pitches
- 1 BMX track
- 6 Clubrooms
- 5 public toilet blocks
- 5 car parks

2.4 Site User groups and key stakeholders

There are currently 23 regular user groups based at OASC. These include:

- Mildura West Cricket Club
- Werrimull Football Netball Club
- Sacred Heart Tennis Club
- St Andrews Tennis Club
- Mildura RC Car Club
- Mildura and District Little Athletics Centre
- Mildura Storm BMX Club
- Football Federation Sunraysia – Competitions
- Mildura United Soccer Club
- Three Colours Soccer Club
- Sunraysia Touch Football Association
- Sunraysia Soccer Academy
- Sunraysia Baseball – Competitions
- Wanderers Baseball Club
- Hawks Baseball Club
- Eagles Baseball Club
- Sunraysia Softball Association
- Sunraysia Hockey Association – Competitions
- Koowinda Hockey Club
- Rivaside Hockey Club
- Mildura Wanderers Hockey Club
- Waratahs Hockey Club
- St Joseph's College
- Various casual users

The number of user groups has increased by 8 since the 2009 Master Plan was developed.

Each user group was provided with a template and support from RP&D staff to develop individual organisation facility plans (refer to Appendix 1 for a list of representatives). This part of the planning was undertaken during COVID-19 restrictions when face to face meetings were not possible and worked well. It allowed the process to continue and also provided each club with their own facility plan. It is recommended that this process continue post COVID.

MRCC is responsible for the majority of maintenance tasks at the reserve with Facility Services, Parks & Gardens and Asset Services all playing significant roles in ensuring the reserve's ongoing operation. Minor maintenance such as cricket wicket preparation is carried out by the cricket club.

3. Master Plan

3.1 Previous Master Plan objectives and directions

In 2009, MRCC commissioned a review of the Master Plan for the OASC. The following section provides a summary of the key issues and needs identified in the 2009 OASC Master Plan.

- The existing spaces generally meet the current needs of the sports.
- There are still issues with the traffic management and car-parking in the precinct – especially during busy periods or cross-over times. A review has commenced to address these issues.
- Sports are regularly applying for upgrade of facility and services works assistance from Council as per the 2004 master plan and this appears to be working well.
- Sports in general are increasing their numbers of participants and will need additional facilities on the site in the medium to long term.
- The major projected expansion in program and participation numbers can be addressed by developing multi-purpose spaces and amenity and is consistent with broad master plan.
- Those organisations seeking to invest in infrastructure improvements are seeking longer term tenancy arrangements.
- Some sports such as football (soccer) are seeking to develop new programs (e.g. the establishment of a Regional Centre of Excellence) in the precinct which will require additional program space and supporting amenity.
- It would be prudent for Council to acquire some adjoining land to the reserve for long term future sporting reserve and parkland expansion.
- All users enjoy the ‘broad acre’ concept of the park and as facilities and use increases it supports the opportunity of council future proofing the site by acquiring the adjoining available land. Strategically if this land is sold to another party it will be a lost future proofing opportunity.

3.2 2009 Master Plan progress report

The following list provides a summary of key developments that have been completed at the OASC since the development of the 2009 Master Plan:

- Construction of formalised car parking spaces
- Construction of new clubrooms for Cricket and Hockey
- Installation of lighting to AFL and Cricket competition standard on Oval no 2
- Development of the Remote Control Car Club facility
- Ongoing development of the BMX Facility
- Construction of storage facilities for Cricket, Football (Soccer) and Little Athletics

A review of the status of actions from the 2009 OASC Master Plan highlighted that a large number of actions remain incomplete. However, it should be noted that recent changes in usage and subsequent user group development priorities has meant that these may no longer be applicable.

Council has also purchased 8ha of additional land adjoining the OASC to accommodate future expansion (as shown below).



4 Future Directions

4.1 Development opportunities

A number of site development opportunities were identified throughout the consultation process with user groups and Council officers. The following opportunities received strong support and therefore have been identified as high priority.

- Installation of match standard lighting to Football (Soccer) Pitches number 9, 11 and 12.
- Upgrade of the BMX starting gate and hill to international standard
- Investigate the feasibility of a synthetic athletics track
- Prepare lighting plans for the Remote Control Car Club facility
- Upgrade of the existing cricket nets and construction of additional nets at John Hall Oval
- Prepare plans and specifications to realign tennis courts to reduce number from 16 to 14 to achieve run off compliance
- Prepare design plans and specifications to appropriate baseball lighting standards to upgrade lighting to ovals 5 & 6.
- Prepare design plans and specifications to upgrade existing hockey pitch to appropriate Hockey Australia standards.
- Review the existing irrigation system across the entire reserve, including water authority infrastructure to determine upgrade requirements.

Since the development of the previous masterplan, two major studies affecting the planning of public open space and recreational facilities have been undertaken by council. Implementing the recommendations of these studies is a high priority for council. These studies made the following recommendations relating to the OASC:

- *Add opportunities for non-organised and social physical activity to sporting reserves where possible, as well as environmental components and perimeter trails.* Design and develop internal recreational path network within the OASC. Protect public access to ovals when not in use for organised sport. Prevent fragmentation of reserve by minimising fences and areas of exclusive use.
- Enhance the connectivity of the public open space network with off road trails. Design and develop path network within the OASC, including links to paths identified in the Mildura Tracks and Trails strategy and to new growth areas.
- Enhance opportunities for shade by planting trees. Identify areas to plant additional trees and develop tree planting program.
- Enhance opportunities for walking and socialising dogs.

4.2 Council Owned Land and Future Use/Demand

Groups have identified the Council owned parcel of land adjacent to the existing Hockey Pitch and club rooms as an area for expansion for their respective sports.

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The existing Master Plan developed in 2009 noted and assumed that there would be significant growth in soccer participation. With this assumption, the Master Plan noted that *'in order to future proof the site opportunities to purchase adjoining land and integrate into the precinct would be prudent.'*

The Ontario – Flora Precinct Land Use Vision and Urban Design Framework identifies a need to incorporate an interface between the planned residential development next to the vacant block of land off of Hood Court with the Old Aerodrome Sporting Complex.

This interface will require the following key elements to be included in the layout of the expansion area including:

- A landscaped corridor within the expanded OASC along the edge adjoining the development plan area. This will provide an interface with a proposed edge road and a pleasant outlook for the dwellings opposite the reserve on that road.
- A landscaped corridor within the expanded OASC along the edge adjoining the golf course. This will connect with an existing landscaped area within the reserve and provide an interface with existing development within the golf course.
- A path network running parallel to the edge of the golf course. This will provide a future connection from Eleventh street, through the reserve to connect to a future path network within the development area.

It would be beneficial to begin plantings within the interface areas as soon as possible so that they are established prior to the development of the adjoining residential land.

Development of the development plan area may create additional demands for public open space or introduce uses that are sensitive to certain recreational activities. Due to this uncertainty, with the exception of the interface areas, it would be premature to determine the use of the OASC Land that abuts the development plan area at this stage.

In addition to this, the purchase of additional land was made on the understanding it was for long term future growth. Whilst there is current demand from recreation groups to expand (e.g. additional hockey pitches) there is also suitable land available within the existing reserve to accommodate this growth.

The recently adopted Public Open Space Strategy notes that new residential developments along Flora Avenue need to be adequately provisioned with quality public open space, it has not yet been determined what role OASC may play in providing this.

With this, we suggest the Master Plan should identify the parcels discussed above as allocated for future Public Open Space and connectivity, and it should identify the interface areas so that plantings can commence.

4.3 Potential shift in OASC purpose

There is a consistent theme to a number of projects identified by user groups of the reserve. A number of projects, if supported and delivered, would create sport specific spaces that limit or deny access to informal users of open space (those not partaking in the activity the facility is built for, or not associated with the club).

The following measures will allow the OASC to continue to support informal use of the OASC by the public, while supporting user groups to upgrade their facilities.

- Where possible, public access to recreational facilities when not in use should be maintained
- If required, proposed sport specific spaces should be carefully considered in relation to other enclosed spaces and edges, so the flow of the park, and access across it is not interrupted, and so 'dead' spaces with poor access or visibility are not created.
- Provide additional options for informal recreation including enhanced pedestrian and cycling access and informal recreation facilities such as paths, seating and exercise equipment

These measures would help prevent and compensate for the loss of public access to sport specific areas.

This outcome is also supported by the recently adopted Recreation Strategy.

An example of this opportunity is on the corner of Twelfth Street and Riverside Avenue (behind the St. Joes Stadium). This section of land has received a number of enquiries from the public and organisations.

Consideration should be given to creating additional driveway/ access corridor from Twelfth Street through that parcel of land, as recommended in Ontario – Flora Precinct Land Use Vision and Urban Design Framework, to form an alternate connection to the car park behind the football ovals. The justification for this is to reduce congestion in the existing parking areas. If paired with a high-quality trail alongside, it could form a good legible link to Twelfth street from the reserve.

5 Master Plan Implementation

5.1 Action and implementation

The revised Master Plan for the OASC has been developed to provide actions that are practical and realistic. Many actions will require further stakeholder consultation through their detailed design and implementation phases.

The priority actions of the Master Plan have been established based on the following criteria:

- Priority 1 - High level demand by clubs, safety and regulatory compliance, strong strategy basis
- Priority 2 - Medium level demand by clubs, necessary repairs to maintain operations, some strategic basis
- Priority 3 – Upgrades, refurbishments, exclusive requests, little or no strategic basis

The implementation of the Master Plan is reliant upon the capacity of stakeholders to actively attract and negotiate funding. To this end, it is important to appreciate that the implementation of the Master Plan is not the sole responsibility of one stakeholder. Rather, its success is dependent upon a range of partners to come together and work towards mutual goals.

The action list in Section 5.2 identifies the range of partners that are involved throughout the implementation of the works program. Funding contribution recommendations have been made on the basis of:

- Which partner/s will receive direct benefit from the works
- The assumed capacity of partners to contribute to the works

- The understanding that Council, together with the user groups, has a responsibility to preserve asset integrity, and respond to works that would otherwise contribute to asset deterioration and compromise the functionality of the asset.

Finally, recommended contributions have not taken into account the expected in kind contributions. It is anticipated that in kind contribution which directly reduces the capital cost of work is a fair and legitimate avenue for all clubs to contribute to works. However, it should be noted that Council discretion will be used in assessing and/or approving any proposed in kind contribution.

In some cases, identified projects may also be eligible for funding from Council's grants or State and Commonwealth Government programs and will rely on a successful funding application to deliver the project.

5.2 Priority Actions List

Ref No	Task	Priority	Potential Funding Partners	Indicative Cost	Comments
Football (Soccer) Precinct					
1	Sports Lighting to Pitch 12 - Stage 1: Prepare design plans and specifications to soccer match standard.	1	MRCC & FFS	\$16,000	MRCC Recreation Assistance Grant – Planning Stream
2	Sports Lighting to Pitch 12- Stage 2: Installation of lighting to soccer match standard.	1	MRCC, FFS, FV, SRV	\$250,000	State Government – World Game Facilities Fund
3	Sports Lighting to Pitch 9 & 11 - Stage 1: Prepare design plans and specifications to soccer match standard.	1	MRCC & FFS	\$16,000	MRCC Recreation Assistance Grant – Planning Stream
4	Sports Lighting to Pitch 9 & 11 - Stage 2: Installation of lighting to soccer match standard.	1	MRCC, FFS, FV, SRV	\$500,000	State Government – World Game Facilities Fund
5	Extension to existing Pavilion (Including change rooms, umpire change rooms, social space, kitchen and kiosk) - Stage 1: Prepare construction plans and specifications.	3	MRCC & FFS	\$25,000	MRCC Recreation Assistance Grant – Planning Stream
6	Extension to existing Pavilion (Including change rooms, umpire change rooms, social space, kitchen and kiosk) - Stage 2: Construction of sports pavilion.	3	MRCC, FFS, FV, SRV	\$1,500,000	State Government – World Game Facilities Fund
7	Installation of additional drinking bubblers.	3	MRCC & FFS	\$12,000	MRCC Minor Facilities Upgrade Grant
Total Football (Soccer) Precinct				\$2,319,000	
BMX Precinct					
8	Replacement of start hill and starting gate.	1	MRCC & BMX	\$80,000	MRCC Recreation Assistance Grant – Major Facility Upgrade Stream
9	Lighting to Track - Stage 1: Prepare design plans and specifications to appropriate BMX standard.	1	MRCC & BMX	\$16,000	MRCC Recreation Assistance Grant – Planning Stream
10	Lighting to track - Stage 2: Installation of lighting to appropriate BMX standard.	1	MRCC, BMX SRV	\$250,000	State Government – Local Community Sports Infrastructure Fund
11	Installation of shade sails over the spectator area along the first straight and presentation area.	3	MRCC & BMX	\$80,000	MRCC Recreation Assistance Grant – Major Facility Upgrade Stream
12	Asphalt from finish line and through staging area	3	MRCC & BMX	\$150,000	MRCC Recreation Assistance Grant – Major Facility Upgrade Stream
13	Stage 1 -Identify a suitable location and design for toilets and change rooms to service the facility.	3	MRCC & BMX	\$0	
14	Stage - 2 Construction of toilets and change rooms to service the facility.	3	MRCC & BMX	\$150,000	MRCC Recreation Assistance Grant – Major Facility Upgrade Stream
15	Construction of Storage Shed	3	BMX	\$30,000	MRCC Recreation Assistance Grant – Minor Facility Upgrade Stream

16	Installation of three tier grandstands with weather protection	3	MRCC & BMX	\$30,000	MRCC Recreation Assistance Grant – Minor Facility Upgrade Stream
17	Upgrade Presentation platform	3	MRCC & BMX	\$15,000	MRCC Recreation Assistance Grant - Minor Facility Upgrade Stream
18	Upgrade PA system	3	BMX	\$5,000	Club
19	Landscaping - Ongoing planned improvements include planting of ground covers, shrubs, applying mulch, extending timber railing and increasing lawn areas.	3	BMX	\$5,000	Club
Total BMX Precinct				\$811,000	
Athletics Precinct					
20	Investigate the feasibility of a synthetic athletics track.	1	MRCC & MLAC	\$18,000	MRCC Recreation Assistance Grant – Planning Stream
21	Develop a funding strategy for the construction of a synthetic athletics track if shown to be feasible.	3	MRCC & MLAC	\$0	No funding required
22	Apply for funding to construct a synthetic athletics track in line with funding strategy if shown to be feasible.	3	MRCC & MLAC	\$2,550,000	Unknown at this stage
23	Continue upgrading the common areas in the pavilion, focussing on the kitchen, kiosk and toilets.	1	MRCC	\$100,000	MRCC - Rates
24	Improve wheel chair access to the rear external doors in the pavilion	1	MRCC	\$10,000	MRCC - Rates
Total Athletics Precinct				\$2,678,000	
Radio Control Car Club Precinct					
25	To construct a shade structure over the facility.	3	MRCC & MRCCC	\$80,000	MRCC Recreation Assistance Grant – Major Facility Upgrade Stream
26	Lighting to Track - Stage 1: Prepare design plans and specifications to appropriate standards.	3	MRCC & MRCCC	\$16,000	MRCC Recreation Assistance Grant – Planning Stream
27	Lighting to track - Stage 2: Installation of lighting to appropriate standard.	3	MRCC, MRCCC, SRV	\$250,000	State Government – Local Community Sports Infrastructure Fund
Total Radio Control Car Club Precinct				\$346,000	
Cricket and AFL Football Precinct – John Hall Oval					
28	Construction of new scoreboard	3	MRCC & MWCC	\$30,000	MRCC Recreation Assistance Grant – Minor Facility Upgrade Stream
29	Identification of site for new junior hard wicket	1	MRCC, SCA & MWCC	\$0	No funding required
30	Construction of new junior hard wicket	1	MRCC & MWCC	\$20,000	MRCC Recreation Assistance Grant – Minor Facility Upgrade Stream

31	Construction of additional cricket nets	1	MRCC & MWCC	\$80,000	MRCC Recreation Assistance Grant – Major Facility Upgrade Stream
32	Lighting to cricket nets - Stage 1: Prepare design plans and specifications to appropriate cricket standards.	3	MRCC & MWCC	\$16,000	MRCC Recreation Assistance Grant – Planning Stream
33	Lighting to cricket nets - Stage 2: Installation of lighting to appropriate cricket standard.	3	MRCC & MWCC	\$150,000	MRCC Recreation Assistance Grant – Major Facility Upgrade Stream
34	Kitchen upgrade (to commercial standard) to cater for catering due to increased participation at the site.	3	MRCC & MWCC	\$80,000	MRCC Recreation Assistance Grant – Major Facility Upgrade Stream
35	Extension to existing Pavilion to include female friendly change rooms- Stage 1: Prepare construction plans and specifications.	2	MRCC & MWCC & SRV	\$25,000	MRCC Recreation Assistance Grant – Planning Stream
36	Extension to existing Pavilion to include female friendly change rooms - Stage 2: Construction of sports pavilion.	2	MRCC, MWCC	\$350,000	State Government – Local Community Sports Infrastructure Fund
37	Installation of Security Lights to viewing shelter at Oval 1	3	MWCC	\$5,000	Club
38	Investigation of the need for netball facilities at OASC	3	MRCC, SFNL, MNA, WFNC	\$0	No funding required
Total Cricket and AFL Precinct					\$756,000
Tennis Precinct					
39	Realignment of courts to reduce number from 16 to 14 to achieve run off compliance - Stage 1: Prepare plans and specifications.	1	MRCC & SC & SATC	\$20,000	MRCC Recreation Assistance Grant – Planning Stream
40	Lighting upgrade to align with new court layout - Stage 1: Prepare design plans and specifications to appropriate tennis lighting standards.	1	MRCC & SC & SATC	\$16,000	MRCC Recreation Assistance Grant – Planning Stream
41	Realignment of courts to reduce number from 16 to 14 to achieve run off compliance - Stage 2: Construction of realigned courts.	1	MRCC & SC & SATC	\$750,000	Unknown at this stage
42	Lighting upgrade to align with new court layout - Stage 2: Installation of lighting to appropriate tennis lighting standards.	1	MRCC & SC & SATC	\$500,000	Unknown at this stage
43	Weather proofing the walk way between the club house and the toilet area with a roof on the existing beams.	3	MRCC & SC & SATC	\$15,000	Club
Total Tennis Precinct					\$1,301,000
Baseball Precinct					
44	Install shade between dugouts on field 4	3	MRCC & SBA	\$25,000	MRCC Recreation Assistance Grant – Minor Facility Upgrade Stream
45	Lighting upgrade to field 5 & 6 - Stage 1: Prepare design plans and specifications to appropriate baseball lighting standards.	1	MRCC & SBA	\$16,000	MRCC Recreation Assistance Grant – Planning Stream
46	Lighting upgrade to field 5 - Stage 2: Installation of lighting to appropriate baseball lighting standards.	1	MRCC, VBA, SRV & SBA	\$250,000	State Government – Local Community Sports Infrastructure Fund

47	Lighting upgrade to field 6 - Stage 2: Installation of lighting to appropriate baseball lighting standards.	1	MRCC, VBA, SRV & SBA	\$250,000	State Government – Local Community Sports Infrastructure Fund
48	Field 5 base path cut-outs as per facility guidelines.	3	MRCC & SBA	\$10,000	MRCC Recreation Assistance Grant – Minor Facility Upgrade Stream
49	Field 6 infield resurface and base path cut-outs as per facility guidelines.	3	MRCC & SBA	\$10,000	MRCC Recreation Assistance Grant – Minor Facility Upgrade Stream
50	Extension to existing pavilion to better cater to user groups- Stage 1: Prepare construction plans and specifications.	3	MRCC & SBA	\$25,000	MRCC Recreation Assistance Grant – Planning Stream
51	Extension to existing pavilion to better cater to user group needs - Stage 2: Construction of sports pavilion.	3	MRCC, M&D, AC, SRV & SBA	\$500,000	State Government – Local Community Sports Infrastructure Fund
52	Field 5 - Extension of existing back net structure	1	MRCC & SBA	\$15,000	MRCC Recreation Assistance Grant – Minor Facility Upgrade Stream
53	Field 5 (A) - Create new junior and softball diamond in leftfield corner	3	MRCC & SBA	\$10,000	MRCC Recreation Assistance Grant – Minor Facility Upgrade Stream
54	Field 6 - Battering tunnel & pitching bullpen - 1st base side	3	MRCC & SBA	\$25,000	MRCC Recreation Assistance Grant – Minor Facility Upgrade Stream
55	Field 6 - Extension of existing back net structure	1	MRCC & SBA	\$15,000	MRCC Recreation Assistance Grant – Minor Facility Upgrade Stream
56	Investigation of need for additional change facilities and best location.	3	MRCC & SBA	\$0	No funding required
57	Field 7 – Reorientate back net and diamond on field 7	3	MRCC & SBA	\$20,000	MRCC Recreation Assistance Grant – Minor Facility Upgrade Stream
58	Field 6 - Paving - 3rd base side off field	3	SBA	\$10,000	Club
59	Field 5 - Paving between dugouts off-field	3	SBA	\$10,000	Club
60	Field 3 - Installation of seating for juniors	3	MRCC & SBA	\$10,000	MRCC Recreation Assistance Grant – Minor Facility Upgrade Stream
Total Baseball Precinct				\$1,201,000	
Hockey Precinct					
61	Upgrade existing hockey pitch - Stage 1: Prepare design plans and specifications to appropriate Hockey Australia standards.	1	MRCC & SHA	\$20,000	MRCC Recreation Assistance Grant – Planning Stream
62	Upgrade existing hockey pitch - Stage 2: Installation of new pitch surface to meet appropriate Hockey Australia Standards	1	MRCC, SHA, HV, SRV	\$650,000	State Government – Local Community Sports Infrastructure Fund
63	Upgrade exiting lighting to LED on the existing pitch	3	MRCC, SHA, HV, SRV	\$250,000	State Government – Environmental Grant

64	Investigate the feasibility and demand for a second synthetic hockey pitch.	1	MRCC & SHA	\$15,000	MRCC Recreation Assistance Grant – Planning Stream
65	Construction of a second synthetic hockey pitch with LED Lights - Stage 1: Prepare design plans and specifications to appropriate Hockey Australia standards and potential for amenities to service pitch 2.	1	MRCC & SHA	\$20,000	MRCC Recreation Assistance Grant – Planning Stream
66	Construction of a second synthetic hockey pitch with LED Lights - Stage 2: Construction of new pitch surface to meet appropriate Hockey Australia Standards potential for amenities to service pitch 2	1	MRCC, SHA, HV, SRV	\$1,500,000	Unknown at this stage
67	Construction of a synthetic warm up area.	3	MRCC & SHA	\$70,000	MRCC Recreation Assistance Grant – Major Facility Upgrade Stream
Total Hockey Precinct				\$2,525,000	
Total				\$11,937,000	
Mildura Rural City Council (MRCC)					
68	Eleventh Street Toilet Demolition (Near John Hall Oval) (AE009 & AE010)	1	MRCC		MRCC Rates – dependant on successful budget bid
69	Aero Ovals Pavilion Toilet Design & Renewal	2	MRCC		MRCC Rates MRCC Rates – dependant on successful budget bid
70	BMX / Soccer Toilet Replacement	2	MRCC		MRCC Rates – dependant on successful budget bid
71	Aero Ovals Tennis Club Toilet Block refurbishment	2	MRCC		MRCC Rates – dependant on successful budget bid
72	Eleventh Street (near Baseball) Toilet Demolition (AE017)	1	MRCC		MRCC Rates – dependant on successful budget bid
73	Review the existing irrigation system across the entire reserve, including water authority infrastructure to determine upgrade requirements.	2	MRCC		MRCC Rates – dependant on successful budget bid
74	Implement recommendations of irrigation review and audit.	2	MRCC		MRCC Rates – dependant on successful budget bid
75	Add opportunities for non-organised and social physical activity to sporting reserves where possible, as well as environmental components and perimeter trails – Stage 1 - Design	3	MRCC		MRCC Rates – dependant on successful budget bid
76	Add opportunities for non-organised and social physical activity to sporting reserves where possible, as well as environmental components and perimeter trails – Stage 2 - Construction	3	MRCC		MRCC Rates – dependant on successful budget bid
77	Review existing parking provision across the reserve to determine if it meets existing and future needs.	2	MRCC		MRCC Rates – dependant on successful budget bid

Note: Indicative costs for identified works are based on 2021 prices and may be subject to increase at time of project commencement.
Indicative costs listed as TBC are due to the exact scope of those action items being unknown at this stage.

6 Appendices

Appendix 1 - Consultation and literature review

A – 1.1 Stakeholder consultation list

A list of stakeholders consulted in the development of the Old Aerodrome Sporting Complex Master Plan 2022 is provided below:

- | | |
|--|--|
| • Sharyn Arnold - Facility Projects Team Leader | • Josh Barlow – Mildura RC Car Club |
| • Dean Umback - Parks & Gardens Coordinator | • Nick Carroll – Sunraysia Baseball League |
| • George Hibbard - Strategic Planner | • Steve Erlandsen – Mildura & District Little Athletics Centre |
| • Thomas Stevenson - Recreation Development Coordinator | • Andrew Carrigan – Sunraysia Hockey Association |
| • Andrew Lucchesi – Recreation officer | • Susan Watts – Football Federation Sunraysia |
| • Brandon Dixon – Mildura West Cricket Club | • Anton Wurfel – Football Federation Sunraysia |
| • Alanie Sleep – Werrimull Football Netball Club | • Leigh Pyke – Mildura BMX |
| • Andrew Farlie – Sunraysia Cricket Association | • Rob Faux – Mildura BMX |
| • Inez Sullivan – St Andrews & Sacred Heart Tennis Clubs | |

A – 1.2 Literature review

- Recreation Strategy 2008
- Recreation Strategy 2021-2031
- Public Open Space Strategy 2004
- Mildura Public Open Space Strategy 2021

Appendix 2 – High priority actions

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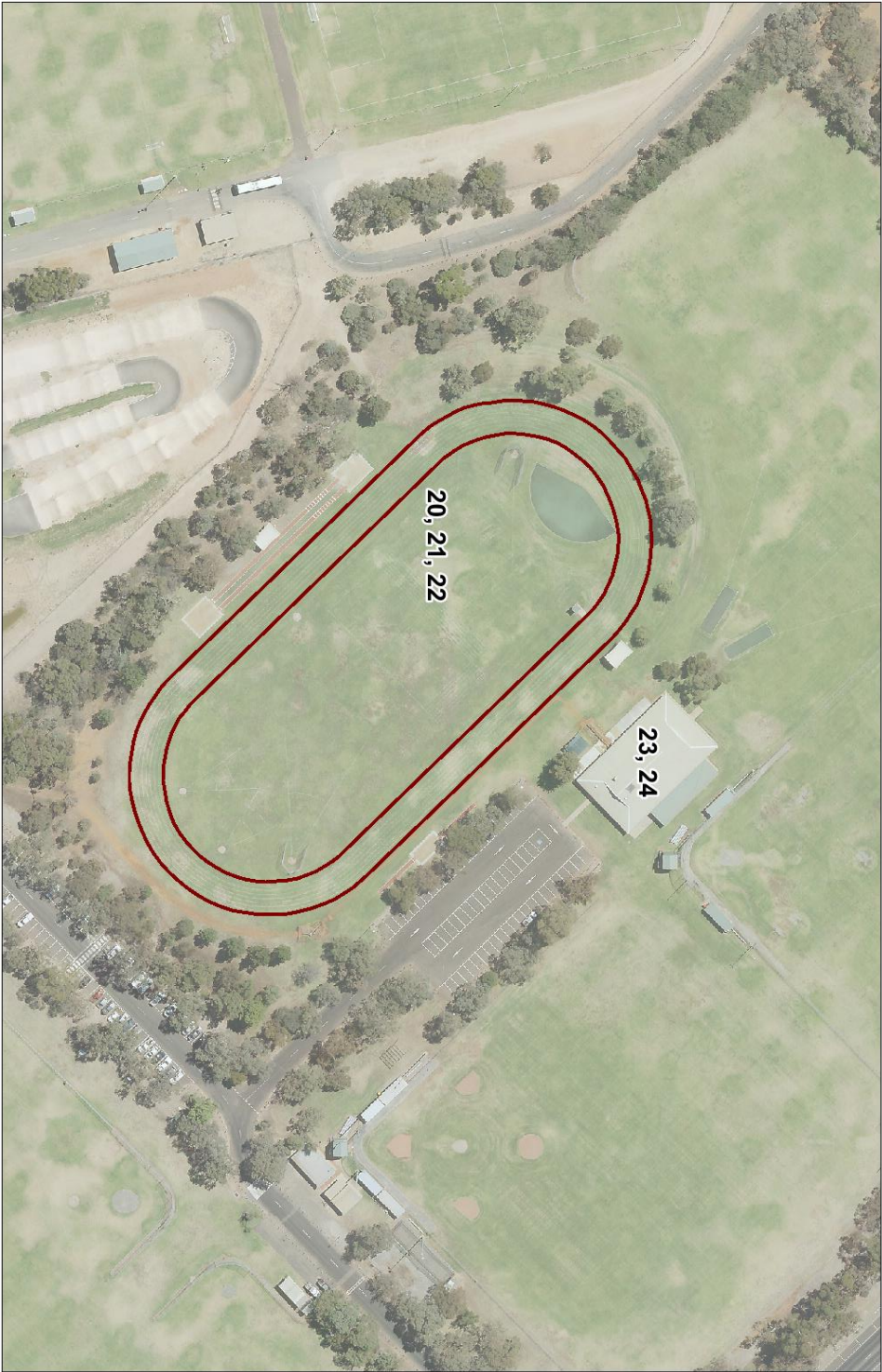
Old Aerodrome Sporting Complex Master Plan April 2022
Football (Soccer) Precinct



Old Aerodrome Sporting Complex Master Plan April 2022
BMX Precinct



Old Aerodrome Sporting Complex Master Plan April 2022
Athletics Precinct



Old Aerodrome Sporting Complex Master Plan April 2022
Radio Control Car Club Precinct



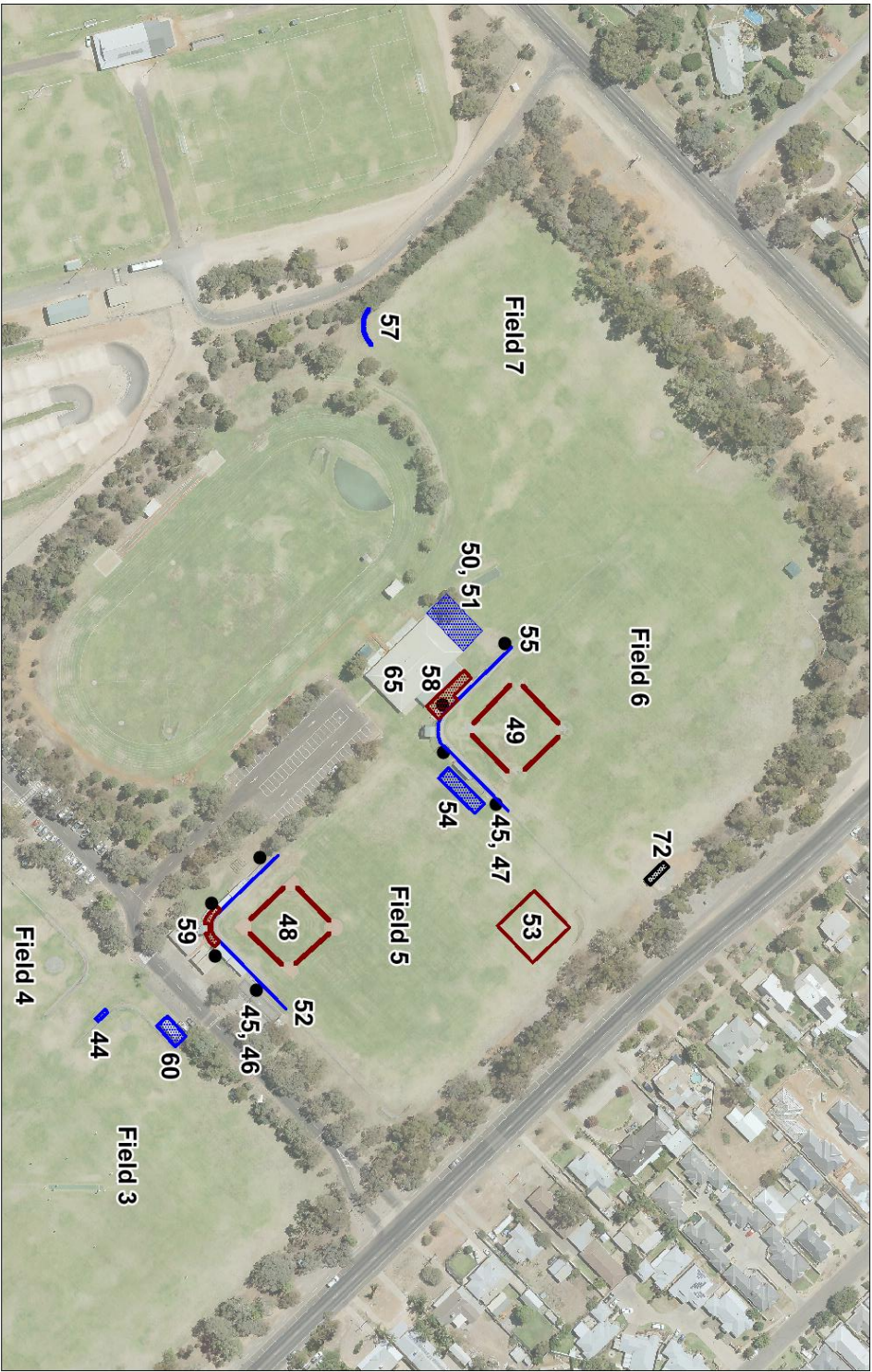
Old Aerodrome Sporting Complex Master Plan April 2022
Cricket and AFL Football Precinct



Old Aerodrome Sporting Complex Master Plan April 2022
Tennis Precinct



Old Aerodrome Sporting Complex Master Plan April 2022
Baseball Precinct



Old Aerodrome Sporting Complex Master Plan April 2022
Hockey Precinct



Old Aerodrome Sporting Complex Master Plan April 2020
Site for non-organised recreation and social activity



14.3 CHAFFEY PARK RESERVE MASTER PLAN REVIEW - FINAL PLAN FOR ENDORSEMENT

File Number: 02/02/05
Officer: Acting General Manager Community

1. Summary

The purpose of this report is to seek Council's endorsement of the Chaffey Park Master Plan (Master Plan) Review 2022.

2. Recommendation

That Council endorse the Chaffey Park Master Plan Review 2022 as presented.

3. Background

The current Master Plan for Chaffey Park Reserve (the reserve) was developed in 2009. The Master Plan's intent was to guide the planning and development of the reserve over the next 10 years.

In 2021, Mildura Rural City Council (Council) undertook a process to review the Master Plan for the reserve. This review is now complete.

The review has considered the existing Master Plan (2009) as well as site conditions and future anticipated needs of the reserve's user groups.

The revised five-year Master Plan will provide guidance for council, in their aim to enhance the reserve and ensure its facilities continue to benefit key user groups as well as the broader local community.

The following process was completed to ensure the revised Master Plan aligned with council's relevant strategies and policies, and was locally focussed



4. Consultation Proposed/Undertaken

Council officers were engaged throughout the review process to assess the technical feasibility of proposed user group actions and identify any infrastructure upgrades deemed necessary for the future operation of the reserve.

Development of the revised Master Plan has been largely driven by the reserve's regular user groups with support and assistance from Council's recreation planning and development (RP&D) staff.

Each user group has endorsed the Draft Master Plan prior to it going on public exhibition for 21 days.

All comments received from the public have been provided with an individual response provided (attachment 1) where appropriate. There are instances where the feedback provided was too generic for a response.

5. Discussion

There are currently four regular user groups based at Chaffey Park. These include:

- Merbein South Cricket Club
- Saints Baseball Club
- Merbein Country Fire Authority
- Sunraysia Cricket Association (Women's Competition).

The number of user groups has declined since the 2009 Master Plan was developed with the Meringur Football Club moving to Kenny Park for its training facility to provide netball courts for their female members.

Over the last four years, the Merbein District Historical Society (MDHS) has been working closely with council staff to continue the development of the historical precinct at the south-eastern end of Chaffey Park, which will provide additional and alternative recreational facilities within the park.

This area is accessed via Forbes Drive and is on the south side of the Fire Training Track, opposite the Skate Park. The site also provides a 'stopping' point for walkers and bike riders who travel along Forbes Drive at the edge of Chaffey Oval on their way to nearby tracks.

MDHS with the support of council has developed a concept plan for the identified 'historic precinct' area of Chaffey Park, south of the fire training track, near the Skate Park.

To ensure this development is respected and the area is not encroached on it is necessary that both plans are recognised in this Master Plan. The MDHS requested additional area be allocated to them as part of their precinct, however there are some areas of land that is not owned nor managed by council.

6. Time Frame

Following adoption of the Master Plan, council officers will begin to work with user groups regarding and source funding for a number of the actions identified as high priority. Completion of a number of actions will be subject to funding contributions from user groups.

7. Strategic Plan Links

This report relates to the Council Plan 2021-2025 in the Strategic Direction:

Community

Outcome to be achieved:

- Health and wellbeing is promoted for everyone that lives, learns, works and plays in our community.

8. Asset Management Policy/Plan Alignment

The adoption of this updated Master Plan will have no immediate impact on the ongoing operational costs at Chaffey Park.

9. Implications**Policy**Recreation Assistance Grant Schemes Policy OP073.

The Recreation Assistance Grant Scheme assesses applications against a number of criteria, including whether the project is identified in council's Recreation Strategy and / or relevant Master Plan.

Sport and Recreation Facilities Funding and Capital Contributions Policy CP030

The Sport and Recreation Facilities Funding and Capital Contributions Policy provides principles for prioritising external grant applications and internal capital work applications for sport and recreation projects across the municipality.

Legal/Statutory

There are no legal or statutory impacts associated with this endorsement.

Financial

The delivery of most of the identified projects will require a financial investment from council. The relevant process will need to be undertaken to secure funds at the appropriate stage of the project.

The implementation of the Master Plan is reliant upon the capacity of a range of stakeholders to actively attract and negotiate funding.

Environmental

There are no environmental impacts or benefits associated with this endorsement.

Social

The delivery of the projects identified in the Master Plan will increase the range of quality sporting and recreation facilities available to the community and in turn increase the participation of the community in recreation and sporting activities.

Economic

The delivery of most of the identified projects will require a financial investment from Council.

10. Risk Assessment

By adopting the recommendation, council will not be exposed to any significant risk.

11. Conflicts of Interest

No conflicts of interest were declared during the preparation of this report.

Attachments

- 1** [!\[\]\(f2fdbbba686c1099e6b2b8779766e2d3_img.jpg\)](#) Draft Chaffey Park Reserve Masterplan - Public Feedback Response Register
- 2** [!\[\]\(b3cfbfd04368a71f4c64e073908d25d7_img.jpg\)](#) Chaffey Park Reserve Master Plan 2022 - Final

Stakeholder	Feedback	Supported/Unsupported	Comments
Resident	Needs to be wheel-chair friendly	Supported	All new infrastructure will be designed and constructed in line with Universal Design Principles, Australian Standards 1992 and AS 1428.1.
Resident	Please include a footpath/walking path along the River Road side of the reserve when constructing the car park. It's currently difficult for kids to ride their bikes to the playground from the walking path in the old channel reserve off Channel Road- a car park will make it more dangerous. The new skate park plans will be fantastic, especially for younger kids who can't use the current skate park!	Supported	When constructing and designing car park we will consider walking path linkage to the playground.
User Group	MDHS Concept Plan for the area and needs to be extended west from Forbes Drive to the first LMW Cluster Box.	Supported	The piece of land identified by MDHS is not owned by Mildura Rural City Council, nor is it managed by Council so therefore cannot be included in the Chaffey Park Master Plan.

CHAFFEY PARK RESERVE MASTER PLAN REVIEW

2022

1

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1. Introduction

The current Master Plan for Chaffey Park Reserve was developed in 2009. The Master Plan's intent was to guide the planning and development of the Reserve over the next 10 years.

In 2020, Mildura Rural City Council (MRCC) undertook a process to review the Master Plan for Chaffey Park Reserve. This review will be complete in 2022.

The aims and objectives for each of these Master Plan Reviews are to:

- Identify current and future facility needs in consultation with existing user groups and internal stakeholders.
- Ensure agreed developments align with recreation and asset management planning principles.
- Incorporate identified developments into an action plan with priority ratings, indicative costs and potential funding contributors so as to provide clear direction for Council and user groups for the next 5 years and beyond.

Projects identified in the 2009 – 2019 Master Plan that have recently been completed are;

- Management / restriction of traffic through the park through the installation of bollards and seating around the oval
- Additional tree and vegetation plantings through the park and along adjoining roadsides
- Installation of play areas, picnic and BBQ areas

The projects listed above generally align with the Master Plan's action list, however through detailed design and further consultation with the community and user groups they have developed and varied over time. With this, it is important to undertake a review of the current Master Plan in order to accurately capture the work that has been completed in order to effectively determine the priorities for the reserve over the next 5 years.

A number of regular user groups have recently approached Council requesting support for further major facility developments. Some of these projects are not captured in the current Master Plan. This review will ensure that these proposed developments are considered in partnership with other key user groups and the broader community, are considered through an integrated approach and that the works are reflective of current and future needs. Due to the change in use and demand at the reserve it is important that the review is undertaken in order to ensure the Master Plan's identified actions are relevant and prioritised in alignment with the community's, internal stakeholders and current users expectations and desires.

The review has given consideration to the existing Master Plan (2009) as well as site conditions and future anticipated needs of the Reserve's user groups.

The revised five year Master Plan will provide guidance for MRCC, in their aim to enhance the Reserve and ensure its facilities continue to benefit key user groups as well as the broader local community.

The following process was completed to ensure the revised Master Plan aligned with MRCC's relevant strategies and policies, and was locally focussed.



All uncompleted actions from the 2009 Master Plan that still remain relevant have been incorporated into the 2022 revision and a range of plans, strategies and policies which reference or impact on the future direction of recreation provision in Irymple have also been considered as part of the process.

Numerous MRCC officers were engaged throughout the review process. A key role of these officers was to assess the technical feasibility of proposed user group actions and also identify any infrastructure upgrades deemed necessary for the future operation of the Reserve.

Development of the revised Master Plan has been largely driven by the Reserve's regular user groups with support and assistance from Council's Recreation Planning & Development (RP&D) Staff. Consideration has been given to the changing needs of these user groups as well as the capacity of all stakeholders to deliver the recommended actions.

A strong focus of the Master Plan review was to ensure that the future direction of the Reserve was based on key elements of sustainable decision making. That is, proposed actions need to be economically viable, technically feasible, environmentally compatible and publicly acceptable.



The development of a clear future direction for Chaffey Park Reserve along with a program of prioritised works, indicative associated costs and potential contributors is provided in section 5.2

Facilities and Structures

Facilities and Structures on the site include:

- 1 Sports field that caters for cricket and baseball
- Cricket nets with 1 cricket/baseball batting cage
- Clubrooms
- Baseball back net (over Winter only)
- 1 playground
- Picnic and BBQ facilities
- A skate facility and a
- CFA training track

2.3 Site User groups and key stakeholders

There are currently 4 regular user groups based at Chaffey Park. These include:

- Merbein South Cricket Club
- Saints Baseball Club
- Merbein CFA
- Sunraysia Cricket Association (Women's Competition)

The number of user groups has declined since the 2009 Master Plan was developed with the Meringur Football Club moving to Kenny Park for its training facility to provide netball courts for their female members.

Each user group were provided with a template and support from RP&D staff to develop individual organisation facility plans (refer to Appendix 1 for a list of representatives). This part of the planning was undertaken during Covid-19 restrictions when face to face meetings were not possible and worked well. It allowed the process to continue and also provided each club with their own facility plan. It is recommended that this process continue post Covid.

MRCC is responsible for the majority of maintenance tasks at the Reserve with Building Maintenance, Parks Services and Asset Services all playing significant roles in ensuring the Reserve's ongoing operation. Minor maintenance such as cricket wicket preparation is carried out by the cricket club.

3. Master Plan

3.1 Previous Master Plan objectives and directions

In 2009, MRCC commissioned the development of a Master Plan for Chaffey Park. The following section provides a summary of the key issues and needs identified in the 2009 Chaffey Park Master Plan.

- Upgraded / expanded pavilion to cater for both cricket and baseball
- Completion of skate facilities and landscaping of the area
- Upgrading of playing surface and irrigation system
- Management / restriction of traffic through the park
- Greening of the park with additional tree and vegetation plantings through the park and along adjoining roadsides, and removal of hazardous trees
- Upgrading of 'family friendly' features including play areas, picnic / BBQ areas and shade

3.2 2009 Master Plan progress report

The following list provides a summary of key developments that have been completed at Chaffey Park since the development of the 2009 Master Plan:

- Management / restriction of traffic through the park through the installation of bollards and seating around the oval
- Additional tree and vegetation plantings through the park and along adjoining roadsides
- Installation of play areas, picnic and BBQ areas

A review of the status of actions from the 2009 Chaffey Park Master Plan highlighted that a large number of actions remain incomplete. However, it should be noted that recent changes in usage and subsequent user group development priorities has meant that these may no longer be applicable.

4 Future Directions

4.1 Development opportunities

A number of site development opportunities were identified throughout the consultation process with user groups and Council officers. The following opportunities received strong support and therefore have been identified as high priority.

- Modification of existing clubrooms to include change facilities that support intended usage.
- Upgrades to the Merbein Fire Brigade running track
- Planning and construction of a linear skate/bike track to complement the existing skate bowl

5 Master Plan Implementation

5.1 Action and implementation

The revised Master Plan for Chaffey Park has been developed to provide actions that are practical and realistic. Many actions will require further stakeholder consultation through their detailed design and implementation phases.

The priority actions of the Master Plan have been established based on the following criteria:

- Priority 1 - High level demand by clubs, safety and regulatory compliance
- Priority 2 - Medium level demand by clubs, necessary repairs to maintain operations
- Priority 3 - Upgrades / refurbishments / exclusive requests

The implementation of the Master plan is reliant upon the capacity of a range of stakeholders to actively attract and negotiate funding. To this end, it is important to appreciate that implementation of the Master Plan is not the sole responsibility of one stakeholder. Rather, its success is dependent upon a range of partners to come together and work towards mutual goals.

The action list in Section 5.2 identifies the range of partners that are involved throughout the implementation of the works program. Funding contribution recommendations have been made on the basis of:

- Which partner/s will receive direct benefit from the works;
- The assumed capacity of partners to contribute to works;
- The understanding that Council, together with the user groups, has a responsibility to preserve asset integrity, and respond to works that would otherwise contribute to asset deterioration and compromise the functionality of the asset.

Finally, recommended contributions have not taken into account the expected in kind contributions. It is anticipated that in kind contribution which directly reduces the capital cost of work is a fair and legitimate avenue for all Clubs to contribute to works. However, it should be noted that Council discretion will be used in assessing and/or approving any proposed in kind.

In some cases, identified projects may also be eligible for funding from Council's grants or State and Commonwealth Government programs and will rely on a successful funding application to deliver the project.

5.2. Priority Actions List

#	Task	Priority	Indicative Cost	Potential Funding Partners	Comments
Oval Precinct					
1	Modification of existing clubrooms to include change facilities that support intended usage.	Priority 3	\$25,000	Council	Potential Recreation Facilities Upgrade grant.
2	Increase the width of the Merbein Fire Brigade running track	Priority 1	\$5,000	Council	Potential Community Grant
3	Install a light facing the Merbein Fire Brigade track to improve safety	Priority 1	\$11,000	Council	Potential Community Grant
4	Construction plans developed for a formalised car park between the pavilion and playground.	Priority 2	\$50,000	Council	Capital Works Bid
5	Construction of a formalised car park between the pavilion and playground.	Priority 3	\$135,000	Council	Capital Works Bid
6	Plans developed for a linear skate track to link up with the existing skate bowl.	Priority 2	\$6,000	Merbein Development Group	Concept Plans Complete by Convic for Merbein Dev Assoc Inc
7	Construction of a linear skate track to link up with the existing skate bowl.	Priority 3	\$350,000	Merbein Dev Group, Council, State Gov't	Design allows for delivery in two stages. Community Futures are supporting Merbein District Historical Society to implement their concept plan for the south eastern end of Chaffey Park. To ensure this area is not encroached on it is necessary that both plans are recognised in this Master Plan.
8	Develop outdoor historical interpretive area at the south eastern end of Chaffey Park in line with existing concept plan.	Priority 2	\$20,000	Community Futures	
	Total		\$552,000		

Note: Indicative costs for identified works are based on 2021 prices and may be subject to increase at time of project commencement.

Indicative costs listed as TBC are due to the exact scope of those action items being unknown at this stage.

Priority 1 - High level demand by clubs, safety and regulatory compliance

Priority 2 - Medium level demand by clubs, necessary repairs to maintain operations

Priority 3 - Upgrades / refurbishments / exclusive requests

6 Appendices

Appendix 1 - Consultation and literature review

A – 1.1 Stakeholder consultation list

A list of stakeholders consulted in the development of the Revised Mildura Recreation Reserve Master Plan is provided below:

- Aaron Walder – Merbein South Cricket Club
- Steve Russell - Merbein Fire Brigade
- Rebecca Willcock - Merbein Fire Brigade
- Sheree Curtis - Merbein Fire Brigade
- Steve Walker - Saints Baseball Club
- Gloria Wall - Merbein Development Ass. Inc.
- Bernadette Wells - Merbein Historical Society
- Andrew Lucchesi – Recreation Officer
- Sharyn Arnold – Facility Projects Team Leader
- Thomas Stevenson - Recreation Development Coordinator
- Dean Umback – Parks & Gardens Coordinator
- Geoff Burr – Community Development Officer

A – 1.2 Literature review

- Chaffey Park Master Plan 2009-2019
- Recreation Strategy
- Merbein Community Plan
- Public Open Space Strategy



Chaffey Park Master Plan 2022

14.4 ADOPTION OF S6 INSTRUMENT OF DELEGATION

File Number: 18/02/05
Officer: General Manager Corporate

1. Summary

The purpose of this report is to present the updated S6 Instrument of Delegation for adoption.

2. Recommendation

That Council, in the exercise of the powers conferred by the legislation referred to in the attached Instrument of Delegation, resolve that:

- (i) there be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff, the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that instrument;**
- (ii) the instrument comes into force immediately the common seal of Council is affixed to the instrument;**
- (iii) on the coming into force of the Instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked; and**
- (iv) the duties and functions set out in the Instrument must be performed, and the powers set out in the Instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

3. Background

In the exercise of the powers conferred by the legislation referred to in the S6 Instrument of Delegation, Council may delegate certain powers, duties and functions directly to members of Council staff. This Instrument of Delegation was last updated in April 2022.

4. Consultation Proposed/Undertaken

Consultation was undertaken with Council's Strategic Management Team to ensure provisions are appropriately assigned to Council officers.

5. Discussion

Council's solicitors, Maddocks, have provided an update for the ongoing maintenance of Council's Delegation Manual. This takes into account legislative changes which were assented to, or made, on or after 23 June 2022, and some other miscellaneous changes, which affect council's powers, duties and functions.

6 new provisions have been included in this update, and the new, changed and deleted provisions are presented in Attachment 1.

Attachment 2 presents the updated Instrument in its entirety.

6. Time Frame

The Instrument of Delegation will come into force immediately following a resolution of Council.

7. Strategic Plan Links

This report relates to the Council Plan 2021-2025 in the Strategic Direction:

Leadership

Goal to be achieved:

- A high performing organisation.

Outcome to be achieved:

- Effective governance to deliver results in line with community expectations.

8. Asset Management Policy/Plan Alignment

There are no asset management implications associated with this report.

9. Implications**Policy**

There are no policy implications associated with this report.

Legal/Statutory

This report aligns with legal advice received from Maddocks as the S6 Instrument of Delegation relies on powers of delegation from Council to Staff, from Acts other than the *Local Government Act 2020*.

Financial

There are no financial implications associated with this report.

Environmental

There are no environmental implications associated with this report.

Social

There are no social implications associated with this report.

Economic

There are no economic implications associated with this report.



10. Risk Assessment

By adopting the recommendation, Council will not be exposed to any significant risk.

11. Conflicts of Interest

No conflicts of interest were declared during the preparation of this report.

Attachments

- 1**  Changes - S6 Instrument of Delegation - Members of Staff - July 2022
- 2**  DRAFT S6 Instrument of Delegation - Council to Staff - September 2022

RELIANSYS® DELEGATIONS - EXPORT OF UPDATES BY REGISTER - COMPLETE

S6 INSTRUMENT OF DELEGATION - MEMBERS OF STAFF

Note - Exported provisions are separated by category into NEW and then CHANGED and then DELETED.

28 JULY 2022

NEW Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
628443	Cemeteries and Crematoria Act 2003	s 84(4)	Power to exercise the rights of a holder of a right of interment	GMCS COC CTL	
628444	Planning and Environment Act 1987	s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	GMID GMCS MCF MDS CEO	
628445	Planning and Environment Act 1987	s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	N/A	
628446	Planning and Environment Act 1987	s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	N/A	
628447	Planning and	s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	N/A	

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Environment Act 1987				
628448	Planning and Environment Act 1987	s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	CSP , SPC , GMD , GMC , MCF , MDS , CEO	

CHANGED Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
594164	Cemeteries and Crematoria Act 2003_	s 74(3)	Duty to offer a perpetual right of interment	GMCS, CCO, SCCO, COC	
42155	Cemeteries and Crematoria Act 2003_	s 83 83(2)	that Duty to pay refund on the surrender of an unexercised right of interment (see below)	GMCS, MES , CTL, CEO, COC	
594170	Cemeteries and Crematoria Act 2003_	s 110(1A)	Power to maintain, repair or restore the place of interment if unable to find any of the other holders after diligent inquiries and with the consent of the Secretary	GMCS, CCO, SCCO, COC	Provision commenced on 1 March 2022
42259	Planning and Environment Act 1987	s 41 41(2)	that Duty to keep make and a copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	GMD, GMC, MCF, MDS, CEO	

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
42274	Planning and Environment Act 1987	<u>s-18, 18</u>	that Duty to make amendment etc. available in accordance with public availability requirements	CSP, GMD, GMC, MCF, MDS, CEO	Until the proposed amendment is approved or lapsed
42278	Planning and Environment Act 1987	<u>s-24, 21(2)</u>	that Duty to make submissions available in accordance with public availability requirements	GMD, GMC, MCF, MDS, CEO	Until the end of 2 months after the amendment comes into operation or lapses
42280	Planning and Environment Act 1987	<u>s-22, 22(1)</u>	that Duty to consider all submissions received before the date specified in the notice	GMD, GMC, MCF, MDS, CEO	except submissions which request a change to the items in s.22 22(5)(a) and (b)

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
42285	Planning and Environment Act 1987	s-26, 26(2)	that Duty to keep report of panel available for inspection <u>in accordance with public availability requirements</u>	CSP, GMD, GMC, MCF, MDS, CEO	<u>During the inspection period</u>
42314	Planning and Environment Act 1987	s-46, 46V(3)	that Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available <u>in accordance with the public availability requirements, during the inspection period</u>	N/A-CEO	
42415	Planning and Environment Act 1987	s-96, 96L	power Duty to issue permit as directed by the Minister	GMD, CEO	

S6. Instrument of Delegation – Members of Staff



Mildura Rural City Council

MILDURA RURAL CITY COUNCIL

Instrument of Delegation

to

Members of Council Staff

Document Control Page**Document Information**

	Information
TRIM File Number	18/02/05
Document Owner	General Manager Corporate
Last Update	April 2022

Document History

Version	Issue Date	Changes
1.0	27 May 2010	Inclusion of Cemeteries & Crematoria Act 2003 Name change to Domestic Animals Act 1994 Additions to the Food Act 1984 Delegation of the Health Act 1958 Additions to the Planning & Environment Act 1987 Minor change to the Residential Tenancies Act 1997 Additions to the Road Management Act 2004 Inclusion of the Cemeteries & Crematoria Regulations 2005 Minor amendment to the Planning & Environment (Fees) Regulations 2000 Minor changes to the Residential Tenancies (Caravan Parks & Movable Dwellings Registration & Standards) Regulations 1999
2.0	22 July 2010	Changes to positions to reflect new organisational structure
3.0	25 Nov 2010	Inclusion of Residential Tenancies (Caravan Parks and Moveable Dwellings Registration and Standards) Regulations 2010. Tidying up of Food Act 1984 delegations Amendments to the Valuation of Land Act 1960 Amendments to the Cemeteries and Crematoria Act 2003 New sections of the Planning and Environment Act 1987 Insertions to Rail Safety Act 2006.
4.0	May 2011	Changes to various Acts & Regulations
5.0	February 2012	Changes to various Acts & Regulations
6.0	July 2012	Minor update to the Food Act 1984
7.0	January 2013	Changes to various Acts & Regulations
8.0	July 2013	Changes to various Acts & Regulations
9.0	February 2014	Maddocks Delegations & Authorisation Update – December 2013
10.0	November 2014	Maddocks Delegations & Authorisation Update – August 2014
11.0	February 2015	Maddocks Delegations & Authorisation Update – February 2015

Version	Issue Date	Changes
12.0	August 2015	Maddocks Delegations & Authorisation Update – June 2015
13.0	September 2016	Maddocks Delegations & Authorisation Update – June 2016
14.0	February 2017	Maddocks Delegations & Authorisation Update – December 2016
15.0	September 2017	Maddocks Delegations & Authorisation Update – June & August 2017
16.0	February 2018	Maddocks Delegations & Authorisation Update – December 2017
17.0	September 2018	Maddocks Delegations & Authorisation Update – June 2018
18.0	October 2018	Update to include Senior Statutory Planner – October 2018
19.0	December 2018	Update to include Engineering Surveyor and Technical Officer – Engineering Services
20.0	March 2019	Maddocks Delegations & Authorisation Update – December 2018
21.0	August 2019	Maddocks Delegations & Authorisation Update – June 2019
22.0	January 2020	Update to include Emergency Roads Recovery Coordinator
23.0	April 2020	Maddocks Delegations & Authorisation Update – January 2020
24.0	August 2020	Maddocks Delegations & Authorisations Update – July 2020
25.0	April 2021	Maddocks Delegations & Authorisation Update – January 2021
26.0	October 2021	Maddocks Delegations & Authorisation Update – July 2021 Updated to include Cemeteries Operations Coordinator Amended condition to s 61(1) of Planning and Environment Act 1987
27.0	April 2022	Maddocks Delegations & Authorisation Update – January 2022
28.0	September 2022	Maddocks Delegations & Authorisations Update – July 2022

Instrument of Delegation

In the exercise of the powers conferred by the other legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. records that a reference in the Schedule to:

APS	means	Animal Pound Supervisor
APTL	means	Asset Preservation Team Leader
CEHO	means	Cadet Environmental Health Officer
CTP	means	Cadet Town Planner
COC	means	Cemeteries Operations Coordinator
CTL	means	Cemetery Team Leader
CEO	Means	Chief Executive Officer
CCC	means	Civic Compliance Coordinator
CCO	means	Civic Compliance Officer
CSP	means	Coordinator Strategic Planning
DE	means	Drainage Engineer
EO	means	Enforcement Officer
EC	means	Engineering Coordinator
EDTL	means	Engineering Design Team Leader
ENDTL	means	Engineering Development Team Leader
ES	means	Engineering Surveyor
EHC	means	Environmental Health Coordinator
EHO	means	Environmental Health Officer
EHTO	means	Environmental Health Technical Officer
GMC	means	General Manager Community
GMCS	means	General Manager Corporate
GMD	means	General Manager Development
GRC	means	Governance & Risk Coordinator
IDO	means	Infrastructure Development Officer
MAS	means	Manager Asset Services
MCF	means	Manager Community Futures
MDS	means	Manager Development Services
MFS	means	Manager Financial Services
MGP	means	Manager Governance & Performance
MWES	means	Manager Works & Engineering Services
MBS	Means	Municipal Building Surveyor
N/A	means	Not Applicable
PSP	means	Principal Statutory Planner
RSO	means	Road Safety Officer
SCCO	means	Senior Civic Compliance Officer
SEHO	means	Senior Environmental Health Officer
SSP	means	Senior Statutory Planner
STO-ES	means	Senior Technical Officer - Engineering Services

S6 Instrument of Delegation Members of Staff

September 2022

STP	means	Senior Town Planner
STE	means	Senior Traffic Engineer
SPC	means	Statutory Planning Coordinator
SASC	means	Strategic Asset Systems Coordinator
SO	means	Subdivisions Officer
TLSPA	means	Team Leader Statutory Planning Administration
TP	means	Town Planner
TTE	means	Traffic & Transport Engineer
APS	means	Animal Pound Supervisor

3. declares that:

3.1 this Instrument of Delegation is authorised by a resolution of Council passed on Thursday 22 September 2022; and

3.2 the delegation:

3.2.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;

3.2.2 remains in force until varied or revoked;

3.2.3 is subject to any conditions and limitations set out in sub-paragraph 3.3, and the Schedule; and

3.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

3.3 the delegate must not determine the issue, take the action or do the act or thing;

3.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;

3.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a

a. policy; or

b. strategy

adopted by Council;

3.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or

3.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

THE COMMON SEAL of the MILDURA RURAL CITY

)

COUNCIL was affixed hereto by authority of the

)

Council in the presence of:

)

)

.....

COUNCILLOR

.....

COUNCILLOR

.....

CHIEF EXECUTIVE OFFICER

DATE:

SCHEDULE

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S6 Instrument of Delegation - Members of Staff

Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 8(1)(a)(ii)	Power to manage one or more public cemeteries	GMCS, CEO, COC	Where Council is a Class B cemetery trust
s 12(1)	Function to properly and efficiently manage and maintain each public cemetery for which responsible and carry out any other function conferred under this Act	GMCS, CEO, COC	Where Council is a Class B cemetery trust
s 12(2)	Duty to have regard to the matters set out in paragraphs (a) - (c) in exercising its functions	GMCS, CEO, COC	Where Council is a Class B cemetery trust
s 12A(1)	Function to do the activities set out in paragraphs (a) - (n)	N/A	Where Council is a Class A cemetery trust
s 12A(2)	Duty to have regard to matters set out in paragraphs (a) - (e) in exercising its functions	N/A	Where Council is a Class A cemetery trust
s 13	Duty to do anything necessary or convenient to enable it to carry out its functions	GMCS, CEO, COC	
s 14	Power to manage multiple public cemeteries as if they are one cemetery.	GMCS, CEO, COC	
s 15(4)	Duty to keep records of delegations	GMCS, CEO, COC	
s 17(1)	Power to employ any persons necessary	GMCS, CEO	

S6 Instrument of Delegation Members of Staff

September 2022

Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 17(2)	Power to engage any professional, technical or other assistance considered necessary	GMCS, CEO	
s 17(3)	Power to determine the terms and conditions of employment or engagement	GMCS, CEO	Subject to any guidelines or directions of the Secretary
s 18(3)	Duty to comply with a direction from the Secretary	GMCS, CTL, CEO, COC	
s 18B(1) & (2)	Duty to establish governance committees within 12 months of becoming a Class A cemetery trust and power to establish other governance committees from time to time	N/A	Where Council is a Class A cemetery trust
s 18C	Power to determine the membership of the governance committee	N/A	Where Council is a Class A cemetery trust
s 18D	Power to determine procedure of governance committee	N/A	Where Council is a Class A cemetery trust
s 18D(1)(a)	Duty to appoint community advisory committee for the purpose of liaising with communities	N/A	Where Council is a Class A cemetery trust
s 18D(1)(b)	Power to appoint any additional community advisory committees	N/A	Where Council is a Class A cemetery trust
s 18D(2)	Duty to establish a community advisory committee under section 18D(1)(a) within 12 months of becoming a Class A cemetery trust.	N/A	Where Council is a Class A cemetery trust

S6 Instrument of Delegation Members of Staff

September 2022

Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 18D(3)	Duty to include a report on the activities of the community advisory committees in its report of operations under Part 7 of the Financial Management Act 1994	N/A	Where Council is a Class A cemetery trust
s 18F(2)	Duty to give preference to a person who is not a funeral director of a stonemason (or a similar position) when appointing a person to a community advisory committee	N/A	Where Council is a Class A cemetery trust
s 18H(1)	Duty to hold an annual meeting before 30 December in each calendar year	N/A	Where Council is a Class A cemetery trust
s 18I	Duty to publish a public notice of annual meeting in a newspaper, a reasonable time before the date of the annual meeting	N/A	Where Council is a Class A cemetery trust
s. 18J	Duty to provide leadership, assistance and advice in relation to operational and governance matters relating to cemeteries (including the matters set out in s 18J(2))	N/A	Where Council is a Class A cemetery trust
s 18L(1)	Duty to employ a person as the chief executive officer (by whatever title called) of the Class A cemetery trust	N/A	Where Council is a Class A cemetery trust
s 18N(1)	Duty to prepare an annual plan for each financial year that specifies the items set out in paragraphs (a)-(d)	N/A	Where Council is a Class A cemetery trust
s 18N(3)	Duty to give a copy of the proposed annual plan to the Secretary on or before 30 September each year for the Secretary's approval	N/A	Where Council is a Class A cemetery trust

S6 Instrument of Delegation Members of Staff

September 2022

Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 18N(5)	Duty to make amendments as required by the Secretary and deliver the completed plan to the Secretary within 3 months	N/A	Where Council is a Class A cemetery trust
s 18N(7)	Duty to ensure that an approved annual plan is available to members of the public on request	N/A	Where Council is a Class A cemetery trust
s 18O(1)	Duty to prepare a strategic plan and submit the plan to the Secretary for approval	N/A	Where Council is a Class A cemetery trust
s 18O(4)	Duty to advise the Secretary if the trust wishes to exercise its functions in a manner inconsistent with its approved strategic plan	N/A	Where Council is a Class A cemetery trust
s 18O(5)	Duty to ensure that an approved strategic plan is available to members of the public on request	N/A	Where Council is a Class A cemetery trust
s 18Q(1)	Duty to pay an annual levy on gross earnings as reported in the annual financial statements for the previous financial year.	N/A	Where Council is a Class A cemetery trust
s 19	Power to carry out or permit the carrying out of works	GMCS, CTL, CEO, COC	
s 20(1)	Duty to set aside areas for the interment of human remains	GMCS, CTL, CEO	
s 20(2)	Power to set aside areas for the purposes of managing a public cemetery	GMCS, CEO	
s 20(3)	Power to set aside areas for those things in paragraphs (a) - (e)	GMCS, CEO	

S6 Instrument of Delegation Members of Staff

September 2022

Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 24(2)	Power to apply to the Secretary for approval to alter the existing distribution of land	GMCS, CTL, CEO, COC	
s 36	Power to grant licences to enter and use part of the land or building in a public cemetery in accordance with s 36	GMCS, CEO	Subject to the approval of the Minister
s 37	Power to grant leases over land in a public cemetery in accordance with s 37	GMCS, CEO	Subject to the Minister approving the purpose
s 40	Duty to notify Secretary of fees and charges fixed under s 39	GMCS, CEO, COC	
s 47	Power to pay a contribution toward the cost of the construction and maintenance of any private street adjoining or abutting a cemetery	GMCS, CEO	Provided the street was constructed pursuant to the Local Government Act 1989
s 57(1)	Duty to submit a report to the Secretary every financial year in respect of powers and functions under the Act	GMCS, CEO, COC	Report must contain the particulars listed in s 57(2)
s 59	Duty to keep records for each public cemetery	GMCS, CEO, COC	
s 60(1)	Duty to make information in records available to the public for historical or research purposes	GMCS, CEO, COC	
s 60(2)	Power to charge fees for providing information	GMCS, CEO, COC	

S6 Instrument of Delegation Members of Staff

September 2022

Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 64(4)	Duty to comply with a direction from the Secretary under s 64(3)	GMCS, CTL, CEO, COC	
s 64B(d)	Power to permit interments at a reopened cemetery	GMCS, CEO, COC	
s 66(1)	Power to apply to the Minister for approval to convert the cemetery, or part of it, to a historic cemetery park	GMCS, CEO	The application must include the requirements listed in s 66(2)(a)-(d)
s 69	Duty to take reasonable steps to notify of conversion to historic cemetery park	GMCS, MFS, CEO, COC	
s 70(1)	Duty to prepare plan of existing places of interment and make a record of any inscriptions on memorials which are to be removed	GMCS, MFS, CTL, CEO, COC	
s 70(2)	Duty to make plans of existing place of interment available to the public	GMCS, MFS, CTL, CEO, COC	
s 71(1)	Power to remove any memorials or other structures in an area to which an approval to convert applies	GMCS, MFS, CTL, CEO, COC	
s 71(2)	Power to dispose of any memorial or other structure removed	GMCS, MFS, CTL, CEO, COC	

S6 Instrument of Delegation Members of Staff

September 2022

Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 72(2)	Duty to comply with request received under s 72	GMCS, MFS, CEO, COC	
s 73(1)	Power to grant a right of interment	GMCS, MFS, CEO, COC	
s 73(2)	Power to impose conditions on the right of interment	GMCS, MFS, CEO, COC	
s 74(3)	Duty to offer a perpetual right of interment	GMCS, CCO, SCCO, COC	
s 75	Power to grant the rights of interment set out in s 75(a) and (b)	GMCS, MFS, CTL, CEO, COC	
s 76(3)	Duty to allocate a piece of interment if an unallocated right is granted	GMCS, MFS, CTL, CEO, COC	
s 77(4)	Power to authorise and impose terms and conditions on the removal of cremated human remains or body parts from the place of interment on application	GMCS, CEO	

S6 Instrument of Delegation Members of Staff

September 2022

Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 80(1)	Function of receiving notification and payment of transfer of right of interment	GMCS, MFS, CEO, COC	
s 80(2)	Function of recording transfer of right of interment	GMCS, MFS, CEO, COC	
s 82(2)	Duty to pay refund on the surrender of an unexercised right of interment	GMCS, MFS, CEO, COC	
s 83(2)	Duty to pay refund on the surrender of an unexercised right of interment	GMCS, CTL, CEO, COC	
s 83(3)	Power to remove any memorial and grant another right of interment for a surrendered right of interment	GMCS, CEO, COC	
s 84(1)	Function of receiving notice of surrendering an entitlement to a right of interment	GMCS, CEO, COC	
s 84F(2)(d)	Function of receiving notice of decision to vary or force the surrender of a right of interment under s 84C(2), (3) or (5)	GMCS, CCO, SCCO, COC	

S6 Instrument of Delegation Members of Staff

September 2022

Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 84H(4)	Power to exercise the rights of a holder of a right of interment	GMCS, CCO, SCCO, COC	
s 84I(4)	Power to exercise the rights of a holder of a right of interment	GMCS, CTL, COC	
s 84I(5)	Duty to pay refund to the previous holder or holders of the right of interment	GMCS, CCO, SCCO, COC	
s 84I(6)(a)	Power to remove any memorial on the place of interment	GMCS, CCO, SCCO, COC	
s 84I(6)(b)	Power to grant right of interment under s 73	GMCS, CCO, SCCO, COC	
s.85(1)	Duty to notify holder of 25 year right of interment of expiration at least 12 months before expiry	N/A	The notice must be in writing and contain the requirements listed in s 85(2)
s 85(2)(b)	Duty to notify holder of 25 year right of interment of expiration of right at least 12 months before expiry	GMCS, CEO, COC	Does not apply where right of interment relates to remains of a deceased veteran.

S6 Instrument of Delegation Members of Staff

September 2022

Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
85(2)(c)	Power to leave interred cremated remains undistributed in perpetuity and convert right of interment to perpetual right of interment or; remove interred remains and re-inter at another location within cemetery grounds and remove any memorial at that place and re-establish at new or equivalent location.	GMCS, CEO, COC	May only be exercised where right of interment relates to cremated human remains of a deceased identified veteran, if right of interment is not extended or converted to a perpetual right of interment
s 86	Power to remove and dispose of cremated human remains and remove any memorial if no action taken by right holder within time specified	N/A	
s 86(2)	Power to leave interred cremated human remains undisturbed or convert the right of interment to a perpetual right of interment	GMCS, CTL, CEO, COC	
s 86(3)(a)	Power to leave interred cremated human remains undisturbed in perpetuity and convert the right of interment to a perpetual right of interment	GMCS, CTL, CEO, COC	
s 86(3)(b)	Power to remove interred cremated human remains and take further action in accordance with s 86(3)(b)	GMCS, CTL, CEO, COC	
s.86(4)	power to take action under s.86(4) relating to removing and re-intering cremated human remains	GMCS, CTL, CEO, COC	
s.86(5)	duty to provide notification before taking action under s.86(4)	GMCS, CTL, CEO, COC	

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Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 86A	Duty to maintain place of interment and any memorial at place of interment, if action taken under s 86(3)	GMCS, CTL, CEO, COC	
s 87(3)	Duty, if requested, to extend the right for a further 25 years or convert the right to a perpetual right of interment	N/A	
s 88	Function to receive applications to carry out a lift and re-position procedure at a place of interment	GMCS, CEO, COC	
s 91(1)	Power to cancel a right of interment in accordance with s 91	GMCS, CEO, COC	
s 91(3)	Duty to publish notice of intention to cancel right of interment	GMCS, CEO, COC	
s 92	Power to pay refund or grant a right of interment in respect of another place of interment to the previous holder of the cancelled right of interment	GMCS, CEO, COC	
s 98(1)	Function of receiving application to establish or alter a memorial or a place of interment	GMCS, CEO, COC	

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Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 99	Power to approve or refuse an application made under s 98, or to cancel an approval	GMCS, CEO, COC	
s 99(4)	Duty to make a decision on an application under s 98 within 45 days after receipt of the application or within 45 days of receiving further information where requested	GMCS, CEO, COC	
s 100(1)	Power to require a person to remove memorials or places of interment	GMCS, CEO, COC	
s 100(2)	Power to remove and dispose a memorial or place of interment or remedy a person's failure to comply with s 100(1)	GMCS, CEO, COC	
s 100(3)	Power to recover costs of taking action under s 100(2)	GMCS, CEO	
s 101	Function of receiving applications to establish or alter a building for ceremonies in the cemetery	GMCS, CEO	
s 102(1)	Power to approve or refuse an application under section 101, if satisfied of the matters in (b) and (c)	GMCS, CEO	

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Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 102(2) & (3)	Power to set terms and conditions in respect of, or to cancel, an approval granted under s 102(1)	GMCS, CEO	
s 103(1)	Power to require a person to remove a building for ceremonies	GMCS, CEO	
s 103(2)	Power to remove and dispose of a building for ceremonies or remedy the failure to comply with s 103(1)	GMCS, CEO	
s 103(3)	Power to recover costs of taking action under s 103(2)	GMCS, CEO	
s 106(1)	Power to require the holder of the right of interment of the requirement to make the memorial or place of interment safe and proper or carry out specified repairs	GMCS, CEO, COC	
s 106(2)	Power to require the holder of the right of interment to provide for an examination	GMCS, CEO	
s 106(3)	Power to open and examine the place of interment if s 106(2) not complied with	GMCS, CEO, COC	

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Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 106(4)	Power to repair or - with the approval of the Secretary - take down, remove and dispose any memorial or place of interment if notice under s 106(1) is not complied with	GMCS, CEO, COC	
s 107(1)	Power to require person responsible to make the building for ceremonies safe and proper or carry out specified repairs	GMCS, CEO	
s 107(2)	Power to repair or take down, remove and dispose any building for ceremonies if notice under s 107(1) is not complied with	GMCS, CEO	
s 108	Power to recover costs and expenses	GMCS, CEO	
s 109(1)(a)	Power to open, examine and repair a place of interment	GMCS, CEO, COC	Where the holder of right of interment or responsible person cannot be found
s 109(1)(b)	Power to repaid a memorial or, with the Secretary's consent, take down, remove and dispose of a memorial	GMCS, CEO, COC	Where the holder of right of interment or responsible person cannot be found

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Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 109(2)	Power to repair the building for ceremonies or, with the consent of the Secretary, take down, remove and dispose of a building for ceremonies	GMCS, CTL, CEO, COC	Where the holder of right of interment or responsible person cannot be found
s 110(1)	Power to maintain, repair or restore a memorial or place of interment from other funds if unable to find right of interment holder. with consent of the Secretary	GMCS, CTL, CEO, COC	
s 110(1A)	Power to maintain, repair or restore the place of interment if unable to find any of the other holders after diligent inquiries and with the consent of the Secretary	GMCS, COO, SCCO, COC	
s 110(2)	Power to maintain, repair or restore any building for ceremonies from other funds if unable to find responsible person and with consent of the Secretary	GMCS, CTL, CEO, COC	
s 110A	Power to use cemetery trust funds or other funds for the purposes of establishing, maintaining, repairing or restoring any memorial or place of interment of any deceased identified veteran	GMCS, CEO, COC	
s 111	Power to enter into agreement with a holder of the right of interment to maintain a memorial or place of interment	GMCS, CEO, COC	

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Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 112	Power to sell and supply memorials	N/A	
s 116(4)	Duty to notify the Secretary of an interment authorisation granted	GMCS, CTL, CEO, COC	
s 116(5)	Power to require an applicant to produce evidence of the right of interment holder's consent to application	GMCS, CTL, CEO, COC	
s 118	Power to grant an interment authorisation if satisfied that the requirements of Division 2 of Part 8 have been met	GMCS, CEO, COC	
s 119	Power to set terms and conditions for interment authorisations	GMCS, CEO	
s 131	Function of receiving an application for cremation authorisation	N/A	
s 133(1)	Duty not to grant a cremation authorisation unless satisfied that requirements of s 133 have been complied with	N/A	Subject to s 133(2)

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Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 145	Duty to comply with an order made by the Magistrates' Court or a coroner	GMCS, CEO, COC	
s 146	Power to dispose of bodily remains by a method other than interment or cremation	GMCS, CTL, CEO, COC	Subject to the approval of the Secretary
s 147	Power to apply to the Secretary for approval to dispose of bodily remains by a method other than interment or cremation	GMCS, CTL, CEO, COC	
s 149	Duty to cease using method of disposal if approval revoked by the Secretary	GMCS, CTL, CEO, COC	
s 150 & 152(1)	Power to authorise the interment or cremation of body parts if the requirements of Division 1 of Part 11 are met	GMCS, CEO, COC	
s 151	Function of receiving applications to inter or cremate body parts	GMCS, CEO, COC	
s 152(2)	Power to impose terms and conditions on authorisation granted under s 150	GMCS, CEO, COC	

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Cemeteries and Crematoria Act 2003			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
sch 1 cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	GMCS, CEO	
sch 1 cl 8(8)	Power to regulate own proceedings	GMCS, CEO	Subject to cl 8
sch 1A cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	N/A	Where Council is a Class A cemetery trust
sch 1A cl 8(8)	Power to regulate own proceedings	N/A	Where Council is a Class A cemetery trust Subject to cl 8

Domestic Animals Act 1994			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 41A(1)	Power to declare a dog to be a menacing dog	CCC, CEO, GMD, MDS, SCCO	Council may delegate this power to a Council authorised officer

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Food Act 1984			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	EHO, GMD, MDS, CEO, SEHO, EHC	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	EHO, GMD, MDS, CEO, SEHO, EHC	If s 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	EHO, GMD, MDS, CEO, SEHO, EHC	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise	EHO, GMD, MDS, CEO, SEHO, EHC	If s 19(1) applies
s 19(6)(a)	Duty to revoke any order under section 19 if satisfied that an order has been complied with	EHO, GMD, MDS, CEO, SEHO, EHC	If s 19(1) applies
s 19(6)(b)	Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	EHO, GMD, MDS, CEO, SEHO, EHC	If s 19(1) applies

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Food Act 1984			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	EHO, GMD, MDS, CEO, SEHO, EHC	Where Council is the registration authority
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	EHO, GMD, MDS, CEO, SEHO, EHC	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	GMD, MDS, CEO, EHC	Where Council is the registration authority
s 19CB(4)(b)	Power to request copy of records	EHO, GMD, MDS, EHTO, CEHO, CEO, SEHO, EHC	Where Council is the registration authority
s 19E (1)(d)	Power to request a copy of the food safety program	EHO, GMD, MDS, EHTO, CEHO, CEO, SEHO, EHC	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	EHO, GMD, MDS, EHTO, CEHO, SEHO, EHC	Where Council is the registration authority

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Food Act 1984			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	EHO, GMD, MDS, EHTO, CEHO, CEO, SEHO, EHC	Where Council is the registration authority
s19A(1)	Power to form opinion that the food safety requirements or program are non-compliant.	EHO, GMD, MDS, EHTO, CEHO, SEHO, EHC	Where Council is the registration authority
s 19A(2)	Duty to give written notice to the proprietor of the premises	EHO, GMD, MDS, EHTO, CEHO, SEHO, EHC	Where Council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19A(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	EHO, GMD, MDS, CEO, SEHO, EHC	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	EHO, GMD, MDS, EHTO, CEHO, SEHO, EHC	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	EHO, GMD, MDS, EHTO, CEHO, CEO, SEHO, EHC	Where Council is the registration authority

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Food Act 1984			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	GMD, MDS, CEO, EHC	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	GMD, MDS, CEO, EHC	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	EHO, GMD, MDS, CEHO, CEO, SEHO, EHC	Where Council is the registration authority
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	EHO, GMD, MDS, CEHO, CEO, SEHO, EHC	Where Council is the registration authority
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	EHO, GMD, MDS, CEHO, CEO, SEHO, EHC	Where Council is the registration authority

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Food Act 1984			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	Power to register or renew the registration of a food premises	GMD, MDS, CEO, EHC	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	EHO, GMD, MDS, EHTO, CEHO, CEO, SEHO, EHC	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	GMD, MDS, CEO, EHC	Where Council is the registration authority
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	EHO, GMD, MDS, EHTO, CEO, SEHO, EHC	Where Council is the registration authority
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	EHO, GMD, MDS, EHTO, CEO, SEHO, EHC	Where Council is the registration authority

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Food Act 1984			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 38A(4)	Power to request a copy of a completed food safety program template	EHO, GMD, MDS, EHTO, CEHO, CEO, SEHO, EHC	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	EHO, GMD, MDS, CEHO, CEO, SEHO, EHC	Where Council is the registration authority
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	EHO, GMD, MDS, EHTO, CEO, SEHO, EHC	Where Council is the registration authority
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	EHO, GMD, MDS, EHTO, CEO, SEHO, EHC	Where Council is the registration authority
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	EHO, GMD, MDS, EHTO, CEO, SEHO, EHC	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	EHO, GMD, MDS, EHTO, CEO, SEHO, EHC	Where Council is the registration authority

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Food Act 1984			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 38D(3)	Power to request copies of any audit reports	EHO, GMD, MDS, EHTO, CEHO, CEO, SEHO, EHC	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	GMD, MDS, CEO, EHC	Where Council is the registration authority
			not exceeding the prescribed time limit defined under s 38E(5)
s 38E(4)	Duty to register the food premises when conditions are satisfied	GMD, MDS, CEO, EHC	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	EHO, GMD, MDS, EHTO, CEHO, CEO, SEHO, EHC	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	EHO, GMD, MDS, EHTO, CEHO, CEO, SEHO, EHC	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	EHO, GMD, MDS, EHTO, CEHO, SEHO, EHC	Where Council is the registration authority

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Food Act 1984			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	EHO, GMD, MDS, EHTO, CEHO, CEO, SEHO, EHC	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	EHO, GMD, MDS, EHTO, CEHO, SEHO, EHC	
s 39A	Power to register, or renew the registration of a food premises despite minor defects	GMD, MDS, CEO, EHC	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	EHO, GMD, MDS, EHTO, CEHO, SEHO, EHC	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	GMD, MDS, EHC	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	GMD, MDS, CEO, EHC	

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Food Act 1984			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	GMD, MDS, CEO, EHC	Where Council is the registration authority
s 40D(1)	Power to suspend or revoke the registration of food premises	GMD, MDS, CEO, EHC	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	EHO, GMD, MDS, EHTO, CEHO, CEO, SEHO, EHC	
s 40F	Power to cancel registration of food premises	GMD, MDS, CEO, EHC	Where Council is the registration authority
s 43	Duty to maintain records of registration	EHO, GMD, MDS, EHTO, CEHO, SEHO, EHC	Where Council is the registration authority
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	EHO, GMD, MDS, EHTO, CEHO, CEO, SEHO, EHC	Where Council is the registration authority

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Food Act 1984			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	EHO, GMD, MDS, CEO, SEHO, EHC	Where Council is the registration authority
s 45AC	Power to bring proceedings	EHO, GMD, MDS, EHTO, CEHO, SEHO, EHC	
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	EHO, GMD, MDS, CEO, SEHO, EHC	Where Council is the registration authority

Heritage Act 2017			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 116	Power to sub-delegate Executive Director's functions, duties or powers	CEO, GMC, GMCS, GMD	Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation

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Local Government Act 1989			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 185L(4)	Power to declare and levy a cladding rectification charge	CEO, GMCS, MGP	

Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	GMD, GMC, CEO	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	GMD, GMC, CEO	
s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	GMD, GMC, MCF, MDS, CEO	
s 4I(2)	Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	GMD, GMC, MCF, MDS, CEO	
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	GMD, GMC, MCF, MDS, CEO	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	GMD, GMC, MCF, MDS, CEO	
s 8A(5)	Function of receiving notice of the Minister's decision	GMD, GMC, MCF, MDS, CEO	
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	GMD, GMC, MCF, MDS, CEO	
s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	GMD, GMC, MCF, MDS, CEO	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	GMD, GMC, MCF, MDS, CEO	
s 12B(1)	Duty to review planning scheme	GMD, GMC, CEO	
s 12B(2)	Duty to review planning scheme at direction of Minister	GMD, GMC, CEO	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	GMD, GMD, CEO	
s 14	duties of a Responsible Authority as set out in s 14(a) to (d)	GMD, GMD, MCF, MDS, CEO	
s 17(1)	Duty of giving copy amendment to the planning scheme	GMD, GMD, MCF, MDS, CEO	
s 17(2)	Duty of giving copy s 173 agreement	SPC, GMD, GMD, PSP, TP, STP, MCF, MDS, SO, TLSPA, CEO, SSP	
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	CSP, GMD, GMD, MCF, MDS, CEO	
s 18	Duty to make amendment etc. available in accordance with public availability requirements	CSP, GMD, GMD, MCF, MDS, CEO	Until the proposed amendment is approved or lapsed
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	GMD, GMD, MCF, MDS, CEO	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	CSP, GMD, GMC, MCF, MDS, CEO	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	GMD, GMC, MCF, MDS, CEO	Where Council is a planning authority
s 21(2)	Duty to make submissions available in accordance with public availability requirements	GMD, GMC, MCF, MDS, CEO	Until the end of 2 months after the amendment comes into operation or lapses
s 21A(4)	Duty to publish notice	GMD, GMC, MCF, MDS, CEO	
s 22(1)	Duty to consider all submissions received before the date specified in the notice	GMD, GMC, MCF, MDS, CEO	Except submissions which request a change to the items in s 22(5)(a) and (b)
S 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	GMD, GMC, MCF, MDS, CEO	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	CSP, GMD, GMC, MCF, CEO	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	CSP, GMD, GMC, MCF, MDS, CEO	
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	CSP, GMD, GMC, MCF, MDS, CEO	MDS, MCF, & CSP to refer matter to GMD when acting alone
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	CSP, GMD, GMC, MCF, MDS, CEO	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	CSP, GMD, GMC, MCF, MDS, CEO	During the inspection period
s 27(2)	Power to apply for exemption if panel's report not received	GMD, GMC, CEO	
s 28(1)	Duty to notify the Minister if abandoning an amendment	CSP, GMD, GMC, MCF, MDS, CEO	Note: the power to make a decision to abandon an amendment cannot be delegated

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 28(2)	Duty to publish notice of the decision on Internet site	SPC, GMD, GMC, PSP, MDS, TLSPA, CEO, SSP	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	SPC, GMD, GMC, PSP, MDS, TLSPA, CEO, SSP	
s 30(4)(a)	Duty to say if amendment has lapsed	CSP, GMD, GMC, MCF, MDS, CEO	
s 30(4)(b)	Duty to provide information in writing upon request	CSP, GMD, GMC, MCF, MDS, CEO	
s 32(2)	Duty to give more notice if required	GMD, GMC, MCF, MDS, CEO	
s 33(1)	Duty to give more notice of changes to an amendment	GMD, GMC, MCF, MDS, CEO	
s 36(2)	Duty to give notice of approval of amendment	GMD, GMC, MCF, MDS, CEO	
s 38(5)	Duty to give notice of revocation of an amendment	GMD, GMC, MCF, MDS, CEO	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	GMD, GMC, MCF, MDS, CEO	
s 40(1)	Function of lodging copy of approved amendment	GMD, GMC, MCF, MDS, CEO	
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	CSP, GMD, GMC, MCF, MDS, CEO	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	CSP, GMD, GMC, MCF, MDS, CEO	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	GMD, GMC, MCF, MDS, CEO	
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	N/A	Where Council is a responsible public entity and is a planning authority Note: this provision is not yet in force, and will commence on the day on which the initial Yarra Strategic Plan comes into operation. It will affect a limited number of councils

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 46AW	Function of being consulted by the Minister	GMD, GMC, GMCS, CEO	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy	GMD, GMC, CEO	Where Council is a responsible public entity
	Power to endorse the draft Statement of Planning Policy		
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	CSP, SPC, GMD, GMC, PSP, MCF, MDS, CEO, SSP	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	Where Council is a responsible public entity
s 46G(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	GMD, GMC, MCF, MDS, CEO	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
			Where Council is a collection agency.

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	GMD, GMC, GMCS, CEO	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	CSP, GMC, MCF, CEO	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	CSP, GMC, MCF, CEO	
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	CSP, GMC, MCF, CEO	
s 46GP	Function of receiving a notice under s 46GO	CSP, GMD, GMC, GMCS, MCF, CEO	Where Council is the collecting agency
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	CSP, GMD, GMC, GMCS, MCF, CEO	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	CSP, GMD, GMC, GMCS, MCF, CEO	
s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	CSP, GMD, GMC, GMCS, MCF, CEO	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	CSP, GMD, GMC, GMCS, MCF, CEO	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	CSP, GMD, GMC, GMCS, MCF, CEO	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	CSP, GMD, GMC, GMCS, MCF, CEO	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	CSP, GMD, GMC, GMCS, MCF, CEO	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	CSP, GMD, GMC, GMCS, MCF, CEO	
s 46GU	Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	GMD, GMC, GMCS, MCF, CEO	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	GMD, GMC, GMCS, MCF, MFS, CEO	Where Council is the collecting agency

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 46GV(3)(b)	Power to enter into an agreement with the applicant	GMD, GMC, GMCS, CEO	Where Council is the collecting agency
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	GMD, GMC, GMCS, CEO	Where Council is the development agency
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	GMD, GMC, GMCS, CEO	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	CSP, SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	GMD, GMCS, MDS, MAS, MFS, CEO, MWES	Where Council is the collecting agency
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	GMD, GMC, GMCS, CEO	Where Council is the collecting agency Where Council is a collection agency.
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	GMD, MAS, CEO, MWES	Where Council is the collecting agency

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 46GY(1)	Duty to keep proper and separate accounts and records	GMD, GMCS, MAS, MFS, CEO, MWES	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	GMD, GMCS, MAS, MFS, CEO, MWES	Where Council is the collecting agency
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	GMD, GMCS, MAS, MFS, CEO, MWES	Where Council is the collecting agency under an approved infrastructure contributions plan
			This duty does not apply where Council is that planning authority
s 46GZ(2)(a)	Function of receiving the monetary component	GMD, GMC, GMCS, MFS, CEO	Where the Council is the planning authority
			This duty does not apply where Council is also the collecting agency

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan, as responsible for those works, services or facilities	GMD, GMD, GMCS, CEO	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency Where Council is a collection agency.
s 46GZ(2)(b)	Function of receiving the monetary component	GMD, GMD, GMCS, MFS, CEO	Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	GMD, GMD, GMCS, MFS, CEO	Where Council is the collecting agency under an approved infrastructure contributions plan

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	GMD, GMC, GMCS, MFS, CEO	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency <u>Must be done in accordance with Local Government Act 1989.</u>
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	GMD, GMC, GMCS, MFS, CEO	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	GMD, GMC, GMCS, MFS, CEO	Where Council is the collecting agency under an approved infrastructure contributions plan

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	GMD, GMD, GMCS, MFS, CEO	If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZ(9)	Function of receiving the fee simple in the land	GMD, GMD, GMCS, MFS, CEO	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZA(1)	Duty to keep proper and separate accounts and records	GMD, GMD, GMCS, MFS, CEO	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	GMD, GMD, GMCS, MFS, CEO	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	GMD, GMD, GMCS, MFS, CEO	Where Council is a development agency under an approved infrastructure contributions plan

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	GMD, GMC, GMCS, MFS, CEO	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	GMD, GMC, GMCS, MFS, CEO	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	GMD, GMC, GMCS, MFS, CEO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	GMD, GMC, GMCS, MFS, CEO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	GMD, GMC, GMCS, MFS, CEO	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency Where Council is a collection agency.

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	GMD, GMD, GMCS, MFS, CEO	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	GMD, GMD, GMCS, MFS, CEO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	GMD, GMD, GMCS, MFS, CEO	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	GMD, GMD, GMCS, MFS, CEO	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	s 46GZF(3)(a) function of receiving proceeds of sale	GMD, GMD, GMCS, MFS, CEO	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	GMD, GMD, GMCS, MFS, CEO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	GMD, GMD, GMCS, MFS, CEO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	GMD, GMD, GMCS, MFS, CEO	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	GMD, GMD, GMCS, MCF, CEO	Where Council is a collecting agency or development agency
			Where Council is a collection agency or development agency.
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	GMD, GMD, GMCS, MFS, CEO	Where Council is a collecting agency or development agency
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	GMD, MAS, CEO, MWES	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	GMD, GMC, MCF, MDS, CEO	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	GMD, GMC, MCF, MDS, CEO	Requires consideration of requirements from MAS and Development Contributions Plan
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	GMD, GMC, CEO	Requires consideration of requirements from MAS, MDS, MCF and Development Contributions Plan
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	MBS, GMD, GMC, MCF, MDS, CEO	Requires consideration of requirement from MAS, MDS, MCF and Development Contributions Plan
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	GMD, GMC, CEO	Requires consideration of requirements from MAS, MDS, MCF and Development Contributions Plan
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	GMD, GMC, MCF, MDS, CEO	Requires consideration of requirements from MAS, MDS, MCF and Development Contributions Plan
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	GMD, GMC, CEO	Requires consideration of requirements from MAS, MDS, MCF and Development Contributions Plan

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 46Q(1)	Duty to keep proper accounts of levies paid	GMCS, MFS, CEO	To be based on information supply by the Development Services Unit
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	GMD, GMD, MCF, MDS, MAS, CEO, MWES	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	GMD, GMD, GMCS, CEO	Requires consideration of requirements from MAS, MDS, MCF and Development Contributions Plan
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	GMD, GMD, CEO	Only applies when levy is paid to Council as a 'development agency' Requires consideration of requirements from MAS, MDS, MCF and Development Contributions Plan
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	GMD, GMD, CEO	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister Requires consideration of requirements from Development Contributions Plan

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	GMD, GMC, MCF, MDS, CEO	Must be done in accordance with Part 3
s46Q(4)(e)	Duty to expend that amount on other works etc.	GMD, GMC, CEO	With the consent of, and in the manner approved by, the Minister
s 46QC	Power to recover any amount of levy payable under Part 3B	GMD, GMC, GMCS, CEO	
s 46QD	Duty to prepare report and give a report to the Minister	GMD, GMC, MDS, CEO	Where Council is a collecting agency or development agency
			Where Council is a collection agency or development agency.
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	N/A	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	N/A	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	N/A	
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	N/A	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	N/A	
s 47	Power to decide that an application for a planning permit does not comply with that Act	GMD, GMC, MCF, MDS, CEO	
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	GMD, GMC, MCF, MDS, CEO	
s 50(4)	Duty to amend application	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 50(5)	Power to refuse to amend application	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 50(6)	Duty to make note of amendment to application in register	SPC, GMD, PSP, TP, STP, MDS, SO, TLSPA, CEO, SSP	
s 50A(1)	Power to make amendment to application	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 50A(4)	Duty to note amendment to application in register	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 52(3)	Power to give any further notice of an application where appropriate	CSP, SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	CSP, SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 54(1)	Power to require the applicant to provide more information	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 54(1B)	Duty to specify the lapse date for an application	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	CSP, SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	CSP, SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	GMD, GMC, MCF, MDS, CEO	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 57A(5)	Power to refuse to amend application	CSP, SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 57A(6)	Duty to note amendments to application in register	CSP, SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 57B(1)	Duty to determine whether and to whom notice should be given	CSP, SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 57C(1)	Duty to give copy of amended application to referral authority	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 58	Duty to consider every application for a permit	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 58A	Power to request advice from the Planning Application Committee	SPC, GMD, GMC, PSP, MCF, MDS, CEO, SSP	
s 60	Duty to consider certain matters	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 60(1A)	Duty to consider certain matters	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	SPC, GMD, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CTP, CEO, SSP	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006 Where 7 or more objections are received, applications must be referred to Council.
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	N/A	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	N/A	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	SPC, GMD, GMC, MCF, MDS, CEO	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 62(2)	Power to include other conditions	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64(3)	Duty not to issue a permit until after the specified period	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	This provision applies also to a decision to grant an amendment to a permit - see s 75

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 64(5)	Duty to give each objector a copy of an exempt decision	GMD, MDS, CEO	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	SPC, GMD, PSP, STP, MDS, CEO, SSP	This provision applies also to a decision to grant an amendment to a permit - see s 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	SPC, GMD, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	SPC, GMD, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	SPC, GMD, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 69(1A)	Function of receiving application for extension of time to complete development	SPC, GMD, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 69(2)	Power to extend time	SPC, GMD, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 70	Duty to make copy permit available for inspection in accordance with the public availability requirements	SPC, GMD, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 71(1)	Power to correct certain mistakes	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 71(2)	Duty to note corrections in register	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 73	Power to decide to grant amendment subject to conditions	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 74	Duty to issue amended permit to applicant if no objectors	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s 76D	Duty to comply with direction of Minister to issue amended permit	CSP, SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 83	Function of being respondent to an appeal	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 83B	Duty to give or publish notice of application for review	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 84(6)	Duty to issue permit on receipt of advice within 3 working days	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 84AB	Power to agree to confining a review by the Tribunal	SPC, GMD, MDS, CEO	
s 86	Duty to issue a permit at order of Tribunal within 3 working days	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	GMD, MDS, CEO	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 91(2)	Duty to comply with the directions of VCAT	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 93(2)	Duty to give notice of VCAT order to stop development	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 95(3)	Function of referring certain applications to the Minister	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 95(4)	Duty to comply with an order or direction	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	GMD, CEO	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	GMD, CEO	
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	SPC, GMD, GMC, MCF, MDS, CEO	
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 96F	Duty to consider the panel's report under s 96E	SPC, GMD, GMC, MCF, MDS, CEO	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996)	GMD, CEO	
s 96H(3)	Power to give notice in compliance with Minister's direction	GMD, GMC, MCF, MDS, CEO	
s 96J	Duty to issue permit as directed by the Minister	GMD, CEO	
s 96K	Duty to comply with direction of the Minister to give notice of refusal	GMD, CEO	
s 96Z	Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	GMD, GMC, MCF, MDS, CEO	
s 97C	Power to request Minister to decide the application	GMD, GMC, CEO	
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 97MH	Duty to provide information or assistance to the Planning Application Committee	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	GMD, GMC, CEO	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 97Q(4)	Duty to comply with directions of VCAT	CSP, SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	GMD, GMC, CEO	
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	GMD, GMC, CEO	
s 101	Function of receiving claim for expenses in conjunction with claim	GMD, GMC, MCF, MDS, CEO	
s 103	Power to reject a claim for compensation in certain circumstances	GMD, GMC, CEO	
s .107(1)	function of receiving claim for compensation	GMD, GMC, CEO	
s 107(3)	Power to agree to extend time for making claim	GMD, CEO	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	GMD, MDS, MAS	
s 114(1)	Power to apply to the VCAT for an enforcement order	CSP, SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	CSP, SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	SPC, EO, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
s 123(1)	Power to carry out work required by enforcement order and recover costs	GMD, CEO	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	GMD, CEO	Except Crown Land
s 129	Function of recovering penalties	GMCS, MFS, CEO	
s 130(5)	Power to allow person served with an infringement notice further time	GMD, GMC, MCF, MDS, CEO	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 149A(1)	Power to refer a matter to the VCAT for determination	GMD, GMC, MCF, MDS, CEO	
s 149A(1A)	power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	SPC, GMD, GMC, MCF, MDS, CEO	SPC in consultation with GMD and MDS
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B)power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	GMD, GMC, MCF, MDS, CEO	Where Council is the relevant planning authority
s 171(2)(f)	Power to carry out studies and commission reports	GMD, GMC, MCF, MDS, CEO	
s 171(2)(g)	Power to grant and reserve easements	GMD, GMC, MCF, MDS, CEO	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	GMD, GMC, GMCS, CEO	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	GMD, GMC, GMCS, CEO	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	GMD, GMC, GMCS, CEO	Where Council is the development agency specified in an approved infrastructure contributions plan

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 173(1)	Power to enter into agreement covering matters set out in s 174	GMD, GMC, GMCS, CEO	
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	GMD, GMC, GMCS, CEO	Where Council is the relevant responsible authority
	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	GMD, GMC, MCF, MDS, CEO	
	Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	GMD, GMC, MCF, MDS, CEO	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	GMD, GMC, MCF, MDS, CEO	
s 178	power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	GMD, GMC, GMCS, CEO	
s 178A(1)	Function of receiving application to amend or end an agreement	GMD, CEO	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	SPC, GMD, PSP, MDS, CEO, SSP	
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	SPC, GMD, PSP, MDS, CEO, SSP	
s 178A(5)	Power to propose to amend or end an agreement	GMD, CEO	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	SPC, GMD, PSP, MDS, CEO, SSP	
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	SPC, GMD, PSP, MDS, CEO, SSP	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	SPC, GMD, PSP, MDS, CEO, SSP	
s 178C(4)	Function of determining how to give notice under s 178C(2)	SPC, GMD, PSP, MDS, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	SPC, GMD, MDS, CEO	
s. 178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	GMD, CEO	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	GMD, CEO	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(c)	Power to refuse to amend or end the agreement	GMD, CEO	If no objections are made under s 178D Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	GMD, CEO	After considering objections, submissions and matters in s 178B
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	GMD, CEO	After considering objections, submissions and matters in s 178B

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s. 178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	GMD, CEO	After considering objections, submissions and matters in s. 178B
s 178E(3)(d)	Power to refuse to amend or end the agreement	GMD, CEO	After considering objections, submissions and matters in s 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	SPC, GMD, PSP, TP, STP, MDS, TLSPA, CEO, SSP	
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	SPC, GMD, PSP, TP, STP, MDS, TLSPA, CEO, SSP	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	GMD, MDS, CEO	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	GMD, CEO	
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	SPC, GMD, PSP, MDS, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 178(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	SPC, GMD, PSP, MDS, CEO, SSP	
s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, SO, TLSPA, CEO, SSP	
s 181	Duty to apply to the Registrar of Titles to record the agreement and to deliver a memorial to Registrar-General	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, SO, TLSPA, CEO, SSP	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, SO, TLSPA, CEO, SSP	
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, SO, TLSPA, CEO, SSP	
s 182	Power to enforce an agreement	SPC, EO, GMD, GMC, MCF, MDS, CEO	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	SPC, GMD, GMC, PSP, STP, MDS, CEO, SSP	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	GMD, CEO	
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	GMD, CEO	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	SPC, GMD, MDS, CEO	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	SPC, GMD, MDS, CEO	
s 184G(2)	Duty to comply with a direction of the Tribunal	SPC, EO, GMD, PSP, TP, STP, MDS, SO, TLSPA, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 184G(3)	Duty to give notice as directed by the Tribunal	SPC, GMD, PSP, TP, STP, MDS, SO, TLSPA, CEO, SSP	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	CSP, SPC, GMD, GMC, MCF, MDS, CEO	
s 198(1)	Function to receive application for planning certificate	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, SO, TLSPA, CEO, SSP	
s 199(1)	Duty to give planning certificate to applicant	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, SO, TLSPA, CEO, SSP	
s 201(1)	Function of receiving application for declaration of underlying zoning	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
s 201(3)	Duty to make declaration	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	

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Planning and Environment Act 1987			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	GMD, GMC, CEO	
	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
	Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	SPC, GMD, GMC, PSP, STP, MCF, MDS, CEO, SSP	
	Power to give written authorisation in accordance with a provision of a planning scheme	GMD, GMC, MCF, MDS, CEO	
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	CSP, SPC, GMD, GMC, MCF, MDS, CEO	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	CSP, SPC, GMD, GMC, MCF, MDS, CEO	

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Residential Tenancies Act 1997			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	EHO, GMD, MDS, CEO, SEHO, EHC	
s 522(1)	Power to give a compliance notice to a person	EHO, GMD, MDS, CEO, SEHO, EHC	
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	GMD, MDS, CEO, EHC	
s 525(4)	Duty to issue identity card to authorised officers	GMCS, MGP, GRC, CEO	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	MBS, GMD, MDS, CEO, EHC	
s 526A(3)	Function of receiving report of inspection	EHO, GMD, MDS, EHTO, CEO, SEHO, EHC	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	GMD, MDS, CEO, EHC	
s 142(2)	Power to amend or revoke an entry in the Rooming House Register if necessary to maintain the accuracy of the entry	CEO, EHC, EHO, EHTO, GMD, MDS, SEHO	

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Residential Tenancies Act 1997			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 206A(2)	Function of receiving written notification	CEO, EHC, GMD, MDS	
s 207E(2)	Function of receiving written notification	CEO, EHC, GMD, MDS	
s 311A(2)	Function of receiving written notification	CEO, EHC, GMD, MDS	
s 317ZDA(2)	Function of receiving written notification	CEO, EHC, GMD, MDS	
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	CEO, EHC, EHO, GMD, MDS, SEHO	
s 522(1)	Power to give a compliance notice to a person	CEO, EHC, EHO, GMD, MDS, SEHO	
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	CEO, EHC, GMD, MDS	
s 525(4)	Duty to issue identity card to authorised officers	CEO, GMCS, GRC, MGP	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	CEO, EHC, GMD, MBS, MDS	
s 526A(3)	Function of receiving report of inspection	CEO, EHC, EHO, EHTO, GMD, MDS, SEHO	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	CEO, EHC, GMD, MDS	

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	GMD, MAS, CEO	Obtain consent in circumstances specified in s 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	GMCS, MGP, MFS, CEO	
s 11(9)(b)	Duty to advise Registrar	GMD, GMCS, MGP, MAS, MFS, CEO	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	GMD, MAS, CEO	Subject to s 11(10A)
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	GMD, MAS, CEO	Where Council is the coordinating road authority
s 12(2)	Power to discontinue road or part of a road	GMD, GMCS, MGP, MAS, CEO	Where Council is the coordinating road authority
s 12(4)	Duty to publish, and provide copy, notice of proposed discontinuance	GMD, GMCS, MGP, MAS, CEO	Power of coordinating road authority where it is the discontinuing body Unless s 12(11) applies

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 12(5)	Duty to consider written submissions received within 28 days of notice	GMD, CEO	Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
s 12(6)	Function of hearing a person in support of their written submission	GMD, CEO	Function of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
s 12(7)	Duty to fix day, time and place of meeting under s 12(6) and to give notice	GMD, CEO	Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies
s 12(10)	Duty to notify of decision made	GMD, MAS, CEO	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	GMD, MAS, CEO	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	GMD, CEO, MWES	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	GMD, CEO, MWES	
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	GMD, MAS, CEO	
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	GMD, MAS, CEO	
s 15(2)	Duty to include details of arrangement in public roads register	GMD, MAS, CEO	
s 16(7)	Power to enter into an arrangement under s 15	GMD, MAS, CEO	
s 16(8)	Duty to enter details of determination in public roads register	GMD, MAS, CEO	
s 17(2)	Duty to register public road in public roads register	GMD, MAS, CEO	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 17(3)	Power to decide that a road is reasonably required for general public use	GMD, MAS, CEO	Where Council is the coordinating road authority
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	GMD, MAS, CEO	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	GMD, MAS, CEO	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	GMD, MAS, CEO	Where Council is the coordinating road authority
s 18(1)	Power to designate ancillary area	GMD, MAS, CEO	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s 18(3)	Duty to record designation in public roads register	GMD, MAS, CEO	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	GMD, MAS, CEO	

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 19(4)	Duty to specify details of discontinuance in public roads register	GMD, MAS, CEO	
s 19(5)	Duty to ensure public roads register is available for public inspection	GMD, MAS, CEO	
s 21	Function of replying to request for information or advice	GMD, MAS, CEO	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	GMD, MAS, CEO	
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report.	GMCS, CEO	
s 22(5)	Duty to give effect to a direction under s 22	GMD, CEO	
s 40(1)	Duty to inspect, maintain and repair a public road.	GMD, MAS, CEO, MWES	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	GMD, MAS, CEO, MWES	

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	GMD, MAS, CEO, MWES	
s 42(1)	Power to declare a public road as a controlled access road	GMD, MAS, CEO	Power of coordinating road authority and sch 2 also applies
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	GMD, MAS, CEO	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	GMD, MAS, CEO, MWES	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	GMD, MAS, CEO, MWES	Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	GMD, MAS, CEO, MWES	Where Council is the responsible road authority, infrastructure manager or works manager

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	GMD, MAS, CEO, MWES	
s 49	Power to develop and publish a road management plan	GMD, MAS, CEO, MWES	
s 51	Power to determine standards by incorporating the standards in a road management plan	GMD, MAS, CEO, MWES	
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	GMD, MAS, CEO	
s 54(2)	Duty to give notice of proposal to make a road management plan	GMD, MAS, CEO, MWES	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	GMD, MAS, CEO, MWES	
s 54(6)	Power to amend road management plan	GMD, MAS, CEO, MWES	
s 54(7)	Duty to incorporate the amendments into the road management plan	GMD, MAS, CEO, MWES	

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	GMD, MAS, CEO, MWES	
s 63(1)	Power to consent to conduct of works on road	STO-ES, APTL, EDTL, EC, GMD, MAS, IDTL, TTE, STE, CEO, MWES	Where Council is the coordinating road authority
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	STO-ES, APTL, EDTL, EC, GMD, MAS, IDTL, TTE, STE, CEO, MWES	Where Council is the infrastructure manager
s 64(1)	Duty to comply with cl 13 of sch 7	STO-ES, EC, GMD, MAS, IDTL, TTE, STE, CEO, MWES	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	STO-ES, EDTL, EC, GMD, MAS, IDTL, TTE, STE, CEO, MWES	Where Council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	GMD, MAS, CEO, MWES	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 67(3)	Power to request information	SASC, GMD, MAS, IDTL, TTE, STE, CEO, MWES	Where Council is the coordinating road authority
s 68(2)	Power to request information	SASC, GMD, MAS, IDTL, TTE, STE, CEO, MWES	Where Council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	GMD, MAS, IDTL, TTE, STE, CEO, MWES	
s 72	Duty to issue an identity card to each authorised officer	GMD, GMCS, MGP, MAS, CEO, MWES	
s 85	Function of receiving report from authorised officer	GMD, MAS, CEO, MWES	
s 86	Duty to keep register re s 85 matters	GMD, MAS, CEO, MWES	
s 87(1)	Function of receiving complaints	STO-ES, EC, GMD, MGP, MAS, IDTL, TTE, STE, CEO, MWES	

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 87(2)	Duty to investigate complaint and provide report	GMD, MGP, MAS, CEO, MWES	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	EC, GMD, MWES	
s 112(2)	Power to recover damages in court	GMD, GMCS, MAS, MFS, CEO, MWES	
s 116	Power to cause or carry out inspection	GMD, MAS, IDTL, TTE, STE, CEO, MWES	
s 119(2)	Function of consulting with the Head, Transport for Victoria	STO-ES, EC, GMD, CEO, MWES	
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	GMD, CEO, MWES	
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	GMD, CEO, MWES	
s 121(1)	Power to enter into an agreement in respect of works	GMD, MAS, CEO, MWES	

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
s 122(1)	Power to charge and recover fees	GMD, GMCS, MAS, MFS, CEO, MWES	
s 123(1)	Power to charge for any service	GMD, GMCS, MFS, CEO, MWES	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	GMD, MAS, CEO, MWES	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	GMD, MAS, CEO, MWES	
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	GMD, MAS, CEO, MWES	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	GMD, CEO, MWES	
sch 2 cl 5	Duty to publish notice of declaration	GMD, MAS, CEO, MWES	

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	STO-ES, APTL, EDTL, EC, GMD, MAS, IDTL, TTE, STE, CEO, MWES, IDO	Where Council is the infrastructure manager or works manager
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	STO-ES, APTL, EDTL, EC, GMD, MAS, IDTL, TTE, STE, CEO, MWES, IDO	Where Council is the infrastructure manager or works manager
sch 7 cl 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	STO-ES, APTL, EDTL, EC, GMD, MAS, IDTL, TTE, STE, CEO, MWES, IDO	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	STO-ES, APTL, EDTL, EC, GMD, MAS, IDTL, TTE, STE, CEO, MWES, IDO	Where Council is the infrastructure manager or works manager

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	STO-ES, APTL, EDTL, EC, GMD, MAS, IDTL, TTE, STE, CEO, MWES, IDO	Where Council is the infrastructure manager or works manager
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	GMD, MAS, IDTL, TTE, STE, CEO, MWES, IDO	Where Council is the coordinating road authority
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	GMD, MAS, IDTL, TTE, STE, CEO, MWES, IDO	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	STO-ES, APTL, EDTL, EC, GMD, MAS, IDTL, TTE, STE, CEO, MWES, IDO	Where Council is the coordinating road authority
sch 7 cl 12(5)	Power to recover costs	GMD, GMCS, MAS, MFS, CEO, MWES	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	EC, GMD, MAS, CEO, MWES	Where Council is the works manager

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 13(2)	Power to vary notice period	EC, GMD, MAS, CEO, MWES	Where Council is the coordinating road authority
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	EC, GMD, MAS, CEO, MWES	Where Council is the infrastructure manager
sch 7 cl 16(1)	Power to consent to proposed works	APTL, EC, GMD, MAS, CEO, MWES	Where Council is the coordinating road authority
sch 7 cl 16(4)	Duty to consult	EC, GMD, MAS, CEO, MWES	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	APTL, EC, GMD, MAS, CEO, MWES	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	APTL, EC, GMD, MAS, CEO, MWES	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	APTL, EC, GMD, MAS, CEO, MWES	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	APTL, EC, GMD, MAS, CEO, MWES	Where Council is the coordinating road authority

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl18(1)	Power to enter into an agreement	GMD, MAS, CEO, MWES	Where Council is the coordinating road authority
sch7 cl 19(1)	Power to give notice requiring rectification of works	APTL, EC, GMD, MAS, CEO, MWES	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	APTL, EC, GMD, GMCS, MAS, MFS, CEO, MWES	Where Council is the coordinating road authority
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	STO-ES, APTL, EC, GMD, MAS, RSO, IDTL, TTE, ES, CEO, MWES, DE, IDO	Where Council is the coordinating road authority
sch 7A cl 2	Power to cause street lights to be installed on roads	EC, GMD, MAS, IDTL, CEO, MWES	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
sch 7 cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	GMD, MAS, CEO, MWES	Where Council is the responsible road authority

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Road Management Act 2004			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	GMD, MAS, CEO, MWES	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4	GMD, MAS, CEO, MWES	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)

Cemeteries and Crematoria Regulations 2015			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
r 24	Duty to ensure that cemetery complies with depth of burial requirements	GMCS, CTL, CEO, COC	
r 25	Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves	GMCS, CTL, CEO, COC	
r 27	Power to inspect any coffin, container or other receptacle if satisfied of the matters in paragraphs (a) and (b)	GMCS, CTL, CEO, COC	
r 28(1)	Power to remove any fittings on any coffin, container or other receptacle if the fittings may impede the cremation process or damage the cremator	GMCS, CTL, CEO, COC	

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Cemeteries and Crematoria Regulations 2015			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
r 28(2)	Duty to ensure any fittings removed of are disposed in an appropriate manner	GMCS, CTL, CEO, COC	
r 29	Power to dispose of any metal substance or non-human substance recovered from a cremator	GMCS, CTL, CEO, COC	
r 30(2)	Power to release cremated human remains to certain persons	GMCS, CTL, CEO, COC	Subject to any order of a court
r 31(1)	Duty to make cremated human remains available for collection within 2 working days after the cremation	GMCS, CTL, CEO, COC	
r 31(2)	Duty to hold cremated human remains for at least 12 months from the date of cremation	GMCS, CTL, CEO, COC	
r 31(3)	Power to dispose of cremated human remains if no person gives a direction within 12 months of the date of cremation	GMCS, CEO, COC	
r 31(4)	Duty to take reasonable steps notify relevant people of intention to dispose of remains at expiry of 12 month period	GMCS, CTL, CEO, COC	
r 32	Duty to ensure a mausoleum is constructed in accordance with paragraphs (a)-(d)	GMCS, CEO, COC	
r 33(1)	Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c)	GMCS, CTL, CEO, COC	

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Cemeteries and Crematoria Regulations 2015			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
r 33(2)	Duty to ensure that remains are interred in accordance with paragraphs (a)-(b)	GMCS, CTL, CEO, COC	
r 34	Duty to ensure that a crypt space in a mausolea is sealed in accordance with paragraphs (a)-(b)	GMCS, CTL, CEO, COC	
r 36	Duty to provide statement that alternative vendors or supplier of monuments exist	GMCS, CEO, COC	
r 40	Power to approve a person to play sport within a public cemetery	GMCS, CEO, COC	
r 41(1)	Power to approve fishing and bathing within a public cemetery	GMCS, CEO, COC	
r 42(1)	Power to approve hunting within a public cemetery	GMCS, CEO, COC	
r 43	Power to approve camping within a public cemetery	GMCS, CEO, COC	
r 45(1)	Power to approve the removal of plants within a public cemetery	GMCS, CTL, CEO, COC	
r 46	Power to approve certain activities under the Regulations if satisfied of regulation (1)(a)-(c)	GMCS, CTL, CEO, COC	

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Cemeteries and Crematoria Regulations 2015			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
r 47(3)	Power to approve the use of fire in a public cemetery	GMCS, CTL, CEO, COC	
r 48(2)	Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area	GMCS, CTL, CEO, COC	
	Note: Schedule 2 contains Model Rules – only applicable if the cemetery trust has not made its own cemetery trust rules	N/A	
sch 2 cl 4	Power to approve the carrying out of an activity referred to in rules 8, 16, 17 and 18 of sch 2	GMCS, CTL, CEO, COC	See note above regarding model rules
sch 2 cl 5(1)	Duty to display the hours during which pedestrian access is available to the cemetery	GMCS, CTL, CEO, COC	See note above regarding model rules
sch 2 cl 5(2)	Duty to notify the Secretary of, (a) the hours during which pedestrian access is available to the cemetery; and (b) any changes to those hours	GMCS, CEO, COC	See note above regarding model rules
sch 2 cl 6(1)	Power to give directions regarding the manner in which a funeral is to be conducted	GMCS, CTL, CEO, COC	See note above regarding model rules
sch 2 cl 7(1)	Power to give directions regarding the dressing of places of interment and memorials	GMCS, CTL, CEO, COC	See note above regarding model rules
sch 2 cl 8	Power to approve certain mementos on a memorial	GMCS, CTL, CEO, COC	See note above regarding model rules

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Cemeteries and Crematoria Regulations 2015			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
sch 2 cl 11(1)	Power to remove objects from a memorial or place of interment	GMCS, CTL, CEO, COC	See note above regarding model rules
sch 2 cl 11(2)	Duty to ensure objects removed under sub rule (1) are disposed of in an appropriate manner	GMCS, CTL, CEO, COC	See note above regarding model rules
sch 2 cl 12	Power to inspect any work being carried out on memorials, places of interment and buildings for ceremonies	GMCS, CTL, CEO, COC	See note above regarding model rules
sch 2 cl 14	Power to approve an animal to enter into or remain in a cemetery	GMCS, CTL, CEO, COC	See note above regarding model rules
sch 2 cl 16(1)	Power to approve construction and building within a cemetery	GMCS, CEO	See note above regarding model rules
sch 2 cl 17(1)	Power to approve action to disturb or demolish property of the cemetery trust	GMCS, CEO	See note above regarding model rules
sch 2 cl 18(1)	Power to approve digging or planting within a cemetery	GMCS, CTL, CEO, COC	See note above regarding model rules

S6 Instrument of Delegation Members of Staff

September 2022

Planning and Environment Regulations 2015			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	CSP, GMD, GMC, MCF, MDS, CEO	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.
r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	SPC, GMD, GMC, PSP, TP, STP, MCF, MDS, TLSPA, CEO, SSP	
r.25(a)	duty to make copy of matter considered under section 60(1A)(g) available for inspection free of charge	GMD, GMC, MCF, MDS, CEO	where Council is the responsible authority
r.25(b)	function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available for inspection free of charge	GMD, GMC, MCF, MDS, CEO	where Council is not the responsible authority but the relevant land is within Council's municipal district
r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	CSP, GMD, GMC, MCF, MDS, CEO	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

S6 Instrument of Delegation Members of Staff

September 2022

Planning and Environment (Fees) Regulations 2016			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	CEO, CSP, GMCS, MCF	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	CEO, GMD, MDS, SPC	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	CEO, CSP, GMCS, GMD, MCF, MDS, SPC	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
r 7	Function of entering into a written agreement with a caravan park owner	EHO, GMD, MDS, CEO, SEHO, EHC	
r 10	Function of receiving application for registration	EHO, GMD, MDS, EHTO, CEO, SEHO, EHC	
r 11	Function of receiving application for renewal of registration	EHO, GMD, MDS, EHTO, SEHO, EHC	
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	EHO, GMD, MDS, CEO, SEHO, EHC	
r 12(1)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	EHO, GMD, MDS, CEO, SEHO, EHC	

S6 Instrument of Delegation Members of Staff

September 2022

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	EHO, GMD, MDS, CEO, SEHO, EHC	
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	EHO, GMD, MDS, SEHO, EHC	
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	EHO, GMD, MDS, SEHO, EHC	
r 12(4) & (5)	Duty to issue certificate of registration	EHO, GMD, MDS, EHTO, CEO, SEHO, EHC	
r 14(1)	Function of receiving notice of transfer of ownership	EHO, GMD, MDS, EHTO, CEO, SEHO, EHC	
r 14(3)	Power to determine where notice of transfer is displayed	EHO, GMD, MDS, CEO, SEHO, EHC	
r 15(1)	Duty to transfer registration to new caravan park owner	EHO, GMD, MDS, EHTO, CEO, SEHO, EHC	
r 15(2)	Duty to issue a certificate of transfer of registration	EHO, GMD, MDS, EHTO, CEO, SEHO, EHC	
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	N/A	Statutory set and ratified by Council resolution

S6 Instrument of Delegation Members of Staff

September 2022

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
r 17	Duty to keep register of caravan parks	EHO, GMD, MDS, EHTO, CEO, SEHO, EHC	
r 18(4)	Power to determine where the emergency contact person's details are displayed	EHO, GMD, MDS, CEHO, CEO, SEHO, EHC	
r 18(6)	Power to determine where certain information is displayed	EHO, GMD, MDS, CEHO, CEO, SEHO, EHC	
r 22(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	EHO, GMD, MDS, EHTO, CEO, SEHO, EHC	
r 22(2)	Duty to consult with relevant emergency services agencies	EHO, GMD, MDS, CEO, SEHO, EHC	
r 23	Power to determine places in which caravan park owner must display a copy of emergency procedures	EHO, GMD, MDS, CEHO, CEO, SEHO, EHC	
r 24	Power to determine places in which caravan park owner must display copy of public emergency warnings	EHO, GMD, MDS, CEHO, CEO, SEHO, EHC	
r 25(3)	Duty to consult with relevant floodplain management authority	EHO, GMD, MDS, CEO, SEHO, EHC	
r 26	Duty to have regard to any report of the relevant fire authority	EHO, GMD, MDS, CEO, SEHO, EHC	

S6 Instrument of Delegation Members of Staff

September 2022

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
r 28(c)	Power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	EHO, GMD, MDS, CEO, SEHO, EHC	
r 40	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	EHO, GMD, MDS, CEO, SEHO, EHC	
r 40(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	EHO, GMD, MDS, CEO, SEHO, EHC	
r 41(4)	Function of receiving installation certificate	EHO, GMD, MDS, EHTO, CEO, SEHO, EHC	
r 43	Power to approve use of a non-habitable structure as a dwelling or part of a dwelling	EHO, GMD, MDS, CEO, SEHO, EHC	
sch 3 cl 4(3)	Power to approve the removal of wheels and axles from unregistrable movable dwelling	EHO, GMD, CCO, MDS, APS, CCC, SCCO, CEO, SEHO, EHC	

S6 Instrument of Delegation Members of Staff

September 2022

Road Management (General) Regulations 2016			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
Duty to conduct reviews of road management plan	GMD, MAS, CEO, MWES		
Duty to produce written report of review of road management plan and make report available	GMD, CEO, MWES		
Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	SASC, GMD, CEO, MWES	Where Council is the coordinating road authority	Where Council is the coordinating road authority
Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	GMD, MAS, CEO, MWES		
Duty to publish notice of amendments to road management plan	SASC, GMD, MAS, CEO, MWES	where Council is the coordinating road authority	where Council is the coordinating road authority
Duty to record on road management plan the substance and date of effect of amendment	GMD, MAS, CEO		
Power to issue permit	STO-ES, APTL, EC, GMD, MAS, CEO, MWES	Where Council is the coordinating road authority	Where Council is the coordinating road authority

S6 Instrument of Delegation Members of Staff

September 2022

Road Management (General) Regulations 2016				
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations	
Power to give written consent re damage to road	STO-ES, APTL, EC, GMD, MAS, CEO, MWES	Where Council is the coordinating road authority	Where Council is the coordinating road authority	
Power to make submission to Tribunal	EC, GMD, CEO, MWES	Where Council is the coordinating road authority	Where Council is the coordinating road authority	
Power to charge a fee for application under s 66(1) Road Management Act	STO-ES, APTL, SAS, EC, GMD, CEO, MWES	Where Council is the coordinating road authority	Where Council is the coordinating road authority	
Power to remove objects, refuse, rubbish or other material deposited or left on road	STO-ES, APTL, EC, GMD, CEO, MWES	Where Council is the responsible road authority	Where Council is the responsible road authority	
Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	GMD, CEO	Where Council is the responsible road authority	Where Council is the responsible road authority	
Power to recover in the Magistrates' Court, expenses from person responsible	GMD, GMCS, MFS, CEO			

S6 Instrument of Delegation Members of Staff

September 2022

Road Management (Works and Infrastructure) Regulations 2015			
Provision	Powers and Functions Delegated	Delegate	Conditions and Limitations
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	CEO, GMD, MAS, MWES	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	CEO, GMD, MAS, MWES	Where Council is the coordinating road authority

S6 Instrument of Delegation Members of Staff

September 2022

14.5 ADOPTION OF S11A INSTRUMENT OF APPOINTMENT AND AUTHORISATION

File Number: 18/02/05
Officer: General Manager Corporate

1. Summary

The *Planning and Environment Act 1987* requires Council to appoint authorised officers by way of a S11A Instrument of Appointment and Authorisation. This report seeks Council's adoption of a new S11A Instrument. This instrument also allows the officer to commence legal proceedings in Council's name.

2. Recommendation

That Council adopt the S11A Instrument of Appointment and Authorisation document as presented for Kirstyn Butterworth, Enforcement Officer.

3. Background

The *Planning and Environment Act 1987* was previously included in the S11 Instrument of Appointment which is delegated from the Chief Executive Officer to staff.

Council's solicitors have advised that these should be an individual instrument adopted by the Council.

4. Consultation Proposed/Undertaken

Consultation has been undertaken with Senior Management in the development of this instrument of delegation.

5. Discussion

Council's solicitor, Maddocks has provided Council with an S11A Instrument of Appointment and Authorisation document which requires Council to appoint officers by resolution, to be an authorised officer under the *Planning and Environment Act 1987* and also to be an authorised officer to commence proceedings in Council's name.

Adoption of the S11A Instrument of Appointment and Authorisation allows Council officers to conduct their normal business in relation to the *Planning and Environment Act 1987* and act in Council's name.

6. Time Frame

If adopted by Council the documents would come into force once the Common Seal is affixed.

7. Strategic Plan Links

This report relates to the Council Plan 2021-2025 in the Strategic Direction:

Leadership

Outcome to be achieved:

- Effective governance to deliver results in line with community expectations.

8. Asset Management Policy/Plan Alignment

There are no asset management implications associated with this report.

9. Implications

Policy

There are no policy implications associated with this report.

Legal/Statutory

This report aligns with section 313 of the Local Government Act 2020.

Financial

There are no financial implications associated with this report.

Environmental

There are no environmental implications associated with this report.

Social

There are no social implications associated with this report.

Economic

There are no economic implications associated with this report.

10. Risk Assessment

By adopting the recommendation, Council will not be exposed to any significant risk.

11. Conflicts of Interest

No conflicts of interest were declared during the preparation of this report.

Attachments

- 1↓ S11A Instrument of Appointment and Authorisation - Kirstyn Butterworth - Enforcement Officer - September 2022

***S11A. Instrument of Appointment and Authorisation
(Planning and Environment Act 1987)***



Mildura Rural City Council

Mildura Rural City Council

**Instrument of Appointment and Authorisation
(*Planning and Environment Act 1987* only)**

for

**KIRSTYN BUTTERWORTH
ENFORCEMENT OFFICER**

SEPTEMBER 2022

Instrument of Appointment and Authorisation

In this Instrument "**officer**" means -

Kirstyn Butterworth

By this Instrument of Appointment and Authorisation **Mildura Rural City Council** –

1. under section 147(4) of the *Planning and Environment Act 1987* – appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the Regulations made under that Act; and
2. under section 313 of the *Local Government Act 2020* authorises the officer either generally or in a particular case to institute proceedings for offences against the Acts and Regulations described in this Instrument.

It is declared that this Instrument –

- (a) comes into force immediately upon its execution;
- (b) remains in force until varied or revoked; and
- (c) until the Officer ceases to be employed by Council.

This Instrument is authorised by a resolution of the Council on 21 September 2022.

THE COMMON SEAL of the **MILDURA RURAL CITY**)
COUNCIL was affixed hereto by authority of the)
Council in the presence of:)
)

..... **COUNCILLOR**

..... **COUNCILLOR**

..... **CHIEF EXECUTIVE OFFICER**

DATE:

14.6 AUDIT AND RISK COMMITTEE MEETING 1/2022-2023 - MINUTES SUMMARY - 11 AUGUST 2022

File Number: 02/02/08
Officer: General Manager Corporate

1. Summary

In line with the requirements of the Audit and Risk Committee Charter, the purpose of this report is to present to Council for noting a summary of the minutes of Audit and Risk Committee Meeting 1/2022-2023. The confidential minutes of Audit and Risk Committee Meeting 1/2022-2023, including key outcomes and recommendations of the meeting, have been distributed to Council under separate cover.

2. Recommendation

That Council note the confidential minutes of Audit and Risk Committee Meeting 1/2022-2023 held on 11 August 2022.

3. Background

The Audit and Risk Committee is an advisory committee to Council whose role is to oversee and monitor the effectiveness of Council in carrying out its responsibilities for accountable financial management, good corporate governance, maintaining an effective system of internal control and risk management, and fostering an ethical environment. The Audit and Risk Committee consists of four independent members:

- Mr Max Folie (Chairperson)
 - Ms Mary Rydberg
 - Ms Min Poole
 - Ms Julie Humphrey
- and two Councillor members:
- Mayor Cr Liam Wood
 - Deputy Mayor Cr Jason Modica

The Audit and Risk Committee meets bi-monthly in accordance with the Audit and Risk Committee Charter. Special meetings are also convened as required.

The Audit and Risk Committee Charter requires a summary of the minutes of Audit Committee meetings to be presented to Council for noting.

4. Consultation Proposed/Undertaken

There are no consultation implications associated with this report.

5. Discussion

At Audit and Risk Committee Meeting 1/2022-2023, the Committee:

- Received a presentation from the Manager Leisure and Cultural Services, and Chief Executive Officer, on the progress of two major projects: Mildura Sporting Precinct – Stage 2 and Outdoor Netball; Powerhouse Place – Riverfront – Stage 2.

The presentation included an update on how each project is tracking against its budget, along with an explanation of how key risks identified for each project are being managed.

- Was briefed by the external auditor in relation to the Mildura Cemetery Trust Audit Strategy Memorandum 2021-2022 and Interim Management Letter 2021-2022.
- Received a report from BDO on the status of internal audits to be delivered through the Internal Audit Program for the 2021-2022 and 2022-2023 financial years.
- Reviewed and noted a final report on the Follow Up of Previous Internal Audit Findings Review undertaken by BDO.
- Received a presentation from Management explaining the controls in place to manage conflict of interest and related party transactions.
- Received a presentation from the Financial Services Coordinator on the provisions of Council's Financial Reserves Policy.
- Received a report from Management relating to the management of excessive leave balances (rostered days off and time in lieu) for the financial years ended 30 June 2021 and 30 June 2022.
- Reviewed and noted the Monthly Management Report – June 2022.
- Received a verbal update from the Chief Executive Officer on strategic and operational matters.
- Received a verbal update from the General Manager Corporate Services on operational matters.
- Received an update on fraud control matters and emerging risks.
- Reviewed and recommended presentation to Council of the Audit and Risk Committee Chairperson's Bi-Annual Report to Council – 1 January to 30 June 2022.
- Reviewed and resolved to recommend to Council's Ordinary Meeting in August 2022 for approval an updated version of the Audit and Risk Committee Charter.

Proposed changes to the charter are aimed at improving the recruitment process for independent Audit and Risk Committee members and the processes relating to reappointment and succession planning for the Chairperson's role.

- Agreed to undertake the Annual Audit and Risk Committee Self-Assessment Process in mid-August 2022 and review a report prepared by BDO on the findings of the self-assessment process at its September 2022 meeting.

6. Time Frame

There are no timeframe implications associated with this report.

7. Strategic Plan Links

This report relates to the Council Plan 2021-2025 in the Strategic Direction:

Leadership

Outcome to be achieved:

- Effective governance to deliver results in line with community expectations.

8. Asset Management Policy/Plan Alignment

There are no asset management implications associated with this report.

9. Implications

Policy

This report complies with the Audit and Risk Committee Charter.

Legal/Statutory

There are no legal/statutory implications associated with this report.

Financial

There are no financial implications associated with this report.

Environmental

There are no environmental implications associated with this report.

Social

There are no social implications associated with this report.

Economic

There are no economic implications associated with this report.

10. Risk Assessment

By adopting the recommendation, Council will not be exposed to any significant risk.

11. Conflicts of Interest

No conflicts of interest were declared during the preparation of this report.

Attachments

There are no attachments for this report.

14.7 CONFIDENTIAL REPORT REGISTER - BIENNIAL STATUS REPORT

File Number: 02/04/01
Officer: General Manager Corporate

1. Summary

The purpose of this report is to present to Council the status of items on the Confidential Report Register.

2. Recommendation

That Council acknowledge:

- (i) our commitment to transparency in decision-making processes which includes an intention to keep the number of matters considered in confidential Council to a minimum;
- (ii) the Report Summary and Council Resolutions for the following items were recently released from Confidential Council and are now available on Councils website (webpage located at Council/Council Meetings/Release of Confidential Council Reports); and
 - 1. Mildura South Regional Sporting Precinct Concept Design and Cost Estimate
 - 2. Proposal to co-fund Installation of an Instrument Landing System at Mildura Airport
 - 3. The Great Australian Vanilla Slice Triumph Expression of Interest
 - 4. Rates Matters
 - 5. Relocation of a Football Netball Club from Mildura Recreation Reserve to Mildura South Regional Sporting Precinct
 - 6. Disposal of Land, Verdi Boulevard, Irymple
 - 7. CEO Six Month Performance Appraisal
 - 8. Independent Audit & Risk Committee Membership – February 2020
 - 9. Emergency Delegation
 - 10. Land Acquisition - 92 Pine Avenue, Mildura
 - 11. Freeman of the City
 - 12. Insurance Renewal Program 2020-2021
 - 13. Mildura South Regional Sporting Precinct and Integrated Works Project Budgets
 - 14. Mildura Airport Pty Ltd Financial Assistance Due to COVID-19 Pandemic
 - 15. Appointments to Climate Emergency Community Advisory Group
 - 16. Tender Award - Engineering and Technical Services Panel - Contract 2122/14
 - 17. Tender Award - Murrayville Recreation Reserve Community Complex and Change Rooms
 - 18. Tender Award - Mildura Wave Pool Machine Replacement - Contract 2122/28
 - 19. Tender Award - Provision of Tree Services - Contract 2122/35
 - 20. Appointment of Chief Executive Officer

21. Tender Award - Municipal Association of Victoria - Provision of Parks and Playground Equipment and Associated Products and Services - RFT Number D060125
22. CEO Matters
23. Appointment of Consultant for Mildura Heritage Study Part B Stage 2
24. Tender Award - Supply and Delivery of Three Plant Specification Australia Class 15 Articulated Graders - Contract 2122/39
25. Tender Award - Insurance Broking and Risk Management Services - 0618/0626
26. Tender Award - Procurement Australia Hardware, Electrical, Plumbing and Compressed Gases - Contract 2504/1032

(iii) that the reports which remain held in confidential on the attached Confidential Report Register, will continue to be subject to quarterly reviews by a review panel consisting of the Mayor, Deputy Mayor, Chief Executive Officer and General Manager Corporate.

3. Background

As required by the introduction of the *Local Government Act 2020* (the Act), Council adopted its Public Transparency Policy CP067 in August 2020. This policy outlines the type of information that will be made publicly available in order to comply with the Public Transparency Principles outlined in section 58 of the Act

4. Consultation Proposed/Undertaken

There are no consultation implications associated with this report.

5. Discussion

Confidential reports considered by Council are listed in a Confidential Report Register available for viewing on Council's website. The Confidential Report Register contains confidential reports since the Public Transparency Policy was adopted in August 2020. Confidential reports before this period have not been included on the Confidential Report Register.

All confidential items on the register are reviewed quarterly by a panel consisting of the Mayor, Deputy Mayor, Chief Executive Officer and General Manager Corporate.

Where possible, confidentiality periods are limited by incorporating either a sunset provision (after which the information will no longer be confidential), or a specified event (the occurrence of which removes the confidentiality restrictions), within each confidential report resolution.

The Report Summary and Council Resolution as contained within the minute document of items on the register are released to the public within two weeks of the applicable sunset provision or specified event being reached.

Where a sunset provision or specified event has not been incorporated, and the panel determines that the Report Summary and Council Resolution as contained within the minutes should be made publicly available, a resolution of Council will be required prior to the information being released.

6. Time Frame

A six monthly report will be presented to Council, outlining the confidential items and the status of each item, including if they remain in confidential or have been released to the public.

7. Strategic Plan Links

This report relates to the Council Plan 2021-2025 in the Strategic Direction:

Leadership

Outcomes to be achieved:

- Trust, respect and understanding between community and Council
- Effective governance to deliver results in line with community expectations
- A high performing organisation

8. Asset Management Policy/Plan Alignment

There are no asset management implications associated with this report.

9. Implications**Policy**

This report aligns with Council's Public Transparency Policy CP067.

Legal/Statutory

This report supports the intention of the Public Transparency Principles in the *Local Government Act 2020*.

Financial

There are no financial implications associated with this report.

Environmental

There are no environmental implications associated with this report.

Social

There are no social implications associated with this report.

Economic

There are no economic implications associated with this report.

10. Risk Assessment

By adopting the recommendation, Council will not be exposed to any significant risk.

11. Conflicts of Interest

No conflicts of interest were declared during the preparation of this report.

Attachments

- 1 [!\[\]\(c8dce68b26731c7aa5915072fc9d68dd_img.jpg\)](#) Confidential Report Register

Confidential Report Register

Number	Meeting Date	Meeting	Item #	Item Description	Confidential Reason	Confidential Period / Release Date	Date Disclosed	Minute Number	Minute Record
N/A	13 February 2019	Special Meeting of Council	7.2	CEO Performance Review 2017-2018	Personnel Matters	Not Specified	11 January 2022	2019/0015	Minute Sheet
N/A	27 February 2019	Ordinary Meeting of Council	16.2	Interim Acting Chief Executive Officer	Personnel Matters	Not Specified	11 January 2022	2019/0039	Minute Sheet
N/A	27 February 2019	Ordinary Meeting of Council	17.1	External Audit Committee Membership – February 2019	Any other matter which the Council or special committee considers would prejudice the Council or any person	Not Specified	11 January 2022	2019/0040	Minute Sheet
N/A	8 May 2019	Special Meeting of Council	7.1	Mildura South Regional Sporting Precinct Concept Design and Cost Estimate	Contractual Matters	Not Specified	4 May 2022	2019/0086	Minute Sheet
N/A	22 May 2019	Ordinary Meeting of Council		Appointment of Chief Executive Officer	Personnel Matters	Not Specified	11 January 2022	2019/0115	Minute Sheet
N/A	26 June 2019	Ordinary Meeting of Council	17.2	Insurance Renewal Program 2019-2020	Contractual Matters	Not Specified	11 January 2022	2019/0133	Minute Sheet
N/A	26 June 2019	Ordinary Meeting of Council	17.3	Public Liability and Professional Indemnity Insurance	Contractual Matters	Not Specified	11 January 2022	2019/0134	Minute Sheet
N/A	24 July 2019	Ordinary Meeting of Council	17.1	Proposal to Co-Fund Installation of an Instrument Landing System at Mildura Airport	Contractual Matters	Not Specified	4 May 2022	2019/0155	Minute Sheet
N/A	28 August 2019	Ordinary Meeting of Council	17.1	The Great Australian Vanilla Slice Triumph Expression of Interest	Any other matter which the Council or special committee considers would prejudice the Council or any person	Not Specified	4 May 2022	2019/0178	Minute Sheet
N/A	28 August 2019	Ordinary Meeting of Council	17.2	Rate Matters	Any other matter which the Council or special committee considers would prejudice the Council or any person	Not Specified	4 May 2022	2019/0179	Minute Sheet
N/A	25 September 2019	Ordinary Meeting of Council	17.1	Appointment of Mildura Regional Development Chairperson	Any other matter which the Council or special committee considers would prejudice the Council or any person	Not Specified	11 January 2022	2019/0198	Minute Sheet
N/A	27 November 2019	Ordinary Meeting of Council	17.1	Relocation Football Netball Club from Mildura Recreation Reserve to Mildura Sporting Precinct	Any other matter which the Council or special committee considers would prejudice the Council or any person	Not Specified	4 May 2022	2019/248	Minute Sheet
N/A	27 November 2019	Ordinary Meeting of Council	17.2	Land Acquisition - 66-88 Orange Avenue, Mildura	Contractual Matters	Not Specified	11 January 2022	2019/0249	Minute Sheet
N/A	18 December 2019	Ordinary Meeting of Council	17.1	Consideration of Nominations for the 2020 Australia Day Awards	Any other matter which the Council or special committee considers would prejudice the Council or any person	Not Specified	11 January 2022	2019/0270	Minute Sheet
N/A	18 December 2019	Ordinary Meeting of Council	17.2	Land Acquisition - 753-769 Moorlong Avenue, Irymple	Contractual Matters	Not Specified	11 January 2022	2019/271	Minute Sheet
N/A	18 December 2019	Ordinary Meeting of Council	17.3	Land Acquisition - 9 Chaffey Avenue, Mildura	Contractual Matters	Not Specified	11 January 2022	2019/272	Minute Sheet
N/A	18 December 2019	Ordinary Meeting of Council	17.4	Land Acquisition - 623 Deakin Avenue, Mildura	Contractual Matters	Not Specified	11 January 2022	2019/273	Minute Sheet
N/A	22 January 2020	Ordinary Meeting of Council	17.1	Disposal of Land, Veird Boulevard, Irymple	Any other matter which the Council or special committee considers would prejudice the Council or any person	Not Specified	4 May 2022	2020/0018	Minute Sheet
N/A	22 January 2020	Ordinary Meeting of Council	17.3	Lake Cullulleraine Caravan Park Amenities Upgrade	Any other matter which the Council or special committee considers would prejudice the Council or any person	Not Specified	11 January 2022	2020/0020	Minute Sheet
N/A	26 February 2020	Ordinary Meeting of Council	17.1	CEO Six Month Performance Appraisal	Personnel Matters	Not Specified	4 May 2022	2020/0041	Minute Sheet
N/A	26 February 2020	Ordinary Meeting of Council	17.2	Independent Audit and Risk Committee Membership - February 2020	Personnel Matters	Not Specified	4 May 2022	202/0042	Minute Sheet
N/A	26 February 2020	Ordinary Meeting of Council	17.3	Mildura Marina Basin Negotiations	Any other matter which the Council or special committee considers would prejudice the Council or any person	Not Specified	11 January 2022	2020/0043	Minute Sheet
N/A	18 March 2020	Special Meeting of Council	7.1	Emergency Delegation	Personnel Matters	Not Specified	4 May 2022	2020/0050	Minute Sheet
N/A	22 April 2020	Ordinary Meeting of Council	17.1	Appointments to Mildura Arts and Culture Advisory Committee	Any other matter which the Council or special committee considers would prejudice the Council or any person	Not Specified	11 January 2022	2020/0083	Minute Sheet
N/A	22 April 2020	Ordinary Meeting of Council	17.2	Mildura South Regional Sporting Precinct Endorsement to Underwrite Two External Grant Funding Applications	Any other matter which the Council or special committee considers would prejudice the Council or any person	Not Specified	11 January 2022	2020/0084	Minute Sheet
N/A	22 April 2020	Ordinary Meeting of Council	17.3	Land Acquisition - 92 Pine Avenue, Mildura	Contractual Matters	Not Specified	4 May 2022	2020/0085	Minute Sheet
N/A	22 April 2020	Ordinary Meeting of Council	17.6	Mildura Airport PTY LTD Financial Assistance Due to COVID-19 Pandemic	Any other matter which the Council or special committee considers would prejudice the Council or any person	Not Specified	4 August 2022	2020/0110	Minute Sheet
N/A	27 May 2020	Ordinary Meeting of Council	17.1	Freeman of the City	Local Government Act 2020 - section 31(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	Not Specified	4 August 2022	2020/0114	Minute Sheet
N/A	24 June 2020	Ordinary Meeting of Council	17.4	Insurance Renewal Program 2020-2021	Any other matter which the Council or special committee considers would prejudice the Council or any person	Not Specified	4 May 2022	2020/0140	Minute Sheet
1	26 August 2020	Ordinary Meeting of Council	17.1	Mildura South Regional Sporting Precinct and Integrated Works Project Budgets	Local Government Act 2020 - section 31(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	4 May 2022	2020/0205	Minute Sheet
2	26 August 2020	Ordinary Meeting of Council	17.2	1920/74 Project Management and Superintendent Riverfront Stage 2 Powerhouse and Village Square	Local Government Act 2020 - section 31(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2020/0206	
3	26 August 2020	Ordinary Meeting of Council	17.3	Tender Award - Microsoft Lcensing Solution Provider	Local Government Act 2020 - section 31(1)(e) - Private commercial information, being information provided by a business, commercial or financial undertaking that – that – (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.	Not Specified	Not for Release	2020/0207	
4	26 August 2020	Ordinary Meeting of Council	17.4	Amendment to Contract - Organics Collection and Processing - Contract 1819/69	Local Government Act 2020 - section 31(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2020/0208	

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5	25 November 2020	Ordinary Meeting of Council	17.1	Tender Award - Statutory Planning and Building Software Solution - Contract 1920/56	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2020/0232	
6	25 November 2020	Ordinary Meeting of Council	17.2	Tender Award - Road Safety Upgrades on San Mateo Avenue, Mildura - Contract 2021/2	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2020/0233	
7	25 November 2020	Ordinary Meeting of Council	17.3	Tender Award - Ontario Avenue Reconstruction Twelfth to Thirteenth Street, Mildura - Contract 2021/10	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2020/0234	
8	25 November 2020	Ordinary Meeting of Council	17.4	Tender Award - Supply and Delivery of Compostable Liners - Contract 2021/14	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2020/0235	
9	9 December 2020	Special Meeting of Council	7.1	Variation to Contract 1819/60 - Construction of Mildura South Regional Sporting Precinct	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2020/0238	
10	16 December 2020	Ordinary Meeting of Council	17.1	Consideration of Nominations for the 2021 Australia Day Awards	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	27 January 2021	29 January 2021	2020/0258	Minute Sheet
11	16 December 2020	Ordinary Meeting of Council	17.2	Events Funding and Support Grants Program - New Event Sponsorship	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	12 November 2021	2020/0259	Minute Sheet
12	16 December 2020	Ordinary Meeting of Council	17.3	1819/37 Design Services - Mildura South Regional Sporting Precinct	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2020/0260	
13	16 December 2020	Ordinary Meeting of Council	17.4	Tender Award - Telecommunications Purchasing and Management Strategy (TPAMS) State Purchase Contract - TPAMS2025	Local Government Act 2020 - section 3(1)(g) - Private commercial information, being information provided by a business, commercial or financial undertaking that – (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.	Not Specified	Not for Release	2020/0261	
14	16 December 2020	Ordinary Meeting of Council	17.5	Tender Award - Hire of Construction Plant and Equipment Panel - Contract 1920/70	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2020/0262	
15	16 December 2020	Ordinary Meeting of Council	17.6	Tender Award - Nanglic Netball Court Construction - Contract 2021/18	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2020/0263	
16	16 December 2020	Ordinary Meeting of Council	17.7	Tender Award - Upgrades to Red Cliffs and Irymple Pools - Contract 2021/8	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2020/0264	
17	16 December 2020	Ordinary Meeting of Council	17.8	Increase to Provisional Sum in Contract 1819/60 - Boundary Intersection Roadworks	Local Government Act 2020 - section 3(1)(g) - Private commercial information, being information provided by a business, commercial or financial undertaking that – (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.	Not Specified	Not for Release	2020/0265	
18	27 January 2021	Ordinary Meeting of Council	17.1	Tender Award - Irymple Drainage Upgrade - Contract 1920/7	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2021/0014	
19	27 January 2021	Ordinary Meeting of Council	17.2	Tender Award - San Mateo Avenue and Tenth Street Microsurfacing - Contract 1920/52	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2021/0015	
20	27 January 2021	Ordinary Meeting of Council	17.3	Tender Award - Fire Services Upgrade at The Alfred Deakin Centre - Contract 1920/72	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2021/0016	
21	27 January 2021	Ordinary Meeting of Council	17.4	Increase to Provisional Sum in Contract 1819/60 - Boundary Intersection Works	Local Government Act 2020 - section 3(1)(g) - Private commercial information, being information provided by a business, commercial or financial undertaking that – (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.	Not Specified	Not for Release	2021/0017	
22	24 February 2021	Ordinary Meeting of Council	17.1	1819/27 Design Services - Mildura South Regional Sporting Precinct	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2021/0040	
23	24 February 2021	Ordinary Meeting of Council	17.2	Tender Award - Road Reconstruction Works - The Crescent - Contract 2021/29	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2021/0041	
24	24 March 2021	Ordinary Meeting of Council	17.1	Upgrade of Street Lighting (Lighting the Regions Project) Procurement	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2021/0067	

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25	24 March 2021	Ordinary Meeting of Council	17.2	Tender Award - Deakin Avenue Median Redevelopment Eighth to Ninth Street - Contract 2021/17	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2021/0068	
26	24 March 2021	Ordinary Meeting of Council	17.3	Tender Award - Aroundgagan Shed - Contract 2021/22	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2021/0069	
27	24 March 2021	Ordinary Meeting of Council	17.4	Airport Financial Matter	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	8 September 2021	2021/0070	Minute Sheet
28	28 April 2021	Ordinary Meeting of Council	17.1	Information Technology Disaster Recovery Approval	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	12 November 2021	2021/0095	Minute Sheet
29	28 April 2021	Ordinary Meeting of Council	17.2	Appointment of Interim Chief Executive Officer	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	28 April 2021	7 May 2021	2021/0096	Minute Sheet
30	26 May 2021	Ordinary Meeting of Council	17.1	Sporting Partnership	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	8 September 2021	2021/0119	Minute Sheet
31	26 May 2021	Ordinary Meeting of Council	17.2	Hallmark Event	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	8 September 2021	2021/0120	Minute Sheet
32	26 May 2021	Ordinary Meeting of Council	17.3	Appointments to Climate Emergency Community Reference Group	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	Not Specified	8 September 2021	2021/0121	Minute Sheet
33	26 May 2021	Ordinary Meeting of Council	17.4	Appointments to Mildura Arts and Culture Advisory Committee	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	Not Specified	8 September 2021	2021/0122	Minute Sheet
34	26 May 2021	Ordinary Meeting of Council	17.5	Contract Extension - Legal Services Panel - Contract 1617/50	Local Government Act 2020 - section 3(1)(g) - Private commercial information, being information provided by a business, commercial or financial undertaking that – (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.	Not Specified	Not for Release	2021/0123	
35	26 May 2021	Ordinary Meeting of Council	17.6	Contract Extension - Trade Services Panel - Contract 1617/42	Local Government Act 2020 - section 3(1)(g) - Private commercial information, being information provided by a business, commercial or financial undertaking that – (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.	Not Specified	Not for Release	2021/0124	
36	26 May 2021	Ordinary Meeting of Council	17.7	Mildura South Regional Sporting Precinct - Naming Proposals	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	Not Specified	12 November 2021	2021/0126	Minute Sheet
37	23 June 2021	Ordinary Meeting of Council	17.1	Request for Purchase or Lease of Parkland	Local Government Act 2020 - section 3(1)(g) - Private commercial information, being information provided by a business, commercial or financial undertaking that – (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.	Not Specified	8 September 2021	2021/0145	Minute Sheet
38	23 June 2021	Ordinary Meeting of Council	17.2	Proposed Asset Acquisition This item was withdrawn from Business	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	8 September 2021	2021/0146	Minute Sheet
39	23 June 2021	Ordinary Meeting of Council	17.3	Hallmark Event	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	11 January 2022	2021/0156	Minute Sheet
40	23 June 2021	Ordinary Meeting of Council	17.4	Acquisition of Land	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	Not Specified	12 November 2021	2021/0178	Minute Sheet
41	15 July 2021	Special Meeting of Council	7.1	Appointment of a Chief Executive Officer	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	Not Specified	11 January 2022	2021/0156	Minute Sheet
42	28 July 2021	Ordinary Meeting of Council	17.1	Powerhouse Precinct Redevelopment - Schematic Design	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	12 November 2021	2021/0178	Minute Sheet
43	28 July 2021	Ordinary Meeting of Council	17.2	Playing Service Review	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	11 November 2021	10 November 2021	2021/0179	Minute Sheet

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44	28 July 2021	Ordinary Meeting of Council	17.3	Proposed Asset Acquisition	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released; AND Local Government Act 2020 - section 3(1)(g) - Private commercial information, being information provided by a business, commercial or financial undertaking that – (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.	Not Specified	11 January 2022	2021/0180	Minute Sheet
45	28 July 2021	Ordinary Meeting of Council	17.4	Independent Audit and Risk Committee Membership - July 2021	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	11 August 2021	24 August 2021	2021/0181	Minute Sheet
46	28 July 2021	Ordinary Meeting of Council	17.5	Amendment to Contract 1718/4 - Hire of Road Construction Trucks and Trailers Panel	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified	Not for Release	2021/0182	
47	28 July 2021	Ordinary Meeting of Council	17.6	Appointment of Acting Chief Executive Officer	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	11 August 2021	24 August 2021	2021/0183	Minute Sheet
48	25 August 2021	Ordinary Meeting of Council	17.1	Tender Award - Card Fuel and Associated Products - State Purchasing Contract C370	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	19 January 2022	2021/0199	Minute Sheet
49	25 August 2021	Ordinary Meeting of Council	17.2	Tender Award - Provision for Banking and Bill Payment Services - Contract 2021/55	Local Government Act 2020 - section 3(1)(g) - Private commercial information, being information provided by a business, commercial or financial undertaking that – (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.	Following execution of contract documents	19 January 2022	2021/0200	Minute Sheet
50	25 August 2021	Ordinary Meeting of Council	17.3	Release of Confidential Council Reports	Local Government Act 2020 - section 3(1)(h) - Confidential meeting information, being the records of meetings closed to the public under section 66(2)(a)	8 September 2021	8 September 2021	2021/0201	Minute Sheet
51	22 September 2021	Ordinary Meeting of Council	17.1	Powerhouse Food and Beverage Tenancy	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following entering into formal lease agreement		2021/0226	
52	22 September 2021	Ordinary Meeting of Council	17.2	2021 New Year's Eve Community Event	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following entering into funding agreement	10 November 2021	2021/0227	Minute Sheet
53	22 September 2021	Ordinary Meeting of Council	17.3	End User Computing Equipment Panel Contract - State Purchasing Contract DPC-SPC-01-2018	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of lease agreement	28 January 2022	2021/0228	Minute Sheet
54	27 October 2021	Ordinary Meeting of Council	17.1	1819/37 Design Services - Mildura Sporting Precinct	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified		2021/0257	
55	27 October 2021	Ordinary Meeting of Council	17.2	Independent Audit and Risk Committee Membership - October 2021	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	10 November 2021	12 November 2021	2021/0258	Minute Sheet
56	27 October 2021	Ordinary Meeting of Council	17.3	Mildura Airport Pty Ltd Director Appointments	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	Following public announcement	17 November 2021	2021/0259	Minute Sheet
57	27 October 2021	Ordinary Meeting of Council	17.4	Release of Confidential Council Reports	Local Government Act 2020 - section 3(1)(h) - Confidential meeting information, being the records of meetings closed to the public under section 66(2)(a)	Not Specified	11 January 2022	2021/0260	Minute Sheet
58	27 October 2021	Ordinary Meeting of Council	17.4	Release of Confidential Council Reports	Local Government Act 2020 - section 3(1)(h) - Confidential meeting information, being the records of meetings closed to the public under section 66(2)(a)	10 November 2021	12 November 2021	2021/0261	Minute Sheet
59	27 October 2021	Ordinary Meeting of Council	17.5	Tender Award - Supply and Delivery of Adhesion Agent and Precocat - Contract 2122/24	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	19 January 2022	2021/0262	Minute Sheet
60	27 October 2021	Ordinary Meeting of Council	17.6	Tender Award - Crack Sealing Works - Contract 2122/25	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	19 January 2022	2021/0263	Minute Sheet
61	24 November 2021	Ordinary Meeting of Council	17.1	Mildura Sporting Precinct Stage 1 Contract Matter	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified		2021/0281	
62	24 November 2021	Ordinary Meeting of Council	17.2	Back to Base Fundraising Event	Local Government Act 2020 - section 3(1)(g) - Private commercial information, being information provided by a business, commercial or financial undertaking that – (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.	Not Specified		2021/0283	

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63	24 November 2021	Ordinary Meeting of Council	17.3	Acquisition of Land	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified		2021/0284	
64	24 November 2021	Ordinary Meeting of Council	17.4	Tender Award - Road Signs and Lighting, Grates, Covers and Associated Traffic Products - 2409/0334	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	19 January 2022	2021/0285	Minute Sheet
65	24 November 2021	Ordinary Meeting of Council	17.5	Tender Award - Recruitment Services - Contract 2122/2560	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	19 January 2022	2021/0286	Minute Sheet
66	30 November 2021	Special Meeting of Council	7.1	Back to Base Fundraising Event	Local Government Act 2020 - section 3(1)(g) - Private commercial information, being information provided by a business, commercial or financial undertaking that – (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.	Following execution of funding agreement		2021/0289	
67	22 December 2021	Ordinary Meeting of Council	17.1	Consideration of Nominations for the 2022 Australia Day Awards	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	27 January 2022	27 January 2022	2021/0306	Minute Sheet
68	22 December 2021	Ordinary Meeting of Council	17.2	Lighting the Regions Program	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified		2021/0307	
69	22 December 2021	Ordinary Meeting of Council	17.3	Contract Amendment - Aroundagan Shed - Contract 2021/22	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified		2021/0308	
70	22 December 2021	Ordinary Meeting of Council	17.4	Tender Award - Engineering and Technical Services Panel - Contract 2122/14	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	28 April 2022	2021/0309	Minute Sheet
71	22 December 2021	Ordinary Meeting of Council	17.5	Tender Award - Kindergarten Extension - Contract 2122/17	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	19 January 2022	2021/0310	Minute Sheet
72	22 December 2021	Ordinary Meeting of Council	17.6	Release of Confidential Council Reports	Local Government Act 2020 - section 3(1)(h) - Confidential meeting information, being the records of meetings closed to the public under section 66(2)(a)	5 January 2022	11 January 2022	2021/0311	Minute Sheet
73	27 January 2022	Ordinary Meeting of Council	17.1	Aged Care Reforms	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Within 2 Months of this resolution	23 March 2022	2022/0016	Minute Sheet
74	27 January 2022	Ordinary Meeting of Council	17.2	Variation - Provision of Cleaning Services - Contract 1718/20	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Not Specified		2022/0017	
75	27 January 2022	Ordinary Meeting of Council	17.3	Release of Confidential Council Reports	Local Government Act 2020 - section 3(1)(h) - Confidential meeting information, being the records of meetings closed to the public under section 66(2)(a)	14-Feb-22	14 February 2022	2022/0018	Minute Sheet
76	27 January 2022	Ordinary Meeting of Council	17.4	Tender Award - Powerhouse Precinct Redevelopment - 2122/27	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	1 March 2022	2022/0019	Minute Sheet
77	16 February 2022	Special Meeting of Council	7.1	Tender Award - Mildura Sporting Precinct Outdoor Netball Courts and Lighting - 2122/29	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	4 March 2022	2022/0024	Minute Sheet
78	16 February 2022	Special Meeting of Council	7.2	Tender Award - Mildura Sporting Precinct Stage 2 - 2122/10	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	4 March 2022	2022/0025	Minute Sheet
79	24 February 2022	Ordinary Meeting of Council	17.1	Tender Award - Murrayville Recreation Reserve Community Complex and Change Rooms	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	17 May 2022	2022/0041	Minute Sheet
80	24 March 2022	Ordinary Meeting of Council	17.1	Appointment to Climate Emergency Community Advisory Group	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	Not Specified	4 August 2022	2022/0054	Minute Sheet
81	24 March 2022	Ordinary Meeting of Council	17.2	Contract Amendment - Supply of Temporary Workers and Trainees - Contract 1617/56	Local Government Act 2020 - section 3(1)(g) - Private commercial information, being information provided by a business, commercial or financial undertaking that – (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.	Not Specified		2022/0055	
82	24 March 2022	Ordinary Meeting of Council	17.3	Independent Audit and Risk Committee Membership - March 2022	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	Within 2 weeks of this resolution	5 April 2022	2022/0056	Minute Sheet
83	24 March 2022	Ordinary Meeting of Council	17.4	Acting Chief Executive Officer Arrangements	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	Within 2 weeks of this resolution	12 April 2022	2022/0057	Minute Sheet

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84	24 March 2022	Ordinary Meeting of Council	17.5	Tender Award - Mildura Wave Pool Machine Replacement - Contract 2122/28	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	17 May 2022	2022/0058	Minute Sheet
85	24 March 2022	Ordinary Meeting of Council	17.6	Tender Award - Provision of Tree Services - Contract 2122/35	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	17 May 2022	2022/0059	Minute Sheet
86	24 March 2022	Ordinary Meeting of Council	17.7	Tender Award - Supply of Bulk Fuels - Contract 2403/0109	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Within 2 weeks of this resolution	5 April 2022	2022/0060	Minute Sheet
87	13 April 2022	Special Meeting of Council	7.1	Appointment of Chief Executive Officer	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	Immediately	21 April 2022	2022/0064	Minute Sheet
88	28 April 2022	Ordinary Meeting of Council	17.1	Release of Confidential Council Reports	Local Government Act 2020 - section 3(1)(h) - Confidential meeting information, being the records of meetings closed to the public under section 66(2)(a)	Within 2 weeks of this resolution	10 May 2022	2022/0078	Minute Sheet
89	28 April 2022	Ordinary Meeting of Council	17.2	Tender Award - Municipal Association of Victoria - Provision of Parks and Playground Equipment and Associated Products and Services - RFT Number D060125	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	10 May 2022	2022/0079	Minute Sheet
90	26 May 2022	Ordinary Meeting of Council	17.1	Mildura Airport Pty Ltd - Loan Refinancing	Local Government Act 2020 - section 3(1)(g) - Private commercial information, being information provided by a business, commercial or financial undertaking that – (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.	30 June 2023	2022/0101		
91	26 May 2022	Ordinary Meeting of Council	17.2	Tender Award - Victorian Telecommunications Services (VTS) State Purchase Contract	Local Government Act 2020 - section 3(1)(g) - Private commercial information, being information provided by a business, commercial or financial undertaking that – (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.	Following execution of contract documents	2022/0102		
92	26 May 2022	Ordinary Meeting of Council	17.3	CEO Matters	Local Government Act 2020 - section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.	22 August 2022	22 August 2022	2022/0103	Minute Sheet
93	26 May 2022	Ordinary Meeting of Council	17.4	Appointment of Consultant for Mildura Heritage Study Part B Stage 2	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	26 July 2022	2022/0104	Minute Sheet
94	23 June 2022	Ordinary Meeting of Council	17.1	Tender Award - Supply and Delivery of Three Plant Specification Australia Class 15 Articulated Graders - Contract 2122/39	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	26 July 2022	2022/0114	Minute Sheet
95	23 June 2022	Ordinary Meeting of Council	17.2	Tender Award - Insurance Broking and Risk Management Services - 0618/0626	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	26 July 2022	2022/0115	Minute Sheet
96	23 June 2022	Ordinary Meeting of Council	17.3	Tender Award - Procurement Australia Hardware, Electrical, Plumbing and Compressed Gases - Contract 2504/1032	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	26 July 2022	2022/0116	Minute Sheet
97	23 June 2022	Ordinary Meeting of Council	17.4	Tender Awards - Footpath Program 2021/2022 - Contract 2122/41, Kerb and Channel Renewal Program 2021/2022 - Contract 2122/42, Combined Footpath, Kerb and Channel and Road Widening - Contract 2122/33	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents	2022/0117		
98	28 July 2022	Ordinary Meeting of Council	17.1	Release of Confidential Council Reports	Local Government Act 2020 - section 3(1)(h) - Confidential meeting information, being the records of meetings closed to the public under section 66(2)(a)	Within 2 weeks of this resolution	4 August 2022	2022/0128	Minute Sheet
99	28 July 2022	Ordinary Meeting of Council	17.2	Tender Award - Trade Services Panel - Contract 2122/23	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents			
100	25 August 2022	Ordinary Meeting of Council	17.1	Hallmark Event Opportunity	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following the execution of memorandum of understanding and funding agreement.			
101	25 August 2022	Ordinary Meeting of Council	17.2	2022-2024 New Years Eve Community Event	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following the execution of funding agreement.			
102	25 August 2022	Ordinary Meeting of Council	17.3	Management of Council's Outdoor Advertising	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Within 2 weeks of signing the agreement.			
103	25 August 2022	Ordinary Meeting of Council	17.4	Tender Award - Supply of Temporary Workers and Trainees - Contract 2223/10	Local Government Act 2020 - section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.	Following execution of contract documents			



Confidential Report Register

Number	Meeting Date	Meeting	Item #	Item Description	Confidential Reason	Confidential Period / Release Date	Date Disclosed	Minute Number	Minute Record
104	25 August 2022	Ordinary Meeting of Council	17.5	Asset Acquisition Considerations	Local Government Act 2020 - section 3(1)(g) - Private commercial information, being information provided by a business, commercial or financial undertaking that - (i) relates to trade secrets; or (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.	After Settlement of the property sale			

14.8 VICTORIAN GOVERNMENT ADVOCACY PRIORITIES

File Number: 02/01/06
Officer: General Manager Corporate

1. Summary

The purpose of this report is for Council to adopt the Mildura Rural City Council advocacy priorities for 2022-2023.

2. Recommendation

That Council adopt the Mildura Rural City Council 2022-2023 Advocacy Priorities as presented.

3. Background

Mildura Rural City Council is officially Australia's most valuable farming region, worth more than \$1.13 billion in 2020-2021. Our region brings significant economic benefit to Victoria but the investment in our thriving regional city and our vibrant surrounding communities falls well behind those of our city counterparts and those closer to Melbourne.

The advocacy priorities contained in the attachment also align with priorities of Regional Cities Victoria, the Murray River Group of Councils, the Australian Local Government Association, and the Mildura Rural City Council area community.

Other advocacy items and projects will arise through the year, and these can also be considered in addition to services and projects already being advocated for.

4. Consultation Proposed/Undertaken

Items discussed with Councillors at Council Forum on 8th September 2022.

5. Discussion

Community Vision 2040

The Community Vision describes what everyone wants for the future of our region and community over the next two decades. It highlights what the community values most and sets out its long-term vision and key priorities for achieving that vision.

The Community Vision was informed by deliberative community engagement, research and consultation. Almost 2,000 people contributed to its development between January and October 2021.

It is underpinned by five Vision Statements:

- **Environment** We will sustain and enhance our natural environment and resources for current and future generations
- **Community** We will be a healthy, respectful and connected community

- **Place** We will be a place to live, belong and visit with infrastructure and development that enhances our lifestyle
- **Economy** We will have a thriving economy that harnesses our strengths and capitalises on opportunity
- **Leadership** We will have responsible, collaborative leadership that puts community wellbeing at the heart of decision-making

Council Plan 2021-2025

A new Council Plan is developed every four years following Local Government elections. It sets out the out the strategic direction of Council and the organisation for the next four financial years.

The community's aspirations are at the very heart of our Council Plan and its structure reflects the five themes and Vision Statements of the Community Vision.

It is part of Councils role to advocate on behalf of the community in order to achieve the Community Vision and also the Council Plan.

6. Time Frame

For adoption at the September 2022 Ordinary Council Meeting for use during the remainder of 2022-2023

7. Strategic Plan Links

This report relates to the Council Plan 2021-2025 in the Strategic Direction:

Leadership

Outcome to be achieved:

- Advocate on behalf of the community to address needs and priorities

8. Asset Management Policy/Plan Alignment

There are no Asset Management Policy implications for this report.

9. Implications

Policy

This work forms part of Council's advocacy to achieve the Community Vision 2040

Legal/Statutory

There are no legal implications for this report.

Financial

Financial implications include staff time associated with the preparation of the required materials.

Environmental

This work forms part of Council's advocacy to achieve the Community Vision 2040

Social

This work forms part of Council's advocacy to achieve the Community Vision 2040

Economic

This work forms part of Council's advocacy to achieve the Community Vision 2040

10. Risk Assessment

By adopting the recommendation, Council will not be exposed to any significant risk.

11. Conflicts of Interest

No conflicts of interest were declared during the preparation of this report.

Attachments

1 [!\[\]\(4fe57c3593bf1b21d272ae7ac8dfaf77_img.jpg\) Election Priorities Info Sheet](#)



Mildura Rural City Council – Advocacy priorities 2022

Making this the most liveable, people-friendly community in Australia

Mildura Rural City Council is officially Australia's most valuable farming region, worth more than \$1.13billion in 2020-2021. Our region brings significant economic benefit to Victoria but the investment in our thriving regional city and our vibrant surrounding communities falls well behind those of our city counterparts and those closer to Melbourne. We need to support the people who are doing the heavy lifting for Victoria – both from a financial and a social perspective.*

Major advocacy focus

20% regional spend guarantee ensuring public agency and government entity investments are regionally based. (ie. Every state government funded grants program should commit at least 20% of their funds to regional areas)

An increase in Federal Financial Assistance Grants and greater allocation for regional areas.

Financial Assistance grants are particularly valuable as the majority of the funding is untied – meaning the money can be directed to where it is most needed in the community.

Rating System Review to ensure regional councils have enough revenue to deliver vital services while not burdening already disadvantaged communities further.

Other opportunities for growth and funding

Growing the Regions Development Fund (\$500mil) to help unlock more housing opportunities with funding for key utilities infrastructure such as stormwater, sewage, water, gas, electricity and telecommunications.

Regional Living Fund (\$200mil) supporting regional cities to grow with investment in civic, community and cultural infrastructure including open spaces.

What will more funding mean for our community?

Increasing our ability to deliver on our community's Council Plan and Community Vision.

* We acknowledge the work of the Murray River Group of Councils, Regional Cities Victoria and Australian Local Government Association in developing our collaborative advocacy priorities and supporting regional communities.

Our collaborative goals

Together with the Murray River Group of Council and Regional Cities Victoria, we are lobbying for mutually beneficial projects to be progressed.

Supporting our regional workforce

Reshaping immigration policies to help our farming sector to grow and overcome desperate worker shortages. Current visa arrangements are failing workers, growers, our community and Australia's overall economy.

Waive the three-year ban on re-entry for seasonal workers and get the Ag Visa Program running as soon as possible

Support to bring skilled professionals to our region to help with critical shortages in key industries.

Living sustainably and protecting our environment

Harnessing our climate and vast land base by investing in our region to become a renewable energy powerhouse and lobbying the Federal Government to fast-track the grid connection through the Kerang Link corridor.

Other key projects such as:

- More support for waste education and the diversion of waste from landfill
- Support for sustainable farming and horticulture
- Management of our natural areas and wetlands
- Increased water security to support our growers who support the nation's economy
- Doing our bit to fight climate change
- Renewable energy projects and power network transmission upgrades

Ensuring digital connectivity

Increasing funding to the Regional Digital Connectivity and Mobile Black Spot Removal grants program – fast, reliable internet and consistent mobile phone coverage are essential for both our town-based and agricultural communities.

Growing tourism

Murray River Adventure Trail – Lobbying the Federal Government for Stage 2 investment of \$50-\$60mil, partnering with Local Councils from Albury to Mildura to link historic towns, stunning waterways and wetlands and vast stretches of forests and national parks.

Our local major projects and advocacy

Riverfront Precinct Projects including the Powerhouse Digital Activation – Stage 2 and redevelopment of Jaycee Park and the Rowing Club Lawns

Mildura CBD activation with the implementation of the Mildura CBD Plan and Feast Street Redevelopment.

Continuing to grow our reputation as a sporting hub of regional Victoria with projects including:

- Lobbying for the Mildura Motorsports & Community Precinct
- Old Aerodrome Ovals renovation and rejuvenation
- Lighting the Regions upgrades to sports ground lighting
- Merbein Skate Park redevelopment

Advocacy for our improvements to our vital local **roads and transport network**

- Freight Rail Support
- Passenger Rail Advocacy
- VicRoads upgrades to some of our major intersections including the Benetook bypass, Deakin Ave duplication and traffic management at the Sixteenth Street and Deakin Ave intersection.
- Improving our bus connectivity including bus network and service review
- Funding for airport upgrades and improvements

Focus on our youngest community members with upgrades to our local **kindergartens**.

Supporting **Mildura Arts Centre** to continue to attract quality exhibitions and productions and continuing to grow our event's portfolio.

Working to stop the growing **homelessness and housing crisis** in our region, while advocating for more gender equality and an end to family violence.

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Ouyen Service Centre 79 Oke Street, Ouyen

14.9 ADOPTION IN PRINCIPLE OF THE FINANCIAL STATEMENTS, PERFORMANCE STATEMENT, AND GOVERNANCE AND MANAGEMENT CHECKLIST 2021-2022

File Number: 06/01/09
Officer: General Manager Corporate

1. Summary

The annual Financial Statements and Performance Statement for the year ended 30 June 2022 have been audited by the Auditor-General's contractor, Crowe Australasia, and are now required to be submitted to the Auditor-General for approval.

2. Recommendation

That Council:

- (i) give its approval in principle to the following statements for the 2021-2022 financial year;**
 - **Financial Statements**
 - **Performance Statement**
 - **Governance and Management Checklist.**
- (ii) authorise the Mayor and Deputy Mayor to certify the Financial and Performance statements in their final form, after any changes recommended, or agreed to, by the Auditor-General have been made; and**
- (iii) authorise the Mayor and Chief Executive Officer or Acting Chief Executive Officer to certify the Governance and Management Checklist.**

3. Background

The Financial Statements have been prepared in accordance with the *Local Government Act 2020* and the Local Government (Planning and Reporting) Regulations 2020, applicable Australian Accounting Standards and other authoritative pronouncements of the Australian Standards Board.

The audit for the abovementioned statements has been completed.

4. Consultation Proposed/Undertaken

The Financial Statements, Performance Statement, and Governance and Management Checklist were presented to the Audit and Risk Committee on Wednesday 14 September 2021. No significant concerns were raised. The Committee recommended the presentation of the Financial Statements, Performance Statement, and Governance and Management Checklist to Council for in principle approval.

5. Discussion

In respect to the statements, the *Local Government Act 2020* requires Council to pass a resolution giving its in-principle approval to the statements.

Council is required to authorise two Councillors to approve each of the statements in their final form after any changes recommended or agreed to by the Auditor-General have been made.

The Financial Statements 2021-2022 are the consolidation of the accounts from Mildura Rural City Council, Mildura Airport Pty Ltd (MAPL) and Mildura Regional Development (MRD).

Copies of the Financial Statements, Performance Statement, and the Governance and Management Checklist for 2021-2022 are attached.

Results

Financial Statements

- As at 30 June 2022, Council reported a surplus of \$29.10 million compared with a surplus of \$50.70 million for the previous year.
- Total revenue for the 2021-2022 year is \$147.63 million compared with \$161.70 million for the prior year. This includes \$48.06 million in grant funding and \$79.41 million from the collection of rates. Total expenditure for 2021-2022 year was \$118.53 million compared with \$111.00 million in 2020-2021.
- Cash and cash equivalents and other financial assets (Term Deposits) as at 30 June 2022 are \$102.23 million compared with \$86.40 million as at 30 June 2021. The primary differences between the two years is attributable to incompleteness of Council's 2022 capital works program and the forward payment of Victorian Grants Commission funding.
- Total interest-bearing liabilities as at 30 June 2022 are \$10.18 million, compared with \$17.51 million at the end of June 2021. Debt was reduced due to the payout of loan on maturity and subsequent payout of variable rate loan due to sudden interest rate increases. No additional borrowings were taken out during 2021-2022.
- As at 30 June 2022, Council has net assets of \$1,161.29 million. Council's comprehensive result is \$158.48 million. This increase includes Council's surplus of \$29.10 million, combined MAPL and MRD deficit of \$1.66 million and a net increase of \$131.05 million in the revaluation of community and infrastructure assets.
- Financial performance during the year compared with our Annual Budget 2021-2022 forecast was well above budget. This was predominantly due to the effect of the Victorian Grants Commission forward payment, capital grants received during 2021-2022 that were originally budgeted for in the 2020-2021 financial year and carried forward grants due to increased grant funding.
- Council's expenditure on its capital works program was \$31.15 million in 2021-2022 compared with \$58.87 million in 2020-2021. Our 2021-2022 expenditure on our capital works includes \$21.91 million spent on renewal, expansion, and upgrade of assets, and \$9.24 million spent on new assets, which contributes to the \$1,161.29 million asset base that Council is responsible for maintaining.

Performance Statement

- The Performance Statement has been prepared to comply with the mandatory requirements of the *Local Government Act 2020* and *Local Government (Planning and Reporting) Regulations 2020*.

Governance and Management Checklist

- The Governance and Management Checklist presents Council's results in the prescribed form of Council's assessment against the governance and management checklist items. These results will be published in the Annual Report and on the public Know Your Council website.
- At 30 June 2022, all 24 of the required Governance and Management Checklist requirements are in place.

6. Time Frame

Authorisation will need to be given on receipt of the Audit Certification from the Office of the Auditor-General.

7. Strategic Plan Links

This report relates to the Council Plan 2021-2025 in the Strategic Direction:

Leadership

Outcome to be achieved:

- A financially sustainable organisation.
- Effective governance to deliver results in line with community expectations.

8. Asset Management Policy/Plan Alignment

There are no Asset Management Policy/Plan implications associated with this report.

9. Implications

Policy

There are no policy implications associated with this report.

Legal/Statutory

In respect to each of the statements, the *Local Government Act 2020* requires Council to pass a resolution giving its approval in-principle to the statements.

Financial

The costs of preparing the Financial Statements and Performance Statement, and audit work, have been included in Council's operating budget.

Environmental

There are no environmental implications associated with this report.

Social

There are no social implications associated with this report.

Economic

There are no economic implications associated with this report.

10. Risk Assessment

By adopting the recommendation, Council will not be exposed to any significant risk.

11. Conflicts of Interest

No conflicts of interest were declared during the preparation of this report.

Attachments

1 [!\[\]\(faf942dc3e59ce8eb64b4ac481eca7e0_img.jpg\)](#) Financial Statements 2021-2022

2 [!\[\]\(cf531ed27e91483460120fcc057b3901_img.jpg\)](#) Performance Statement 2021-2022

3 [!\[\]\(d3102649f02e825ddb76dc3de0190154_img.jpg\)](#) Governance and Management Checklist 2021-2022



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Financial Report
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Mildura Rural City Council
2021/2022 Financial Report

Certification of the Financial Statements

In my opinion, the accompanying financial statements have been prepared in accordance with the *Local Government Act 2020*, the *Local Government (Planning and Reporting) Regulations 2020*, the Australian Accounting Standards and other mandatory professional reporting requirements.

Mark McMillan CPA
Principal Accounting Officer

Date : September 2022
Mildura

In our opinion the accompanying financial statements present fairly the financial transactions of the Mildura Rural City Council Group and the Mildura Rural City Council for the year ended 30 June 2022 and the financial position of the Council as at that date.

At the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2020* to certify the financial statements in their final form.

Liam Wood

Mayor

Date : September 2022
Mildura

Jason Modica

Deputy Mayor

Date : September 2022
Mildura

Allan Bawden

Acting Chief Executive Officer

Date : September 2022
Mildura

Mildura Rural City Council
2021/2022 Financial Report

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Mildura Rural City Council
2021/2022 Financial Report

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Mildura Rural City Council
2021/2022 Financial Report

**Comprehensive Income Statement
For the Year Ended 30 June 2022**

	Note	Consolidated		Council	
		2022	2021	2022	2021
		\$'000	\$'000	\$'000	\$'000
Income					
Rates and charges	3.1	79,281	76,576	79,405	76,576
Statutory fees and fines	3.2	2,394	2,293	2,394	2,293
User fees	3.3	9,038	7,344	6,404	5,548
Grants - operating	3.4	33,688	27,333	32,249	26,070
Grants - capital	3.4	15,309	40,315	15,809	40,273
Contributions - monetary	3.5	3,502	1,402	3,318	1,222
Contributions - non monetary	3.5	823	1,238	823	1,238
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	3.6	(3,685)	(899)	(3,685)	(916)
Other income	3.7	7,272	6,193	6,958	6,025
Asset recognition	3.8	5,762	3,367	3,950	3,367
Total income		153,384	165,162	147,625	161,696
Expenses					
Employee costs	4.1	(55,787)	(53,214)	(52,485)	(50,266)
Materials and services	4.2	(43,760)	(39,104)	(43,146)	(40,200)
Depreciation	4.3	(23,323)	(19,056)	(19,955)	(17,426)
Amortisation - intangible assets	4.4	(225)	(221)	(225)	(221)
Amortisation - right of use assets	4.5	(130)	(98)	(99)	(68)
Bad and doubtful debts	4.6	(39)	(56)	(39)	(104)
Borrowing costs	4.7	(843)	(958)	(828)	(943)
Finance costs - leases	4.8	(61)	(62)	(51)	(51)
Other expenses	4.9	(1,812)	(1,829)	(1,702)	(1,719)
Total expenses		(125,980)	(114,598)	(118,530)	(110,998)
Surplus/(deficit) for the year		27,404	50,564	29,095	50,698
Other comprehensive income					
Items that will not be reclassified to surplus or deficit in future periods					
Net asset revaluation increment (decrement)	9.1(a)	3,688	14,978	3,658	14,978
Share of other comprehensive income of associates and joint ventures	9.1(c)	-	-	(1,661)	(134)
Total other comprehensive income		3,688	14,978	1,997	14,844
Total comprehensive result		31,092	65,542	31,092	65,542

The above comprehensive income statement should be read in conjunction with the accompanying notes.

Mildura Rural City Council
2021/2022 Financial Report

Balance Sheet
As at 30 June 2022

		Consolidated		Council	
		2022	2021	2022	2021
	Note	\$'000	\$'000	\$'000	\$'000
Assets					
Current assets					
Cash and cash equivalents	5.1	25,811	31,686	22,631	27,054
Trade and other receivables	5.1	6,908	9,044	6,758	9,206
Other financial assets	5.1	79,600	59,350	79,600	59,350
Inventories	5.2	559	593	550	586
Other assets	5.2	351	297	315	262
Total current assets		113,229	100,970	109,854	96,458
Non-current assets					
Trade and other receivables	5.1	-	-	4,863	4,095
Other financial assets	5.1	-	1,750	-	1,750
Other assets	5.2	-	-	49,897	51,457
Property, infrastructure, plant and equipment	6.2	970,364	962,736	917,620	909,974
Right-of-use assets	5.8	1,235	1,398	1,032	1,164
Intangible assets	5.2	14,120	11,181	13,969	11,060
Total non-current assets		985,719	977,065	987,381	979,500
Total assets		1,098,948	1,078,035	1,097,235	1,075,958
Liabilities					
Current liabilities					
Trade and other payables	5.3	2,767	4,308	2,188	3,117
Trust funds and deposits	5.3	2,523	3,182	2,515	3,175
Unearned income/revenue	5.3	3,050	1,154	2,666	1,154
Provisions	5.5	13,575	13,215	13,363	12,996
Interest-bearing liabilities	5.4	1,023	3,325	929	3,231
Lease liabilities	5.8	136	121	108	94
Total current liabilities		23,074	25,305	21,769	23,767
Non-current liabilities					
Provisions	5.5	30,996	33,654	30,958	33,607
Interest-bearing liabilities	5.4	9,439	14,560	9,255	14,281
Lease liabilities	5.8	1,541	1,710	1,354	1,496
Total non-current liabilities		41,976	49,924	41,567	49,384
Total liabilities		65,050	75,229	63,336	73,151
Net assets		1,033,898	1,002,806	1,033,899	1,002,807
Equity					
Accumulated surplus		458,790	442,121	426,422	408,062
Reserves	9.1	575,108	560,685	607,477	594,745
Total equity		1,033,898	1,002,806	1,033,899	1,002,807

The above balance sheet should be read in conjunction with the accompanying notes.

Mildura Rural City Council
2021/2022 Financial Report

**Statement of Changes in Equity
For the Year Ended 30 June 2022**

Consolidated	Note	Accumulated		Revaluation	Other
		Total	Surplus	Reserve	Reserves
		\$'000	\$'000	\$'000	\$'000
2022					
Balance at beginning of the financial year		1,002,806	442,121	521,122	39,563
Surplus/(deficit) for the year		27,404	27,404	-	-
Net asset revaluation increment/(decrement)	6.2, 9.1	3,688	-	3,688	-
Transfers to other reserves	9.1(b)	-	16,190	-	(16,190)
Transfers from other reserves	9.1(b)	-	(26,925)	-	26,925
		31,092	16,669	3,688	10,735
Balance at end of the financial year		1,033,898	458,790	524,810	50,298
2021					
Balance at beginning of the financial year		937,264	387,851	506,144	43,269
Surplus/(deficit) for the year		50,564	50,564	-	-
Net asset revaluation increment/(decrement)	6.2	14,978	-	14,978	-
Transfers to other reserves	9.1(b)	-	24,181	-	(24,181)
Transfers from other reserves	9.1(b)	-	(20,475)	-	20,475
		65,542	54,270	14,978	(3,706)
Balance at end of the financial year		1,002,806	442,121	521,122	39,563

The above statement of changes in equity should be read in conjunction with the accompanying notes.

Mildura Rural City Council
2021/2022 Financial Report

**Statement of Changes in Equity
For the Year Ended 30 June 2022**

Council	Note	Accumulated Revaluation		Other	
		Total \$'000	Surplus \$'000	Reserve \$'000	Reserves \$'000
2022					
Balance at beginning of the financial year		1,002,807	408,062	520,937	73,808
Surplus/(deficit) for the year		29,095	29,095	-	-
Net asset revaluation increment/(decrement)	6.2, 9.1	1,997	-	3,658	(1,661)
Transfers to other reserves	9.1(b)	-	16,190	-	(16,190)
Transfers from other reserves	9.1(b)	-	(26,925)	-	26,925
		31,092	18,360	3,658	9,074
Balance at end of the financial year		1,033,899	426,422	524,595	82,882
2021					
Balance at beginning of the financial year		937,265	353,658	505,959	77,648
Surplus/(deficit) for the year		50,698	50,698	-	-
Net asset revaluation increment/(decrement)	6.2	14,844	-	14,978	(134)
Transfers to other reserves	9.1(b)	-	24,181	-	(24,181)
Transfers from other reserves	9.1(b)	-	(20,475)	-	20,475
		65,542	54,404	14,978	(3,840)
Balance at end of the financial year		1,002,807	408,062	520,937	73,808

The above statement of changes in equity should be read in conjunction with the accompanying notes.

Mildura Rural City Council
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Statement of Cash Flows
For the Year Ended 30 June 2022

	Note	Consolidated		Council	
		2022	2021	2022	2021
		Inflows/ (Outflows)	Inflows/ (Outflows)	Inflows/ (Outflows)	Inflows/ (Outflows)
		\$'000	\$'000	\$'000	\$'000
Cash flows from operating activities					
Rates and charges		79,994	76,115	79,994	76,115
Statutory fees and fines		2,394	2,293	2,394	2,293
User fees		11,750	6,099	8,196	4,012
Grants - operating		34,800	29,002	33,861	27,374
Grants - capital		18,111	39,705	18,111	39,663
Contributions - monetary		3,839	1,283	3,484	1,283
Interest received		1,080	962	1,202	1,069
Trust funds and deposits taken		8,588	7,209	8,588	7,209
Other receipts		6,459	5,109	6,057	5,254
Net GST refund (payment)		2,960	1,998	2,969	2,027
Employee costs		(54,477)	(51,622)	(51,867)	(49,424)
Materials and services		(50,837)	(41,566)	(48,512)	(42,230)
Short-term, low value and variable lease payments		(113)	(405)	(113)	(405)
Trust funds and deposits repaid		(9,248)	(5,545)	(9,248)	(5,545)
Other payments		(2,407)	(1,044)	(2,353)	(1,044)
Net cash provided by/(used in) operating activities	9.2	52,893	69,593	52,763	67,651
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	6.2	(32,691)	(61,859)	(31,150)	(58,870)
Proceeds from sale of property, infrastructure, plant and equipment		716	558	714	558
Payments for investments		(18,500)	(56,500)	(18,500)	(56,500)
Net cash provided by/(used in) investing activities		(50,475)	(117,801)	(48,936)	(114,812)

Mildura Rural City Council
2021/2022 Financial Report

**Statement of Cash Flows
For the Year Ended 30 June 2022**

	Consolidated		Council	
	2022	2021	2022	2021
	Inflows/ (Outflows)	Inflows/ (Outflows)	Inflows/ (Outflows)	Inflows/ (Outflows)
Note	\$'000	\$'000	\$'000	\$'000
Cash flows from financing activities				
Finance costs	(836)	(953)	(828)	(943)
Repayment of borrowings	(7,327)	(901)	(7,328)	(1,120)
Interest paid - lease liability	(51)	(50)	(51)	(50)
Repayment of lease liabilities	(79)	(25)	(43)	-
Net cash provided by/(used in) financing activities	(8,293)	(1,929)	(8,250)	(2,113)
Net increase/(decrease) in cash and cash equivalents	(5,875)	(50,137)	(4,423)	(49,274)
Cash and cash equivalents at the beginning of the financial year	31,686	81,823	27,054	76,328
Cash and cash equivalents at the end of the financial year	25,811	31,686	22,631	27,054
5.1				

The above statement of cash flows should be read in conjunction with the accompanying notes.

Mildura Rural City Council
2021/2022 Financial Report

**Statement of Capital Works
For the Year Ended 30 June 2022**

	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
Property				
Land	1,905	577	1,905	577
Total land	1,905	577	1,905	577
Buildings	5,778	22,194	5,714	22,177
Total buildings	5,778	22,194	5,714	22,177
Total property	7,683	22,771	7,619	22,754
Plant and equipment				
Computers and telecommunications	1,184	433	1,172	413
Fixtures, fittings and furniture	588	833	525	738
Library books and art works	298	297	298	297
Plant, machinery and equipment	2,862	3,727	2,846	3,247
Total plant and equipment	4,932	5,290	4,841	4,695
Infrastructure				
Roads	11,228	21,823	11,228	21,823
Footpaths and cycle ways	1,779	1,018	1,779	1,018
Drainage	492	4,994	492	4,994
Recreational, leisure and community facilities	1,879	1,827	1,879	1,827
Waste management	1,435	89	1,435	89
Parks, open space and streetscapes	1,008	1,201	1,008	1,072
Kerb and channel	180	373	180	373
Off street car parks	689	215	689	215
Other infrastructure	1,386	2,271	-	-
Total infrastructure	20,076	33,811	18,690	31,411
Intangible				
Software	-	11	-	11
Total intangible	-	11	-	11
Total capital works expenditure	32,691	61,883	31,150	58,871

Mildura Rural City Council
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**Statement of Capital Works
For the Year Ended 30 June 2022**

	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
Represented by:				
New asset expenditure	9,335	28,469	9,243	25,641
Asset renewal expenditure	17,023	26,091	16,540	26,030
Asset expansion expenditure	1,072	730	589	669
Asset upgrade expenditure	5,261	6,582	4,778	6,520
Intangible asset	-	11	-	11
Total capital works expenditure	32,691	61,883	31,150	58,871

The above statement of capital works should be read in conjunction with the accompanying notes.

Mildura Rural City Council
2021/2022 Financial Report

**Notes to the Financial Report
For the Year Ended 30 June 2022**

Note 1 OVERVIEW

Introduction

The Mildura Rural City Council (Council) was established by an Order of the Governor in Council on 20 January 1995 and is a body corporate. Council's main office is located at 108 - 116 Madden Avenue, Mildura.

Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with the Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2020*.

Significant accounting policies

(a) Basis of accounting

The accrual basis of accounting has been used in the preparation of these financial statements, except for the cashflow information, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

The financial statements are based on the historical cost convention unless a different measurement basis is specifically disclosed in the notes to the financial statements.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The financial statements have been prepared on a going concern basis. The financial statements are in Australian dollars. The amounts presented in the financial statements have been rounded to the nearest thousand dollars unless otherwise specified. Minor discrepancies in tables between totals and the sum of components are due to rounding.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to note 6.2)
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to note 6.2)
- the determination of employee provisions (refer to note 5.5)
- the determination of landfill provisions (refer to note 5.5)
- the determination of whether performance obligations are sufficiently specific so as to determine whether an arrangement is within the scope of AASB 15 *Revenue from Contracts with Customers* or AASB 1058 *Income of Not-for-Profit Entities* (refer to Note 3)

Mildura Rural City Council
2021/2022 Financial Report

**Notes to the Financial Report
For the Year Ended 30 June 2022**

(a) Basis of accounting (cont'd)

- the determination, in accordance with *AASB 16 Leases*, of the lease term, the estimation of the discount rate when not implicit in the lease and whether an arrangement is in substance short-term or low value (refer to Note 5.8)
- whether or not *AASB 1059 Service Concession Arrangements: Grantors* is applicable
- other areas requiring judgments

The consolidated results in the financial report include all entities controlled and all funds through which the Council controls resources to carry on its functions, such as special committees of management. In the process of reporting on the Council as a consolidated unit, all intra and inter entity balances and transactions have been eliminated.

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

(b) Principles of consolidation

The consolidated financial statements of Council incorporate all entities controlled by Council as at 30 June 2022, and their income and expenses for that part of the reporting period in which control existed.

Subsidiaries are all entities over which Council has control. Council controls an entity when it is exposed to, or has rights to, variable returns from its involvement with the entity and has the ability to affect those returns through its power to direct the activities of the entity. Subsidiaries are fully consolidated from the date on which control is transferred to the Council. They are deconsolidated from the date that control ceases.

Where dissimilar accounting policies are adopted by entities and their effect is considered material, adjustments are made to ensure consistent policies are adopted in these financial statements. Consolidated entities of Council are currently not using fair value measurement of their land and buildings. The effects are not considered material.

In the process of preparing consolidated financial statements all material transactions and balances between consolidated entities are eliminated.

Entities consolidated into Council include:

- Mildura Airport Pty Ltd - 100% owned
- Mildura Tourism and Economic Development Ltd trading as Mildura Regional Development - 100% owned

Mildura Rural City Council
2021/2022 Financial Report

Notes to the Financial Report For the Year Ended 30 June 2022

(c) Impact of Covid-19

On 16 March 2020 a state of emergency was declared in Victoria due to the Coronavirus (COVID-19) pandemic. A state of disaster was subsequently declared on 2 August 2020. The impacts of the pandemic and other worldwide events have continued during 2021-22 with increased COVID-19 infection rates, increased inflation, supply constraints and labour shortages. Council has noted the following significant impacts on its financial operations:

- Additional revenue - Council has received additional operating grants in the areas of community health, social development and projects, economic development and tourism and critical community services. These include support programs to assist with community support, economic recovery and directly with COVID-19. The majority related to Hands up Mallee funding, outdoor and community activation projects, and other employment and social programs.
- Revenue reductions – User fees have reduced due to COVID-19 and related restrictions during the financial year, these included reduced admission fees, facility hire fees, registration fees and childcare fees. Some of these were offset by increases in operating grants and subsidies such as childcare subsidy increases.
- Revenue foregone – As part of efforts to support the community recovery from COVID-19 some revenue for user fees were waived including environmental health registration fees as part of Council's business assistance measures. In addition, Council did not pursue parking infringements during periods of restrictions associated with COVID-19.
- Additional cost – Bad and doubtful debts has reduced due to deferments of debtors payments and other support measures implemented by Council. Some increase in cleaning and hygiene supplies have continued however this is becoming a normalised expenditure.
- Other - Council's net loss on disposal was greater than budgeted due to supply constraints associated with COVID-19 from previous years, which has directly impacted our fleet and plant replacement program. Inflationary impacts have increased cost to Council along with supply constraints which have increased carried forward capital works projects. Provisions for annual leave, rostered days off and time in lieu have also increased due to impacts of COVID-19. These are being managed through implementation staff leave plans and recruitment of unfilled positions.

Mildura Rural City Council
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Notes to the Financial Report
For the Year Ended 30 June 2022

Note 2.1 Performance against budget

The performance against budget notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variances. Council has adopted a materiality threshold of 10 percent and \$250,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 23 June 2021. The budget was based on assumptions that were relevant at the time of adoption of the budget. Council sets guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

2.1.1 Income and expenditure	Council Budget 2022 \$'000	Council Actual 2022 \$'000	Variance \$'000	Variance %	Ref
Income					
Rates and charges	79,014	79,405	391	-	
Statutory fees and fines	2,391	2,394	3	-	
User fees	8,620	6,404	(2,216)	(26)	1
Grants - operating	22,056	32,249	10,193	46	2
Grants - capital	15,010	15,809	799	5	
Contributions - monetary	1,282	3,318	2,036	159	3
Contributions - non monetary	1,952	823	(1,129)	(58)	4
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	(1,683)	(3,685)	(2,002)	119	5
Other income	5,761	6,958	1,197	21	6
Asset recognition	-	3,950	3,950	100	7
Total income	134,403	147,625	13,222	10	
Expenses					
Employee costs	(53,446)	(52,485)	961	(2)	
Materials and services	(45,123)	(43,146)	1,977	(4)	
Depreciation	(17,607)	(19,955)	(2,348)	13	8
Amortisation - intangible assets	(161)	(225)	(64)	40	9
Amortisation - right of use assets	(74)	(99)	(25)	34	10
Bad and doubtful debts	(133)	(39)	94	(71)	11
Borrowing costs	(1,079)	(828)	251	(23)	12
Finance costs - leases	(51)	(51)	-	-	
Other expenses	(1,434)	(1,702)	(268)	19	13
Total expenses	(119,108)	(118,530)	578	(0)	
Surplus/(deficit) for the year	15,295	29,095	13,800	90	

Mildura Rural City Council
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Notes to the Financial Report
For the Year Ended 30 June 2022

2.1 Performance against budget (cont'd)

(i) Explanation of material variations

Variance Ref	Item	Explanation
1	User fees	The COVID-19 pandemic and inflationary impacts and supply constraints have all contributed to reductions in some user fees. These include reductions in land fill fees, facility hire fees, registrations and child care fees.
2	Grants - operating	The majority of this increase relates to the 75% brought forward payment of next years financial assistance grants. This is reported in current financial year but carried forward through reserves to be spent in the 2022/23 financial year. Council also received many community support grants to aid in recovery from COVID-19.
3	Contributions - monetary	Relates to developer contributions which are difficult to predict the exact timing of. Increased activity in building industry have contributed to many projects being completed.
4	Contributions - non monetary	These contributions are due to works completed predominantly residential sub-divisions. These are received in lieu of cash, and are recognised when handed over to Council and are considered to be under control of Council. These are difficult to predict timing of.
5	Net gain (loss) on disposal of property, infrastructure, plant and equipment	The majority of this loss relates to disposal of road assets associated with the asset renewal program, and also fleet replacement including vehicles, plant and equipment.
6	Other income	While user fees were reduced due to COVID-19 and economic impacts, this was offset by increases in childcare subsidies from the government and other reimbursements.

Mildura Rural City Council
2021/2022 Financial Report

**Notes to the Financial Report
For the Year Ended 30 June 2022**

2.1 Performance against budget (cont'd)

(i) Explanation of material variations (cont'd)

Variance Ref	Item	Explanation
7	Asset recognition	These are accounting entries only (non-cash), and result from internal asset procedures and audits of fixed assets. These found assets are then valued and included on Council's fixed asset register.
8	Depreciation	Completion of major capital works projects including Mildura Sporting Precinct have occurred with final capitalisation of asset occurring this financial year along with other works in progress.
9	Amortisation - intangible assets	Capitalisation of software purchases in 2020-21 resulted in increased amortisation in 2021-22 financial year.
10	Amortisation - right of use asset	These relate to accounting treatment of leases under AASB 16 which occur at the end of financial year with adjustments dependent on rental increases and indicative borrowing rates.
11	Bad and doubtful debts	This reduced due to community relief and support measures for COVID-19 including deferrals and waiving of fees, and a reduction in collection of user fees contributing to lower need for debt collection.
12	Borrowing expenses	Council delayed new borrowings as projected in budget which resulted in reduced interest cost for this financial year.
13	Other expenses	This increase relates to increased operating lease payments for the financial year due to delays in obtaining IT equipment.

Mildura Rural City Council
2021/2022 Financial Report

Notes to the Financial Report
For the Year Ended 30 June 2022

2.1.2 Capital works	Council Budget 2022 \$'000	Council Actual 2022 \$'000	Variance \$'000	Variance %	Ref
Property					
Land	-	1,905	1,905	100	1
Total land	-	1,905	1,905	100	
Buildings	18,902	5,714	(13,188)	(70)	2
Total buildings	18,902	5,714	(13,188)	(70)	
Total property	18,902	7,619	(11,283)	(60)	
Plant and equipment					
Computers and telecommunications	811	1,172	361	45	3
Fixtures, fittings and furniture	185	525	340	184	4
Library books and artworks	315	298	(17)	(5)	
Plant, machinery and equipment	2,369	2,846	477	20	5
Total plant and equipment	3,680	4,841	1,161	32	
Infrastructure					
Roads	12,803	11,228	(1,575)	(12)	6
Footpaths and cycle ways	1,022	1,779	757	74	7
Drainage	658	492	(166)	(25)	8
Recreational, leisure and community facilities	1,939	1,879	(60)	(3)	
Waste management	2,723	1,435	(1,288)	(47)	9
Parks, open space and streetscapes	1,635	1,008	(627)	(38)	10
Kerb and channel	371	180	(191)	(51)	11
Off street car parks	-	689	689	100	12
Total infrastructure	21,151	18,690	(2,461)	(12)	
Total capital works expenditure	43,733	31,150	(12,583)	(29)	
Represented by:					
New asset expenditure	18,006	9,243	(8,763)	(49)	
Asset renewal expenditure	18,566	16,540	(2,026)	(11)	
Asset expansion expenditure	1,951	589	(1,362)	(70)	
Asset upgrade expenditure	5,210	4,778	(432)	(8)	
Total capital works expenditure	43,733	31,150	(12,583)	(29)	

Mildura Rural City Council
2021/2022 Financial Report

**Notes to the Financial Report
For the Year Ended 30 June 2022**

Performance against budget (cont'd)

(i) Explanation of material variations

Variance Ref	Item	Explanation
1	Land	During the financial year there was one strategic land purchase. Due to difficulty in timing such purchases this was not included in the annual budget, but was funded from the land acquisition reserve.
2	Building	Variance predominately relates to the timing of expenditure for Stage 2 of the Mildura Sporting Precinct which will now occur during 2022/23 financial year.
3	Computers and telecommunications	Prior financial year supply constraints have resulted in actual expenditure occurring in 2021/22 financial year.
4	Fixtures, fittings and furniture	Additional grant funded expenditure occurred on outdoor alfresco areas and bench seats and tables.
5	Plant, machinery and equipment	Impacts of COVID-19 and supply constraints resulted in expenditure being carried forward with results occurring this financial year.
6	Roads	Additional grant funding as part of Local Roads and Community Infrastructure grants included in original budget, is being delivered over two financial years with some expenditure now occurring in 2022/23.
7	Footpaths and cycle ways	Impacts of COVID-19 with supply and contractor constraints prevented the capital works from being completed in previous financial year, this expenditure occurred during the 2021/22 financial year.

Mildura Rural City Council
2021/2022 Financial Report

**Notes to the Financial Report
For the Year Ended 30 June 2022**

Performance against budget (cont'd)

(i) Explanation of material variations (cont'd)

Variance		
Ref	Item	Explanation
8	Drainage	Delays due to impacts of COVID-19 and supply constraints have prevented the capital works from being completed this financial year.
9	Waste management	The waste management program and specifically landfill capping has been delayed due to delays in approval of the capping design. This has been carried forward to the next financial year.
10	Parks, open space and streetscapes	Delays due to a longer than expected community consultation process and constraints with supply and contractor availability with expenditure now occurring next financial year.
11	Kerb and channel	Delays due to impacts of COVID-19 and supply constraints have prevented the capital works from being completed this financial year.
12	Off-street carpark	Grants were received during the financial with additional expenditure on the carpark occurring this financial year.

Mildura Rural City Council

2021/2022 Financial Report

Notes to the Financial Report For the Year Ended 30 June 2022

Note 2.2 Analysis of Council results by program

Council delivers its functions and activities through the following programs.

2.2.1 Community

The Community Department is comprised of three branches; Community Futures, Leisure and Cultural Services and Community Care Services. The Community Futures branch includes teams from Community Development, Strategic Planning, Environmental Sustainability, Arts and Culture Development and Community Futures Projects units. The Leisure and Cultural Services branch is made up of Youth Services, Events and Projects, Recreation Development, Mildura Sporting Precinct and Library Services units. The Community Care Services branch encompasses Aged and Disability, Early Years and Community Health units.

Financial Management

Financial Management encompasses functions of Council services such as rates, depreciation, investment income, borrowing costs, and developer contributions. It also includes business units that are non core Council activities such as Mildura Cemetery, Hands up Mallee, Mildura Airport, and Mildura Regional Development.

Corporate

The Corporate Department is comprised of four areas; Organisational Development, Governance and Performance, Information Systems and Financial Services. The Organisational Development branch includes teams from Human Resources, Corporate Planning and Reporting, Business Improvements, Occupational Health and Safety, Employee Relations and Payroll Service units. Governance and Performance encompasses Customer Support, Governance and Risk, and Property Services units. The Information Systems branch is made up of teams from the Systems and Information Management Units. The Financial Services and Revenue branch includes Financial Accounting, Procurement and Fleet units. The Corporate Department also auspices Greater Sunraysia Pest Free Area.

Development

The Development Department is comprised of four branches; Asset Services, Development Services, Parks and Waste and Works and Engineering Services. The Asset Services branch includes teams from the Strategic Asset Systems and Facility Services. The Development Services branch includes teams from the Statutory Planning, Building Services, Development Services, Environmental Health and Civic Compliance units. The Parks and Waste branch encompasses teams from Parks, Gardens and Waste Management units. The Works and Engineering Services branch includes Engineering, Works and Infrastructure, Road Maintenance Inspection and Reporting, Concrete Drainage, Road Maintenance and Bitumen Services teams.

Executive

The Executive Department comprises the Chief Executive Officer and Government. Government is activities relating to Councillors and Chief Executive Officer.

Mildura Rural City Council
2021/2022 Financial Report

Notes to the Financial Report
For the Year Ended 30 June 2022

2.2.2 Summary of income, expenses, assets and capital expenses by program

	Income	Expenses	Surplus/ (deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2022					
Community	12,340	(25,396)	(13,056)	6,422	235,091
Financial management	126,307	(27,498)	98,809	40,528	254,550
Corporate	2,297	(18,137)	(15,840)	684	167,895
Development	6,681	(46,534)	(39,853)	424	430,766
Executive	-	(965)	(965)	-	8,933
	147,625	(118,530)	29,095	48,058	1,097,235

	Income	Expenses	Surplus/ (deficit)	Grants included in income	Total assets
	\$'000	\$'000	\$'000	\$'000	\$'000
2021					
Community	11,793	(24,743)	(12,950)	7,582	239,846
Financial management	140,467	(22,128)	118,339	57,453	214,498
Corporate	2,885	(18,752)	(15,867)	993	181,772
Development	6,551	(44,404)	(37,853)	315	430,430
Executive	-	(971)	(971)	-	9,412
	161,696	(110,998)	50,698	66,343	1,075,958

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For the Year Ended 30 June 2022

Consolidated		Council	
2022	2021	2022	2021
\$'000	\$'000	\$'000	\$'000

Note 3 Funding for the delivery of our services

3.1 Rates and charges

Council uses capital improved value (CIV) as the basis of valuation of all properties within the municipal district. The CIV is the value of the land and all its improvements.

The valuation base used to calculate general rates for 2021/22 is \$13.670 billion (2020/21 was \$10.493 billion)

General rates	42,124	40,498	42,124	40,498
Waste management charge	12,157	11,657	12,157	11,657
Mildura City Heart special rate	633	616	633	616
Business differential rate	12,933	13,179	13,057	13,179
Farming differential rate	11,179	10,498	11,179	10,498
Payment in lieu of rates	255	128	255	128
Total rates and charges	79,281	76,576	79,405	76,576

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2021, and the valuation will be first applied in the rating year commencing 1 July 2022.

Annual rates and charges are recognised as revenues when Council issues annual rates notices.

Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

3.2 Statutory fees and fines

Infringements and costs	411	349	411	349
Land information certificates	71	65	71	65
Permits	430	501	430	501
Other statutory fees and fines	314	314	314	314
Valuations database	243	249	243	249
Statutory planning fees	925	815	925	815
Total statutory fees and fines	2,394	2,293	2,394	2,293

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

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	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
3.3 User fees				
Aged and health services	763	839	763	839
Child care/children's programs	505	408	505	408
Waste management services	2,399	1,897	2,399	1,897
Other fees and charges	261	232	261	232
Rent/lease fees	960	534	629	259
Animal control and local laws	579	652	579	652
Environmental health services	-	10	-	10
Airport fees and charges	2,303	1,521	-	-
Contract works	532	941	532	941
Entrance charges	572	178	572	178
Commission/agency fees	164	132	164	132
Total user fees	9,038	7,344	6,404	5,548

User fees are recognised as revenue when the service has been provided or council has otherwise earned the income.

3.4 Funding from other levels of government

Grants were received in respect of the following:

Summary of grants

Commonwealth funded grants	32,306	45,880	32,806	45,458
State funded grants	16,691	21,768	15,252	20,885
Total grants received	48,997	67,648	48,058	66,343

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	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
3.4 Funding from other levels of government (cont'd)				
(a) Operating grants				
<i>Recurrent - Commonwealth Government</i>				
Hands up Mallee	815	310	815	310
Early years	-	136	-	136
Aged and disability services	2,242	2,201	2,242	2,201
Financial assistance grants - general purpose	16,184	11,033	16,184	11,033
Financial assistance grants - local roads	5,801	4,249	5,801	4,249
<i>Recurrent - State Government</i>				
Hands up Mallee	275	361	275	361
Aged and disability services	521	513	521	513
Libraries	426	391	426	391
Community health	1,267	1,262	1,267	1,262
Early years	277	298	277	298
Youth services	216	261	216	261
Environmental health	44	31	44	31
Social development and projects	75	-	75	-
Local laws	154	151	154	151
Arts and culture	190	190	190	190
Works and infrastructure services	106	123	106	123
Total recurrent operating grants	28,593	21,510	28,593	21,510

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	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
3.4 Funding from other levels of government (cont'd)				
<i>Non-recurrent - Commonwealth Government</i>				
Airport operations	500	1,380	500	1,000
Early years	224	-	224	-
Social development and projects	-	279	-	279
<i>Non-recurrent - State Government</i>				
Youth services	2	4	2	4
Hands up Mallee	1,023	110	1,023	110
Community development	-	167	-	167
Social development and projects	413	1,090	413	1,090
Environmental sustainability	193	241	193	241
Governance and risk	-	266	-	266
Aged and disability services	112	65	112	65
Early years	16	22	16	22
Asset management	67	-	67	-
Economic development and tourism	120	120	120	120
Libraries	1	15	1	15
Sunraysia Pest Free	583	241	583	241
Critical community services - COVID-19 response	-	486	-	486
Local laws	23	-	23	-
Road safety	15	-	15	-
Emergency management and recovery	26	-	26	-
Community care services management	77	-	77	-
Event projects	203	-	203	-
Airport operations	1,439	883	-	-
Arts and culture	-	1	-	1
Recreation and sport	58	453	58	453
Total non-recurrent operating grants	5,095	5,823	3,656	4,560
Total operating grants	33,688	27,333	32,249	26,070
(b) Capital grants				
<i>Recurrent - Commonwealth Government</i>				
Roads to recovery	2,978	5,121	2,978	5,121
Total recurrent capital grants	2,978	5,121	2,978	5,121

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Notes to the Financial Report
For the Year Ended 30 June 2022

	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
3.4 Funding from other levels of government (cont'd)				
<i>Non-recurrent - Commonwealth Government</i>				
Buildings	2,650	15,046	2,650	15,046
Plant, machinery and equipment	-	-	-	-
Roads	1,354	5,583	1,354	5,583
Airport operations	(500)	42	-	-
Parks, open space and streetscapes	58	-	58	-
Drainage	-	500	-	500
<i>Non-recurrent - State Government</i>				
Computers and telecom	100	290	100	290
Footpaths and cycleways	-	242	-	242
Libraries	11	11	11	11
Recreation and sport	280	884	280	884
Buildings	6,239	9,861	6,239	9,861
Fixtures, fittings and furniture	782	-	782	-
Waste management	22	40	22	40
Parks open space and streetscapes	60	893	60	893
Early years	-	15	-	15
Roads	1,275	1,787	1,275	1,787
Total non-recurrent capital grants	12,331	35,194	12,831	35,152
Total capital grants	15,309	40,315	15,809	40,273
(c) Unspent grants received on condition that they be spent in a specific manner				
<i>Operating</i>				
Balance at start of year	784	641	784	641
Received during the financial year and remained unspent at balance date	384	557	-	557
Received in prior years and spent during the financial year	(145)	(414)	(145)	(414)
Balance at year end	1,023	784	639	784
<i>Capital</i>				
Balance at start of year	370	3,137	370	3,137
Received during the financial year and remained unspent at balance date	2,027	370	2,027	370
Received in prior years and spent during the financial year	(370)	(3,137)	(370)	(3,137)
Balance at year end	2,027	370	2,027	370
Total	3,050	1,154	2,666	1,154

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Consolidated		Council	
2022	2021	2022	2021
\$'000	\$'000	\$'000	\$'000

3.4 Funding from other levels of government (cont'd)

(d) Recognition of grant income

Income recognised under AASB 1058 Income
of Not-for-Profit Entities

Other specific purpose grants	1,023	784	639	784
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Revenue recognised under AASB 15 Revenue
from Contracts with Customers

Specific purpose grants	2,027	370	2,027	370
	3,050	1,154	2,666	1,154

Before recognising funding from government grants as revenue the Council assesses whether there is a contract that is enforceable and has sufficiently specific performance obligations in accordance with AASB 15 Revenue from Contracts with Customers. When both these conditions are satisfied, the Council:

- identifies each performance obligation relating to revenue under the contract/agreement
- determines the transaction price
- recognises a contract liability for its obligations under the agreement
- recognises revenue as it satisfies its performance obligations, at the time or over time when services are rendered.

Where the contract is not enforceable and/or does not have sufficiently specific performance obligations, the Council applies AASB 1058 Income for Not-for-Profit Entities.

Grant revenue with sufficiently specific performance obligations is recognised over time as the performance obligations specified in the underlying agreement are met. Where performance obligations are not sufficiently specific, grants are recognised on the earlier of receipt or when an unconditional right to receipt has been established. Grants relating to capital projects are generally recognised progressively as the capital project is completed. The following table provides a summary of the accounting framework under which grants are recognised.

3.5 Contributions

Other contributions	1,884	448	1,700	268
Capital contributions	260	149	260	149
Developer contributions	1,358	805	1,358	805
Total monetary contributions	3,502	1,402	3,318	1,222
Non-monetary contributions	823	1,238	823	1,238
Total contributions	4,325	2,640	4,141	2,460

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	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
3.5 Contributions (cont'd)				
<i>Contributions of non-monetary assets were received in relation to the following asset classes.</i>				
Drainage	5	1,183	5	1,183
Footpaths	101	-	101	-
Parks open space and streetscapes	717	55	717	55
Total non-monetary contributions	823	1,238	823	1,238

Monetary and non monetary contributions are recognised as revenue at their fair value when Council obtains control over the contributed asset.

3.6 Net gain/(loss) on disposal of property, infrastructure, plant and equipment

Proceeds of sale	714	575	714	558
Written down value of assets disposed	(4,399)	(1,474)	(4,399)	(1,474)
Total net gain/(loss) on disposal of property, infrastructure, plant and equipment	(3,685)	(899)	(3,685)	(916)

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

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	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
3.7 Other income				
Interest	364	502	481	566
Interest on rates	708	503	708	503
Sales	706	452	347	266
Other income	225	186	18	9
Child care reimbursement	2,016	1,554	2,016	1,554
Fuel tax rebate	168	223	168	223
Workcover costs reimbursements	453	479	453	479
Legal costs recouped	205	-	205	-
Airport reimbursement	-	-	-	23
Cemetery reimbursement	713	473	713	473
Utilities reimbursement	18	8	18	8
Youth case management reimbursement	660	452	660	452
Insurance reimbursement	46	52	46	160
Other costs reimbursed	990	1,309	1,125	1,309
Total other income	7,272	6,193	6,958	6,025

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

3.8 Asset recognition

The majority of asset recognitions related to gifted assets for Developer Contribution Plans (DCP). These are recognised once Council gains control of the assets and recorded on Council's asset registers.

Asset recognition	5,762	3,367	3,950	3,367
Total asset recognition	5,762	3,367	3,950	3,367

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Consolidated		Council	
2022	2021	2022	2021
\$'000	\$'000	\$'000	\$'000

Note 4 The cost of delivering services

4.1. (a) Employee costs

Wages and salaries	50,909	48,521	47,818	45,753
Payroll tax	7	9	7	8
Superannuation	4,737	4,486	4,526	4,307
Fringe benefits tax	134	198	134	198
Total employee costs	55,787	53,214	52,485	50,266

(b) Superannuation

Council made contributions to the following funds:

Defined benefit fund

Employer contributions to Local Authorities Superannuation Fund (Vision Super)	252	242	252	242
Total defined benefit fund contributions	252	242	252	242

Accumulation funds

Employer contributions to Local Authorities Superannuation Fund (Vision Super)	1,955	2,003	1,955	2,003
Employer contributions - other funds	2,152	1,858	2,152	1,858
Total accumulation funds contributions	4,107	3,861	4,107	3,861
Employer contributions payable at reporting date.	-	-	-	-

Refer to note 9.3 for further information relating to Council's superannuation obligations.

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	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
4.2 Materials and services				
Contracts other	9,088	5,234	8,907	5,057
Waste management contracts	6,322	5,855	6,322	5,855
Swimming pools	1,427	1,444	1,427	1,444
Building maintenance	2,461	2,168	2,461	2,168
General maintenance	423	410	423	410
Environmental protection waste levy	2,288	1,448	2,288	1,448
Grants, contributions and donations	1,763	2,193	3,674	5,557
Utilities	3,457	3,497	3,150	3,344
Office administration	1,101	1,197	873	816
Materials purchased	5,205	5,467	5,040	5,348
Plant and vehicle costs	2,615	2,776	2,039	2,510
Information technology	1,792	1,942	1,694	1,841
Insurance	1,450	1,302	1,458	1,327
Consultants	2,138	1,735	2,138	1,735
Training	742	860	706	827
Other materials and contractors	1,488	1,576	546	513
Total materials and services	43,760	39,104	43,146	40,200

Expenses are recognised as they are incurred and reported in the financial year to which they relate.

4.3 Depreciation

Buildings	3,292	2,841	3,022	2,618
Plant and equipment	3,745	3,377	3,386	2,936
Infrastructure	16,286	12,838	13,547	11,872
Total depreciation	23,323	19,056	19,955	17,426

Refer to note 5.2(c), 5.8 and 6.2 for a more detailed breakdown of depreciation and amortisation charges and accounting policy.

4.4 Amortisation - intangible assets

Intangible assets	225	221	225	221
Total amortisation - intangible assets	225	221	225	221

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	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
4.5 Amortisation - right of use assets				
Property	130	98	99	68
Total amortisation - right of use assets	130	98	99	68
4.6 Bad and doubtful debts				
Infringement debtors	34	91	34	91
Other debtors	5	(35)	5	13
Total bad and doubtful debts	39	56	39	104
Movement in provisions for doubtful debts				
Balance at the beginning of the year	770	679	770	679
New provisions recognised during the year	39	104	39	104
Amounts already provided for and written off as uncollectible	(31)	(13)	(31)	(13)
Balance at end of year	778	770	778	770
Provision for doubtful debt is recognised based on an expected credit loss model. This model considers both historic and forward looking information in determining the level of impairment.				
4.7 Borrowing costs				
Interest - borrowings	843	958	828	943
Total borrowing costs	843	958	828	943

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council.

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	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
4.8 Finance costs - leases				
Interest - lease liabilities	61	62	51	51
Total finance costs	61	62	51	51
4.9 Other expenses				
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	89	94	77	75
Auditors' remuneration - internal audit	143	88	143	88
Councillors' allowances	349	323	349	323
Directors' fees	99	80	-	-
Refunds	80	88	80	88
Operating lease rentals	611	416	615	405
Asset written-off / impaired	-	670	-	670
Others	441	70	438	70
Total other expenses	1,812	1,829	1,702	1,719

Note 5 Our financial position

5.1 Financial assets

(a) Cash and cash equivalents

Cash on hand	38	33	10	11
Cash at bank	18,865	28,213	17,121	26,543
Term deposits	6,908	3,440	5,500	500
Total cash and cash equivalents	25,811	31,686	22,631	27,054

(b) Other financial assets

Term deposits - current	79,600	59,350	79,600	59,350
Floating notes - non-current	-	1,750	-	1,750
Total other financial assets	79,600	61,100	79,600	61,100
Total financial assets	105,411	92,786	102,231	88,154

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Consolidated		Council	
2022	2021	2022	2021
\$'000	\$'000	\$'000	\$'000

Note 5 Our financial position (cont'd)

5.1 Financial assets

Councils cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:

- Trust funds and deposits (note 5.3(b))	2,523	3,182	2,515	3,175
- Statutory reserve funds (note 9.1(b))	16,731	2,810	16,731	2,818
Total restricted funds	<u>19,254</u>	<u>5,992</u>	<u>19,246</u>	<u>5,993</u>
Total unrestricted cash and cash equivalents	<u>6,557</u>	<u>25,694</u>	<u>3,385</u>	<u>21,061</u>

Intended allocations

Although not externally restricted the following amounts have been allocated for specific future purposes by Council:

- Cash held to fund carried forward capital works	34,369	16,444	34,369	16,444
- Unexpended grants (note 3.4)	3,050	1,154	2,666	1,154
- Discretionary reserves (note 9.1(b))	33,567	36,753	33,567	36,753
- Long service leave 25% (note 5.5)	-	2,054	-	2,035
Total funds subject to intended allocations	<u>70,986</u>	<u>56,405</u>	<u>70,602</u>	<u>56,386</u>

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of three months or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, at balance date. Term deposits are measured at original cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

Other financial assets include term deposits and those with original maturity dates of three to 12 months are classified as current, whilst term deposits with maturity dates greater than 12 months are classified as non-current.

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	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
5 Financial assets (cont'd)				
(c) Trade and other receivables				
Current				
<i>Statutory receivables</i>				
Rates debtors	4,146	4,735	4,146	4,735
Infringement debtors	905	881	905	881
Provision for doubtful debts - infringements	(798)	(764)	(798)	(764)
GST receivable	402	629	402	629
<i>Non statutory receivables</i>				
General debtors	1,744	3,027	1,294	2,830
Accrued income	518	542	513	542
Loan to Mildura Airport Pty Ltd	-	-	305	359
Provision for doubtful debts - other debtors	(9)	(6)	(9)	(6)
Total current trade and other receivables	6,908	9,044	6,758	9,206
Non-current				
<i>Non statutory receivables</i>				
Loan to Mildura Airport Pty Ltd	-	-	4,863	4,095
Total non-current trade and other receivables	-	-	4,863	4,095
Total trade and other receivables	6,908	9,044	11,621	13,301

Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using the effective interest rate method.

(d) Ageing of receivables

The ageing of the Council's trade and other receivables (excluding statutory receivables) that are not impaired was:

	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
Current (not yet due)	1,587	1,327	1,151	1,643
Past due by up to 60 days	85	287	74	288
Past due between 61 and 180 days	68	1,017	65	503
Past due between 181 and 365 days	4	396	4	396
Total trade and other receivables	1,744	3,027	1,294	2,830

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5 Financial assets (cont'd)

(e) Ageing of individually impaired receivables

At balance date, other debtors representing financial assets with a nominal value of \$1,294 (2021: \$2,830) were impaired. The amount of the provision raised against these debtors was \$39 (2021: \$104). They individually have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.

The ageing of receivables that have been individually determined as impaired at reporting date was:

	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
Current (not yet due)				
Past due between 91 and 180 days	5	13	5	13
Past due by more than 1 year	34	91	34	91
Total trade and other receivables	39	104	39	104

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	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
5.2 Non-financial assets				
(a) Inventories				
Inventories held for distribution	480	530	480	530
Inventories held for sale	79	63	70	56
Total inventories	559	593	550	586
Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential. All other inventories, including land held for sale, are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.				
(b) Other assets				
Current				
Prepayments	351	297	315	262
Total	351	297	315	262
Non-current				
Interest in Mildura Airport Pty Ltd	-	-	49,281	50,945
Interest in Mildura Regional Development	-	-	616	512
Total	-	-	49,897	51,457
Total other assets	351	297	50,212	51,719
(c) Intangible assets				
Software	387	612	387	612
Water rights at valuation 30 June 2021	-	10,569	-	10,448
Water rights at valuation 30 June 2022	13,733	-	13,582	-
Total intangible assets	14,120	11,181	13,969	11,060

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5.2 Non-financial assets (cont'd)

(c) Intangible assets

Consolidated

Gross carrying amount

	Software \$'000	Water right \$'000	Total \$'000
Balance at 1 July 2021	3,090	10,569	13,659
Transfer	(30)	-	(30)
Revaluation increment/(decrement) (note 9.1(a))	-	3,164	3,164
Balance at 30 June 2022	3,060	13,733	16,793

Accumulated amortisation and impairment

Balance at 1 July 2021	2,478	-	2,478
Transfer	(30)	-	(30)
Amortisation expense	225	-	225
Balance at 30 June 2022	2,673	-	2,673
Net book value at 30 June 2021	612	10,569	11,181
Net book value at 30 June 2022	387	13,733	14,120

Council

Gross carrying amount

	Software \$'000	Water right \$'000	Total \$'000
Balance at 1 July 2021	3,090	10,448	13,538
Transfer	(30)	-	(30)
Revaluation increment/(decrement) (note 9.1(a))	-	3,134	3,134
Balance at 30 June 2022	3,060	13,582	16,642

Accumulated amortisation and impairment

Balance at 1 July 2021	2,478	-	2,478
Transfer	(30)	-	(30)
Amortisation expense	225	-	225
Balance at 30 June 2022	2,673	-	2,673
Net book value at 30 June 2021	612	10,448	11,060
Net book value at 30 June 2022	387	13,582	13,969

Intangible assets with finite lives are amortised as an expense on a systematic basis over the asset's useful life. Amortisation is generally calculated on a straight line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life. Estimates of the remaining useful lives and amortisation method are reviewed at least annually, and adjustments made where appropriate.

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5.2 Non-financial assets (cont'd)

(c) Intangible assets

Details of the Mildura Rural City Council's water rights; and information about the fair value hierarchy as at 30 June 2022 are as follows:

	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000
Water rights	-	13,582	-
Total	-	13,582	-

Water rights are valued at current market values. The valuation is based on market transactions being the trading of water shares. The valuations were completed by Mr Con Demis AAPI, Certified Practising Valuer, recognised Valuer, (Council Officer), as at 30 June 2022.

	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
5.3 Payables, trust funds, deposits and unearned income / revenue				
(a) Payables, trust funds and deposits				
Non-statutory trade payables	481	919	2	-
Accrued expenses	2,286	3,389	2,186	3,117
Total trade and other payables	2,767	4,308	2,188	3,117
(b) Trust funds and deposits				
Refundable contract deposits	468	481	468	481
Fire services levy	711	1,392	711	1,392
Refundable civic facilities deposits	7	4	7	4
Retention amounts	274	459	274	459
Income received in advance	8	7	-	-
Other refundable deposits	1,055	839	1,055	839
Total trust funds and deposits	2,523	3,182	2,515	3,175
(c) Unearned income / revenue				
Grants received in advance - operating	1,023	784	639	784
Grants received in advance - capital	2,027	370	2,027	370
Total unearned income / revenue	3,050	1,154	2,666	1,154

Unearned income/revenue represents contract liabilities and reflect consideration received in advance from customers (Government funding bodies) for which grant agreement obligations have not yet been met . Unearned income/revenue are derecognised and recorded as revenue when promised goods and services and grant funding has been expended and the project/service delivered. Refer to Note 3.

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5.3 (c) Unearned income / revenue (cont'd)

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

Purpose and nature of items:

Refundable deposits - Deposits are taken by council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire service levy - Council is the collection agent for fire services levy on behalf of the State government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the State government in line with that process.

Retention amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
5.4 Interest-bearing liabilities				
Current				
Other borrowings - secured	1,023	3,325	929	3,231
Total current interest-bearing liabilities	1,023	3,325	929	3,231
Non-current				
Other borrowings - secured	9,255	14,281	9,255	14,281
Finance leases	184	279	-	-
Total non-current interest-bearing liabilities	9,439	14,560	9,255	14,281
Total interest-bearing liabilities	10,462	17,885	10,184	17,512

Borrowings are secured by security over the general rates of the municipal enterprise and in accordance with requirements of the *Local Government Act 2020*.

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	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
5.4 Interest-bearing liabilities (cont'd)				

(a) The maturity profile for Council's borrowings is:

Not later than one year	1,023	3,325	929	3,231
Later than one year and not later than five years	3,258	2,883	1,468	3,012
Later than five years	6,181	11,677	7,787	11,269
	10,462	17,885	10,184	17,512

Borrowings are initially measured at fair value, being the cost of the interest-bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method.

The classification depends on the nature and purpose of the interest-bearing liabilities. The Council determines the classification of its interest-bearing liabilities at initial recognition.

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For the Year Ended 30 June 2022

5.5 Provisions

Consolidated	Employee	Landfill	Total
2022	\$ '000	restoration	\$ '000
		\$ '000	
Balance at beginning of the financial year	14,388	32,514	46,902
Additional provisions	6,593	123	6,716
Amounts used	(6,514)	(2,747)	(9,261)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	293	-	293
Balance at the end of the financial year	14,760	29,890	44,650
2021			
Balance at beginning of the financial year	13,347	26,581	39,928
Additional provisions	6,929	5,933	12,862
Amounts used	(6,089)	-	(6,089)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	201	-	201
Balance at the end of the financial year	14,388	32,514	46,902
Council	Employee	Landfill	Total
2022	\$ '000	restoration	\$ '000
		\$ '000	
Balance at beginning of the financial year	14,089	32,514	46,603
Additional provisions	6,471	123	6,594
Amounts used	(6,422)	(2,747)	(9,169)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	293	-	293
Balance at the end of the financial year	14,431	29,890	44,321
2021			
Balance at beginning of the financial year	13,130	26,581	39,711
Additional provisions	6,756	5,933	12,689
Amounts used	(5,998)	-	(5,998)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	201	-	201
Balance at the end of the financial year	14,089	32,514	46,603

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	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
5.5 Provisions (cont'd)				
(a) Employee provisions				
Current provisions expected to be wholly settled within 12 months				
Annual leave	4,234	3,321	4,046	3,131
Long service leave	535	626	520	597
Redundancy	251	-	251	-
Rostered day off and time off in lieu	943	915	943	915
Total	5,963	4,862	5,760	4,643
Current provisions expected to be wholly settled after 12 months				
Annual leave	1,344	1,903	1,344	1,903
Long service leave	6,268	6,450	6,259	6,450
Total	7,612	8,353	7,603	8,353
Total current employee provisions	13,575	13,215	13,363	12,996
Non-current				
Long service leave	1,106	1,140	1,068	1,093
Total non-current employee provisions	1,106	1,140	1,068	1,093
Aggregate carrying amount of employee provisions:				
Current	13,575	13,215	13,363	12,996
Non-current	1,106	1,140	1,068	1,093
Total aggregate carrying amount of employee provisions	14,681	14,355	14,431	14,089

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

Annual leave

A liability for annual leave is recognised in the provision for employee benefits as a current liability because the Council does not have an unconditional right to defer settlement of the liability. Liabilities for annual leave are measured at:

- nominal value if the Council expects to wholly settle the liability within 12 months
- present value if the Council does not expect to wholly settle within 12 months.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

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5.5 Provisions (cont'd)

(a) Employee provisions

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. Unconditional LSL is disclosed as a current liability as the Council does not have an unconditional right to defer settlement. Unconditional LSL is measured at nominal value if expected to be settled within 12 months or at present value if not expected to be settled within 12 months. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability and measured at present value.

Key assumptions:

- discount rate
- wage inflation rate
- settlement period (months)

Consolidated		Council	
2022	2021	2022	2021
%	%	%	%
3.69	1.49	3.69	1.49
3.85	2.95	3.85	2.95
12	12	12	12

(b) Landfill restoration

Non-current

Total landfill restoration

Consolidated		Council	
2022	2021	2022	2021
\$'000	\$'000	\$'000	\$'000
29,890	32,514	29,890	32,514
29,890	32,514	29,890	32,514

Council is obligated to restore the Mildura, Ouyen, Murrayville and Koorlong sites to a particular standard. The forecast life of the site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to reinstate the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.

Key assumptions:

- weighted average Melbourne CPI
- discount rate

Consolidated		Council	
2022	2021	2022	2021
%	%	%	%
4.50	2.90	4.50	2.90
3.69	1.49	3.69	1.49

(c) Total provisions

Current

Non-current

Consolidated		Council	
2022	2021	2022	2021
\$'000	\$'000	\$'000	\$'000
13,575	13,215	13,363	12,996
30,996	33,654	30,958	33,607
44,571	46,869	44,321	46,603

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5.6 Financing arrangements

The Council has the following funding arrangements in place as at 30 June 2022.

	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
Credit card facilities	800	800	800	800
Loans and borrowings	10,184	17,885	10,184	17,512
Total facilities	10,984	18,685	10,984	18,312
Used facilities	10,703	18,391	10,703	18,018
Unused facilities	281	294	281	294

5.7 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the balance sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

(a) Commitments for expenditure

	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
Consolidated					
2022					
Operating					
Swimming pool management	1,580	106	-	-	1,686
Waste management	6,306	6,690	25,275	169	38,440
Cleaning services	99	-	-	-	99
Security services	2,082	1,559	-	-	3,641
Project design	122	17	-	-	139
Corporate expenditure	263	-	-	-	263
Telecommunications	213	118	-	-	331
Parks and gardens services	616	170	-	-	786
Building services	484	8	5	-	497
Other	507	292	233	197	1,229
Total	12,272	8,960	25,513	366	47,111

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5.7 Commitments (cont'd)

Consolidated 2022	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Later than 5 years \$'000	Total \$'000
Capital					
Building	16,546	-	-	-	16,546
Computers and telecom	318	-	-	-	318
Drains	574	-	-	-	574
Fixtures, fittings and furniture	434	-	-	-	434
Footpaths and cycleways	10	-	-	-	10
Library books and art works	425	-	-	-	425
Parks, open space and streetscapes	417	-	-	-	417
Plant and machinery equipment	2,421	-	-	-	2,421
Rec, leisure and community facilities	1,146	-	-	-	1,146
Roads	1,678	-	-	-	1,678
Waste management and landfill	46	-	-	-	46
Other	2,218	256	-	-	2,474
Total	26,233	256	-	-	26,489

Consolidated 2021	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Later than 5 years \$'000	Total \$'000
Operating					
Swimming pool management	1,589	1,608	-	-	3,197
Waste management	11	11	-	-	22
Cleaning services	508	-	-	-	508
Security services	443	-	-	-	443
Project design	29	-	-	-	29
Corporate expenditure	353	304	307	-	964
Building services	318	298	-	-	616
Other	159	109	-	-	268
Total	3,410	2,330	307	-	6,047

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5.7 Commitments (cont'd)

	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Later than 5 years \$'000	Total \$'000
Consolidated					
2021					
Capital					
Fixtures, fittings and furniture	56	-	-	-	56
Buildings	5,567	-	-	-	5,567
Library books and artworks	284	-	-	-	284
Waste management	104	-	-	-	104
Plant machinery and equipment	2,043	-	-	-	2,043
Roads	2,467	-	-	-	2,467
Drainage	689	-	-	-	689
Parks, open spaces and streetscapes	1,505	-	-	-	1,505
Rec, leisure and community facilities	134	-	-	-	134
Footpaths and cycleways	1	-	-	-	1
Kerb and channel	47	-	-	-	47
Computers and telecom	133	-	-	-	133
Total	13,030	-	-	-	13,030

	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Later than 5 years \$'000	Total \$'000
Council					
2022					
Operating					
Swimming pool management	1,580	106	-	-	1,686
Waste management	6,306	6,690	25,275	169	38,440
Cleaning services	99	-	-	-	99
Security services	675	179	-	-	854
Project design	122	17	-	-	139
Corporate expenditure	263	-	-	-	263
Telecommunications	213	118	-	-	331
Parks and gardens services	616	170	-	-	786
Building services	464	-	-	-	464
Other	177	40	-	-	217
Total	10,515	7,320	25,275	169	43,279

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5.7 Commitments (cont'd)

Council	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
2022	\$'000	\$'000	\$'000	\$'000	\$'000
Capital					
Building	16,546	-	-	-	16,546
Computers and telecom	318	-	-	-	318
Drains	574	-	-	-	574
Fixtures, fittings and furniture	434	-	-	-	434
Footpaths and cycleways	10	-	-	-	10
Library books and art works	425	-	-	-	425
Parks, open space and streetscapes	417	-	-	-	417
Plant and machinery equipment	1,990	-	-	-	1,990
Rec, leisure and community facilities	1,146	-	-	-	1,146
Roads	1,478	-	-	-	1,478
Waste management and landfill	46	-	-	-	46
Total	23,384	-	-	-	23,384

Council	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
2021	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Swimming pool management	1,589	1,608	-	-	3,197
Waste management	11	11	-	-	22
Cleaning services	508	-	-	-	508
Security services	443	-	-	-	443
Project design	29	-	-	-	29
Corporate expenditure	353	304	307	-	964
Building services	318	298	-	-	616
Other	159	109	-	-	268
Total	3,410	2,330	307	-	6,047

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5.7 Commitments (cont'd)

Council	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years	Later than 5 years	Total
2021	\$'000	\$'000	\$'000	\$'000	\$'000
Capital					
Fixtures, fittings and furniture	56	-	-	-	56
Buildings	5,567	-	-	-	5,567
Library books and artworks	284	-	-	-	284
Waste management	104	-	-	-	104
Plant machinery and equipment	2,043	-	-	-	2,043
Roads	2,467	-	-	-	2,467
Drainage	689	-	-	-	689
Parks, open spaces and streetscapes	1,505	-	-	-	1,505
Rec, leisure and community facilities	134	-	-	-	134
Footpaths and cycleways	1	-	-	-	1
Kerb and channel	47	-	-	-	47
Computers and telecom	133	-	-	-	133
Total	13,030	-	-	-	13,030

(b) Operating lease receivables

The Council has entered into commercial property leases on its investment property, consisting of surplus freehold office complexes. These properties held under operating leases have remaining non-cancellable lease terms of between 1 and 10 years. All leases include a CPI based revision of the rental charge annually.

Future undiscounted minimum rentals receivable under non-cancellable operating leases are as follows:

	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
Not later than one year	577	698	297	262
Later than one year and not later than five years	2,029	1,863	761	759
Later than five years	1,604	2,155	1,079	1,185
	4,210	4,716	2,137	2,206

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5.8 Leases

At inception of a contract, all entities would assess whether a contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. To identify whether a contract conveys the right to control the use of an identified asset, it is necessary to assess whether:

- The contract involves the use of an identified asset;
- The customer has the right to obtain substantially all of the economic benefits from use of the asset throughout the period of use; and
- The customer has the right to direct the use of the asset.

This policy is applied to contracts entered into, or changed, on or after 1 July 2019.

As a lessee, Council recognises a right-of-use asset and a lease liability at the lease commencement date. The right-of-use asset is initially measured at cost which comprises the initial amount of the lease liability adjusted for:

- any lease payments made at or before the commencement date less any lease incentives received; plus
- any initial direct costs incurred; and
- an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located.

The right-of-use asset is subsequently depreciated using the straight-line method from the commencement date to the earlier of the end of the useful life of the right-of-use asset or the end of the lease term. The estimated useful lives of right-of-use assets are determined on the same basis as those of property, plant and equipment. In addition, the right-of-use asset is periodically reduced by impairment losses, if any, and adjusted for certain measurements of the lease liability.

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, an appropriate incremental borrowing rate. Generally, Council uses an appropriate incremental borrowing rate as the discount rate.

Lease payments included in the measurement of the lease liability comprise the following:

- Fixed payments
- Variable lease payments that depend on an index or a rate, initially measured using the index or rate as at the commencement date;
- Amounts expected to be payable under a residual value guarantee; and
- The exercise price under a purchase option that Council is reasonably certain to exercise, lease payments in an optional renewal period if Council is reasonably certain to exercise an extension option, and penalties for early termination of a lease unless Council is reasonably certain not to terminate early.

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

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5.8 Leases (cont'd)

	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
Right-of-use assets				
Balance at 1 July 2021	1,398	1,403	1,164	1,112
Additions	(33)	93	(33)	120
Amortisation charge	(130)	(98)	(99)	(68)
Balance at 30 June 2022	1,235	1,398	1,032	1,164

Lease liabilities

Maturity analysis - contractual undiscounted cash flows

Less than one year	194	182	158	146
One to five years	623	779	477	633
More than five years	1,533	1,521	1,431	1,419
Total undiscounted lease liabilities as at 30 June:	2,350	2,482	2,066	2,198

Lease liabilities included in the Balance Sheet at 30 June:

Current	136	121	108	94
Non-current	1,541	1,710	1,354	1,496
Total lease liabilities	1,677	1,831	1,462	1,590

Short-term and low value leases

Council has elected not to recognise right-of-use assets and lease liabilities for short-term leases of machinery that have a lease term of 12 months or less and leases of low-value assets (individual assets worth less than existing capitalisation thresholds for a like asset up to a maximum of AUD\$10,000), including IT equipment. Council recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term.

	2022	2021
	\$'000	\$'000
Expenses relating to:		
Leases of low value assets	241	246
Total	241	246

Variable lease payments (not included in measurement of lease liabilities)

Non-cancellable lease commitments - short-term and low-value leases

Commitments for minimum lease payments for short-term and low-value leases are payable as follows:

Payable:

Within one year	28	93
Later than one year but not later than five years	152	33
Total lease commitments	180	126

Council has conducted an assessment of leases and determined the value of peppercorn leases is nil.

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6 Assets we manage

6.1 Non current assets classified as held for sale

Council currently has no non current asset held for sale.

Non-current assets classified as held for sale (including disposal groups) are measured at the lower of its carrying amount and fair value less costs of disposal, and are not subject to depreciation. Non-current assets, disposal groups and related liabilities and assets are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale (or disposal group sale) is expected to be completed within 12 months from the date of classification.

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Note 6 Assets we manage

6.2 Property, infrastructure, plant and equipment

Summary of property, infrastructure, plant and equipment

	Carrying amount 30 June 2021	First time amount recognition of assets	Additions	Contributions	Revaluation	Depreciation	Disposal	Write-off	Transfers	Transfers from provisions	Carrying amount 30 June 2022
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Land	76,341	2	4	718	-	-	-	-	-	-	77,065
Buildings	110,960	42	582	-	-	(3,291)	(56)	-	27,593	-	135,830
Plant and equipment	48,585	-	2,718	-	(3,590)	(3,745)	(509)	-	1,993	-	45,452
Infrastructure	661,491	5,718	12,386	101	4,114	(16,287)	(3,836)	-	20,479	(2,737)	681,429
Work in progress	65,359	-	17,000	-	-	-	-	(1,706)	(50,065)	-	30,588
	962,736	5,762	32,690	819	524	(23,323)	(4,401)	(1,706)	-	(2,737)	970,364

Summary of work in progress	Opening WIP \$'000	Additions \$'000	Write-off \$'000	Transfers \$'000	Closing WIP \$'000
Property	29,585	4,288	(376)	(27,178)	6,319
Plant and equipment	3,109	3,555	(230)	(1,672)	4,762
Infrastructure	32,665	9,157	(1,100)	(21,215)	19,507
Total	65,359	17,000	(1,706)	(50,065)	30,588

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6.2 Property, infrastructure, plant and equipment (cont'd)

(a) Property

Consolidated

	Land - specialised	Land - non specialised	Land under roads	Total Land	Buildings - specialised	Buildings - non specialised	Total Buildings	Work in progress	Total property
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2021	46,316	13,632	16,393	76,341	221,850	11,054	232,904	29,585	338,830
Accumulated depreciation at 1 July 2021	-	-	-	-	(116,970)	(4,974)	(121,944)	-	(121,944)
	46,316	13,632	16,393	76,341	104,880	6,080	110,960	29,585	216,886
Movements in fair value									
Additions	-	4	-	4	411	171	582	4,288	4,874
Contributions	718	-	-	718	-	-	-	-	718
Recognitions	-	-	2	2	-	42	42	-	44
Disposal	-	-	-	-	(128)	-	(128)	-	(128)
Write-off	-	-	-	-	-	-	-	(376)	(376)
Transfers	-	-	-	-	26,551	1,000	27,551	(27,178)	373
	718	4	2	724	26,834	1,213	28,047	(23,266)	5,505
Movements in accumulated depreciation									
Depreciation and amortisation	-	-	-	-	(3,054)	(237)	(3,291)	-	(3,291)
Accumulated depreciation of disposals	-	-	-	-	72	-	72	-	72
Accumulated depreciation of recognitions	-	-	-	-	-	-	-	-	-
Transfers	-	-	-	-	154	(112)	42	-	42
	-	-	-	-	(2,828)	(349)	(3,177)	-	(3,177)
At fair value 30 June 2022	47,034	13,636	16,395	77,065	248,684	12,267	260,951	6,319	344,335
Accumulated depreciation at 30 June 2022	-	-	-	-	(119,798)	(5,323)	(125,121)	-	(125,121)
Carrying amount	47,034	13,636	16,395	77,065	128,886	6,944	135,830	6,319	219,214

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For the Year Ended 30 June 2022

6.2 Property, infrastructure, plant and equipment (cont'd)

(b) Plant and Equipment

	Plant machinery and equipment	Fixtures and furniture	Computer and telecommu- nications	Artwork	Library books	Total plant and equipment	Work in progress	Total plant and equipment
Consolidated	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2021	37,960	1,362	2,747	27,818	5,105	74,992	3,109	78,101
Accumulated depreciation at 1 July 2021	(19,884)	(711)	(2,195)	-	(3,617)	(26,407)	-	(26,407)
	18,076	651	552	27,818	1,488	48,585	3,109	51,694
Movements in fair value								
Additions	2,275	192	10	-	241	2,718	3,555	6,273
Revaluation	-	-	-	(3,590)	-	(3,590)	-	(3,590)
Disposal	(1,620)	(19)	-	-	-	(1,639)	-	(1,639)
Write-off	-	-	-	-	-	-	(230)	(230)
Transfers	1,035	466	3	-	51	1,555	(1,672)	(117)
	1,690	639	13	(3,590)	292	(956)	1,653	697
Movements in accumulated depreciation								
Depreciation and amortisation	(2,683)	(245)	(545)	-	(272)	(3,745)	-	(3,745)
Accumulated depreciation of disposals	1,113	17	-	-	-	1,130	-	1,130
Transfers	36	(72)	474	-	-	438	-	438
	(1,534)	(300)	(71)	-	(272)	(2,177)	-	(2,177)
At fair value 30 June 2022	39,650	2,001	2,760	24,228	5,397	74,036	4,762	78,798
Accumulated depreciation at 30 June 2022	(21,418)	(1,011)	(2,266)	-	(3,889)	(28,584)	-	(28,584)
Carrying amount	18,232	990	494	24,228	1,508	45,452	4,762	50,214

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Notes to the Financial Report
For the Year Ended 30 June 2022

6.2 Property, infrastructure, plant and equipment (cont'd)
(c) Infrastructure

	Roads	Kerb and channel	Footpaths and cycle ways	Drainage	Recreational, leisure and community	Waste Management	Parks open spaces and streetscapes	Aerodromes	Off street car parks	Total infrastructure	Work in progress	Total infrastructure
Consolidated	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2021	529,264	23,487	55,343	173,066	54,737	22,500	19,552	43,156	15,371	936,476	32,665	969,141
Accumulated depreciation at 1 July 2021	(177,369)	(7,670)	(22,211)	(33,994)	(10,976)	(3,635)	(3,998)	(5,821)	(9,311)	(274,985)	-	(274,985)
	351,895	15,817	33,132	139,072	43,761	18,865	15,554	37,335	6,060	661,491	32,665	694,156
Movements in fair value												
Additions	7,771	168	1,581	447	1,059	-	671	-	689	12,386	9,157	21,543
Contributions	-	-	101	-	-	-	-	-	-	101	-	101
Recognitions	1,156	227	558	2,105	19	-	28	1,360	411	5,864	-	5,864
Revaluation	3,114	668	2,939	4,373	(600)	1	(632)	-	2,256	12,119	-	12,119
Disposal	(8,585)	(55)	(280)	(235)	(49)	-	(147)	-	(92)	(9,443)	-	(9,443)
Write-off	-	-	-	-	-	-	-	-	-	-	(1,100)	(1,100)
Transfers	8,826	29	1,074	5,670	3,101	-	1,240	140	220	20,300	(21,215)	(915)
Transfers from Provisions	-	-	-	-	-	(2,737)	-	-	-	(2,737)	-	(2,737)
	12,282	1,037	5,973	12,360	3,530	(2,736)	1,160	1,500	3,484	38,590	(13,158)	25,432
Movements in accumulated depreciation												
Depreciation and amortisation	(7,979)	(337)	(1,299)	(1,291)	(812)	(810)	(835)	(2,218)	(706)	(16,287)	-	(16,287)
Accumulated depreciation of disposals	5,099	24	149	87	48	-	114	-	86	5,607	-	5,607
Accumulated depreciation of recognitions	(64)	(3)	(6)	(52)	(5)	-	(16)	-	-	(146)	-	(146)
Accumulated depreciation of revaluations	(6,339)	(247)	(741)	(1,119)	58	15	730	-	(362)	(8,005)	-	(8,005)
Transfers	3	-	-	71	66	-	83	(96)	52	179	-	179
	(9,280)	(563)	(1,897)	(2,304)	(645)	(795)	76	(2,314)	(930)	(18,652)	-	(18,652)
At fair value 30 June 2022	541,546	24,524	61,316	185,426	58,267	19,764	20,712	44,656	18,855	975,066	19,507	994,573
Accumulated depreciation at 30 June 2022	(186,649)	(8,233)	(24,108)	(36,298)	(11,621)	(4,430)	(3,922)	(8,135)	(10,241)	(293,637)	-	(293,637)
Carrying amount	354,897	16,291	37,208	149,128	46,646	15,334	16,790	36,521	8,614	681,429	19,507	700,936

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6.2 Property, infrastructure, plant and equipment

Summary of property, infrastructure, plant and equipment

	Carrying amount 30 June 2021	First time recognition of assets	Additions	Contributions	Revaluation	Depreciation	Disposal	Write-off	Transfers	Transfers from provisions	Carrying amount 30 June 2022
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Council											
Land	76,341	2	4	718	-	-	-	-	-	-	77,065
Buildings	102,283	-	518	-	-	(3,021)	(56)	-	27,593	-	127,317
Plant and equipment	46,602	-	2,628	-	(3,590)	(3,386)	(507)	-	1,672	-	43,419
Infrastructure	621,663	3,948	12,386	101	4,114	(13,548)	(3,836)	-	20,801	(2,737)	642,892
Work in progress	63,085	-	15,614	-	-	-	-	(1,706)	(50,066)	-	26,927
	909,974	3,950	31,150	819	524	(19,955)	(4,399)	(1,706)	-	(2,737)	917,620

Summary of work in progress	Opening WIP \$'000	Additions \$'000	Write-off \$'000	Transfers \$'000	Closing WIP \$'000
Property	30,000	4,288	(376)	(27,593)	6,319
Plant and equipment	3,109	3,555	(230)	(1,672)	4,762
Infrastructure	29,976	7,771	(1,100)	(20,801)	15,846
Total	63,085	15,614	(1,706)	(50,066)	26,927

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6.2 Property, infrastructure, plant and equipment (cont'd)
(a) Property

Council	Land - specialised	Land - non specialised	Land under roads	Total land and land improvements	Buildings - specialised	Buildings - non specialised	Total buildings	Work in progress	Total property
\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2021	46,316	13,632	16,393	76,341	211,910	10,417	222,327	30,000	328,668
Accumulated depreciation at 1 July 2021	-	-	-	-	(115,477)	(4,567)	(120,044)	-	(120,044)
	46,316	13,632	16,393	76,341	96,433	5,850	102,283	30,000	208,624
Movements in fair value									
Additions	-	4	-	4	411	107	518	4,288	4,810
Contributions	718	-	-	718	-	-	-	-	718
Recognitions	-	-	2	2	-	-	-	-	2
Disposal	-	-	-	-	(128)	-	(128)	-	(128)
Write-off	-	-	-	-	-	-	-	(376)	(376)
Transfers	-	-	-	-	27,198	395	27,593	(27,593)	-
	718	4	2	724	27,481	502	27,983	(23,681)	5,026
Movements in accumulated depreciation									
Depreciation and amortisation	-	-	-	-	(2,875)	(146)	(3,021)	-	(3,021)
Accumulated depreciation of disposals	-	-	-	-	72	-	72	-	72
Transfers	-	-	-	-	192	(192)	-	-	-
	-	-	-	-	(2,611)	(338)	(2,949)	-	(2,949)
At fair value 30 June 2022	47,034	13,636	16,395	77,065	239,391	10,919	250,310	6,319	333,694
Accumulated depreciation at 30 June 2022	-	-	-	-	(118,086)	(4,905)	(122,991)	-	(122,991)
Carrying amount	47,034	13,636	16,395	77,065	121,303	6,014	127,317	6,319	210,701

Notes to the Financial Report
For the Year Ended 30 June 2022

6.2 Property, infrastructure, plant and equipment (cont'd)

(b) Plant and equipment

Council	Plant machinery and equipment	Fixtures fittings and furniture	Computers and telecommu- nications	Artwork	Library books	Total plant and equipment	Work in progress	Total plant and equipment
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2021	34,368	566	2,242	27,818	5,105	70,099	3,109	73,208
Accumulated depreciation at 1 July 2021	(17,778)	(388)	(1,714)	-	(3,617)	(23,497)	-	(23,497)
	16,590	178	528	27,818	1,488	46,602	3,109	49,711
Movements in fair value								
Additions	2,259	128	-	-	241	2,628	3,555	6,183
Revaluation	-	-	-	(3,590)	-	(3,590)	-	(3,590)
Disposal	(1,620)	-	-	-	-	(1,620)	-	(1,620)
Write-off	-	-	-	-	-	-	(230)	(230)
Transfers	793	351	477	-	51	1,672	(1,672)	-
	1,432	479	477	(3,590)	292	(910)	1,653	743
Movements in accumulated depreciation								
Depreciation and amortisation	(2,480)	(95)	(539)	-	(272)	(3,386)	-	(3,386)
Accumulated depreciation of disposals	1,113	-	-	-	-	1,113	-	1,113
	(1,367)	(95)	(539)	-	(272)	(2,273)	-	(2,273)
At fair value 30 June 2022	35,800	1,045	2,719	24,228	5,397	69,189	4,762	73,951
Accumulated depreciation at 30 June 2022	(19,145)	(483)	(2,253)	-	(3,889)	(25,770)	-	(25,770)
Carrying amount	16,655	562	466	24,228	1,508	43,419	4,762	48,181

Notes to the Financial Report
For the Year Ended 30 June 2022

6.2 Property, infrastructure, plant and equipment (cont'd)													
(c) Infrastructure													
Council	Roads	Kerb and channel	Footpaths and cycle ways	Drainage	Recreational, leisure and community	Waste management	Parks open spaces and streetscapes	Aerodromes	Off street car parks	infrastructure	Total	Work in progress	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2021	529,264	23,487	55,343	172,604	54,469	22,500	18,997	-	12,927	889,591	29,976	-	919,567
Accumulated depreciation at 1 July 2021	(177,369)	(7,670)	(22,211)	(33,923)	(10,910)	(3,635)	(3,685)	-	(8,525)	(267,928)	-	-	(267,928)
	351,895	15,817	33,132	138,681	43,559	18,865	15,312	-	4,402	621,663	29,976	-	651,639
Movements in fair value													
Additions	7,771	168	1,581	447	1,059	-	671	-	689	12,386	7,771	-	20,157
Contributions	-	-	101	-	-	-	-	-	-	101	-	-	101
Recognitions	1,156	227	558	2,105	19	-	28	-	1	4,094	-	-	4,094
Revaluation	3,114	668	2,939	4,373	(600)	1	(632)	-	2,256	12,119	-	-	12,119
Disposal	(8,585)	(55)	(280)	(235)	(49)	-	(147)	-	(92)	(9,443)	-	-	(9,443)
Write-off	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers	8,826	29	1,074	6,132	3,369	-	924	-	444	20,798	(20,801)	-	(3)
Transfers from Provisions	-	-	-	-	-	(2,737)	-	-	-	(2,737)	-	-	(2,737)
	12,282	1,037	5,973	12,822	3,798	(2,736)	844	-	3,298	37,318	(14,130)	-	23,188
Movements in accumulated depreciation													
Depreciation and amortisation	(7,979)	(337)	(1,299)	(1,291)	(812)	(810)	(798)	-	(222)	(13,548)	-	-	(13,548)
Accumulated depreciation of disposals	5,099	24	149	87	48	-	114	-	86	5,607	-	-	5,607
Accumulated depreciation of recognitions	(64)	(3)	(6)	(52)	(5)	-	(16)	-	-	(146)	-	-	(146)
Accumulated depreciation of revaluations	(6,339)	(247)	(741)	(1,119)	58	15	730	-	(362)	(8,005)	-	-	(8,005)
Transfers	3	-	-	-	-	-	-	-	-	3	-	-	3
	(9,280)	(563)	(1,897)	(2,375)	(711)	(795)	30	-	(498)	(16,089)	-	-	(16,089)
At fair value 30 June 2022	541,546	24,524	61,316	185,426	58,267	19,764	19,841	-	16,225	926,909	15,846	-	942,755
Accumulated depreciation at 30 June 2022	(186,649)	(8,233)	(24,108)	(36,298)	(11,621)	(4,430)	(3,655)	-	(9,023)	(284,017)	-	-	(284,017)
Carrying amount	354,897	16,291	37,208	149,128	46,646	15,334	16,186	-	7,202	642,892	15,846	-	658,738

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6.2 Property, infrastructure, plant and equipment (cont'd)

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Asset recognition thresholds and depreciation periods	Depreciation period	Threshold limit \$'000
Land and land improvements		
land	-	5
Buildings		
buildings	60 years	10
Plant and equipment		
plant and equipment	3 - 12 years	5
fixtures, fittings and furniture	4 - 10 years	5
artworks	-	0.5
library books	5 - 100 years	-
Infrastructure		
footpaths and cycle ways	10 - 50 years	10
road kerb and channel	50 years	10
road pavements	20 - 50 years	10
road seals	5 - 50 years	10
Drainage	50 - 150 years	10
Waste management	10 - 30 years	10
Aerodromes	50 years	10
Off street carpark	50 years	10
Recreational, leisure and community	10 - 25 years	10
Parks, open spaces and streetscapes	10 - 50 years	10
Intangible assets		
software	3 - 15 years	1
Water rights	-	0

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For the Year Ended 30 June 2022**

6.2 Property, infrastructure, plant and equipment (cont'd)

Land under roads

Council recognises land under roads it controls at fair value.

Depreciation and amortisation

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks and artworks are not depreciated on the basis they are assessed as not having a limited useful

Straight line depreciation is based on the residual useful life as determined each year.

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Valuation of land and buildings

Valuation of land and buildings were undertaken by qualified Valuer Mr Con Demis AAPI, Certified Practising Valuer (Council Officer). The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions and drainage basins the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land (e.g. drainage basin) is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

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6.2 Property, infrastructure, plant and equipment (cont'd)

Valuation of land and building (cont'd)

The date of the current valuation is detailed in the following table.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2022 are as follows:

	Level 1	Level 2	Level 3	Date of Valuation
Land	-	13,636	47,034	Dec-20
Specialised land	-	-	16,395	Dec-20
Buildings	-	6,014	121,303	Dec-20
Total	-	19,650	184,732	

Valuation of infrastructure

Valuation of infrastructure assets has been undertaken by Shaphal Subedi, (B Env Mgmt., B Civil Eng.) (Council Officer).

The date of the current valuation is detailed in the following table. An indexed based revaluation was conducted in the current year, this valuation was based on Rawlinson's indexation.

The valuation is at fair value based on current replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2022 are as follows:

	Level 1	Level 2	Level 3	Date of Valuation
Roads	-	-	354,897	Jun-22
Kerb and channel	-	-	16,291	Jun-22
Footpaths and cycle ways	-	-	37,208	Jun-22
Drainage	-	-	149,128	Jun-22
Recreational, leisure and community facilities	-	-	46,646	Jun-22
Waste management	-	-	15,334	Jun-22
Parks, open space and streetscapes	-	-	16,186	Jun-22
Off street car parks	-	-	7,202	Jun-22
Total	-	-	642,892	

Aerodrome infrastructure assets are held under the cost model and are carried at historic cost less accumulated depreciation and any accumulated impairment losses.

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6.2 Property, infrastructure, plant and equipment (cont'd)

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 30% and 90%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between \$0.003 and \$600.10 per square metre.

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs are calculated on a square metre basis and ranges from \$66 to \$6,542.32 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 1 years to 60 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure asset are valued based on the current replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of straight line depreciation, except where a single asset class has comprehensive condition information, in which case remaining useful life is determined on the basis of condition. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

	2022	2021
	\$'000	\$'000
Reconciliation of specialised land		
Land under roads	16,395	16,393
Land - parks and reserves, etc.	47,034	46,316
Total specialised land	63,429	62,709

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For the Year Ended 30 June 2022**

Note 7 People and relationships

7.1 Council and key management remuneration

(a) Related parties

Parent entity

Mildura Rural City Council is the parent entity.

Subsidiaries and associates

Mildura Airport Pty Ltd and Mildura Tourism and Economic Development Ltd trading as Mildura Regional Development are fully consolidated subsidiary and form part of Mildura Rural City Council financial statements.

(b) Key management personnel

Key management personnel (KMP) are those people with the authority and responsibility for planning, directing and controlling the activities of Mildura Rural City Council. The Councillors, Chief Executive Officer and General Managers are deemed KMP.

Details of KMP at any time during the year are:

Councillors

Councillor (Mayor)	Jason Modica	1/07/2021 to	9/11/2021
Councillor (Mayor)	Liam Wood	9/11/2021 to	30/06/2022
Councillor (Deputy Mayor)	Helen Healy	1/07/2021 to	9/11/2021
Councillor (Deputy Mayor)	Cyndi Power	9/11/2021 to	21/03/2022
Councillor (Deputy Mayor)	Jason Modica	7/04/2022 to	30/06/2022
Councillor	Cyndi Power	1/07/2021 to	9/11/2021
Councillor	Glenn Milne	1/07/2021 to	30/06/2022
Councillor	Helen Healy	9/11/2021 to	30/06/2022
Councillor	Ian Arney	1/07/2021 to	30/06/2022
Councillor	Jason Modica	9/11/2021 to	7/04/2022
Councillor	Jodi Reynolds	1/07/2021 to	30/06/2022
Councillor	Liam Wood	1/07/2021 to	9/11/2021
Councillor	Mark Eckel	1/07/2021 to	30/06/2022
Councillor	Stefano de Pieri	1/07/2021 to	30/06/2022
Councillor	Troy Bailey	28/04/2022 to	30/06/2022

Due to the resignation of Cyndi Power, a countback was conducted by the Victorian Electoral Commission that declared Troy Bailey as the successful candidate on 20/4/22. Troy Bailey was sworn in at the April Ordinary Meeting of Council – 28/4/22

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7.1 Council and key management remuneration (cont'd)

Chief Executive Officer and key management personnel

Martin Hawson	Chief Executive Officer	4/05/2022 to	30/06/2022
Martin Hawson	Chief Executive Officer (Acting)	6/08/2021 to	3/05/2022
Philip Shanahan	Chief Executive Officer (Interim)	1/07/2021 to	5/08/2021
Chris Parham	General Manager Corporate	1/07/2021 to	30/06/2022
Daryl Morgan	General Manager Development (Acting)	26/04/2022 to	30/06/2022
Mandy Whelan	General Manager Development	1/07/2021 to	24/04/2022
Mark Jenkins	General Manager Community (Acting)	6/08/2021 to	30/06/2022

	2022	2021
	No.	No.
Total number of Councillors	10	14
Total of Chief Executive Officer and other KMP	6	5
Total key management personnel	16	19

(c) Remuneration of key management personnel

	2022	2021
	\$'000	\$'000
Total remuneration of key management personnel was as follows:		
Short-term benefits	1,335	1,395
Post employment benefits	94	96
Termination benefits	-	-
Total	1,429	1,491

The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:

	2022	2021
	No.	No.
\$1 - \$9,999	1	4
\$10,000 - \$19,999	1	5
\$20,000 - \$29,999	1	5
\$30,000 - \$39,999	7	-
\$50,000 - \$59,999	1	-
\$60,000 - \$69,999	-	1
\$70,000 - \$79,999	1	-
\$210,000 - \$219,999	1	-
\$220,000 - \$229,999	1	-
\$260,000 - \$269,999	-	1
\$270,000 - \$279,999	1	2
\$320,000 - \$329,999	1	-
\$330,000 - \$339,999	-	1
	16	19

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Notes to the Financial Report
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7.1 Council and key management remuneration (cont'd)

(d) Senior officer remuneration

A senior officer is an officer of council, other than key management personnel, who:

- a) has management responsibilities and reports directly to the Chief Executive; or
- b) whose total annual remuneration exceeds \$151,000

The number of senior officers are shown below in their relevant income bands:

	2022	2021
Income Range:	No.	No.
\$151,000 - \$159,999	3	1
\$160,000 - \$169,999	4	4
\$170,000 - \$179,999	5	4
\$180,000 - \$189,999	5	1
\$190,000 - \$199,999	5	7
\$200,000 - \$209,999	1	-
\$270,000 - \$279,999	1	-
	24	17

	\$'000	\$'000
Total remuneration for the reporting year for senior officers included above, amounted to:	4,390	3,085

7.2 Related party disclosure

(a) Transactions with related parties

During the period Council entered into the following transactions with related parties.

Employee expenses for close family members of key management personnel	85	39
	85	39

All close family members of key management personnel were employed through an arm's length process. They are paid in accordance with the award for the job they perform. Council employs 633 staff of which only 2 are a close family member of key management personnel.

Council provides an annual funding contribution to Mildura Tourism and Economic Development Ltd which is approved in Council annual budget allocation. For the 2021-22 financial year the amount funding was \$1.29 million. Please note this is not a loan to related party but an annual funding contribution.

Council was the auspice body for the Mildura Airport Pty Ltd construction of the Instrument Landing System. Council on paid \$0.50 million in grant funding received.

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**Notes to the Financial Report
For the Year Ended 30 June 2022**

7.2 Related party disclosure (cont'd)

(b) Outstanding balances with related parties

No expense has been recognised in the current year or prior year in respect of amounts owed by related parties.

(c) Loans to/from related parties

Council does not make loans to, receive loans from, or provide guarantees to any related parties as listed above at 7.1(b).

Council has a loan facility with Mildura Airport Pty Ltd which was originally established for upgrade of the airport runway. This has been refinanced with Mildura Airport to include deferred loan repayments as part of COVID-19 support and assistance provided. This is disclosed in note 5.1(c.) Trade and other receivables.

(d) Commitments to/from related parties

Council has committed to supporting both the Mildura Airport Pty Ltd and Mildura Tourism and Economic Development Ltd. Council has provided assurance that financial support will continue to be provided to ensure these entities continue to operate as a going concern. Refer to Note 8.1(b).

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Note 8 Managing uncertainties

8.1 Contingent assets and liabilities

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed and if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable, respectively.

(a) Contingent assets

Contingent assets are possible assets that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council.

At balance date the Council are not aware of any contingent assets.

(b) Contingent liabilities

Contingent liabilities are:

- possible obligations that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council; or
- present obligations that arise from past events but are not recognised because:
 - it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation; or
 - the amount of the obligation cannot be measured with sufficient reliability.

The following are potential contingencies to be considered by Council.

Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

Landfill

Council operates a landfill. Council will have to carry out site rehabilitation works in the future. At balance date Council is unable to accurately assess the financial implications of such works.

Insurance claims

Council does not have any major insurance claims that could have a material impact on future operations at the time of preparation of these financial statements.

Legal matters

Council does not have any major legal matters that could have a material impact on future operations at the time of preparation of these financial statements.

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8.1 Contingent assets and liabilities (cont'd)

Liability Mutual Insurance

Council is (was) a participant of the MAV Liability Mutual Insurance (LMI) Scheme. The LMI scheme provides public liability and professional indemnity insurance cover. The LMI scheme states that each participant will remain liable to make further contributions to the scheme in respect of any insurance year in which it was a participant to the extent of its participant's share of any shortfall in the provision set aside in respect of that insurance year, and such liability will continue whether or not the participant remains a participant in future insurance years.

MAV Workcare

Council was a participant of the MAV WorkCare Scheme. The MAV WorkCare Scheme provided workers compensation insurance. MAV WorkCare commenced business on 1 November 2017 and the last day the Scheme operated as a self-insurer was 30 June 2021. In accordance with the *Workplace Injury Rehabilitation and Compensation Act 2013*, there is a six year liability period following the cessation of the Scheme (to 30 June 2027). During the liability period, adjustment payments may be required (or received). The determination of any adjustment payments is dependent upon revised actuarial assessments of the Scheme's tail claims liabilities as undertaken by Work Safe Victoria. If required, adjustments will occur at the 3-year and 6-year points during the liability period, and will affect participating members.

Support for financial subsidiaries

The COVID-19 pandemic has rapidly changed, developed and is still ongoing. Mildura Rural City Council has continued to support the two wholly owned subsidiaries being Mildura Airport Pty Ltd and Mildura Tourism and Economic Development Ltd. This includes financial support through refinance of loan which had included previously deferred loan repayments and other financial supports to ensure they can continue to operate as a going concern. This support is for a period of twelve months from the date of adoption of the Financial Statements.

(c) Guarantees for loans to other entities

The amount disclosed for financial guarantee in this note is the nominal amount of the underlying loan that is guaranteed by the Council, not the fair value of the financial guarantee.

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that the right will be exercised.

8.2 Change in accounting standards

Certain new Australian Accounting Standards and interpretations have been published that are not mandatory for the 30 June 2022 reporting period. Council assesses the impact of these new standards. As at 30 June 2022 there were no new accounting standards or interpretations issued by the AASB which are applicable for the year ending 30 June 2023 that are expected to impact Council.

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**Notes to the Financial Report
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8.3 Financial instruments

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of council financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council's interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes council to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 2020*. Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

Mildura Rural City Council
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**Notes to the Financial Report
For the Year Ended 30 June 2022**

8.3 Financial instruments (cont'd)

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in the balance sheet. Particularly significant areas of credit risk exist in relation to outstanding fees and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- council have a policy for establishing credit limits for the entities Council deal with;
- council may require collateral where appropriate; and
- council only invest surplus funds with financial institutions which have a recognised credit rating specified in council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors.

Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when Council provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 8.1(b).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- have readily accessible standby facilities and other funding arrangements in place;
- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed on the face of the balance sheet and is deemed insignificant based on prior periods' data and current assessment of risk.

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8.3 (d) Liquidity risk (cont'd)

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 5.4.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes there will be a shift in market interest rates from year end rates. However, at this stage Council believes there will not be any material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council operations.

8.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. *AASB 13 Fair value measurement*, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

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8.4 Fair value measurement (cont'd)

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 1 to 5 years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

8.5 Events occurring after balance date

There have been no significant events occurring after the balance date which may affect the Council's operations or the results of those operations.

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Note 9 Other matters

9.1 Reserves

(a) Asset revaluation reserves

	Balance at beginning of reporting period	Increment (decrement)	Balance at end of reporting period
	\$'000	\$'000	\$'000
Consolidated			
2022			
Property			
Land	26,342	-	26,342
Buildings	60,146	-	60,146
	86,488	-	86,488
Plant and equipment			
Artwork	14,595	(3,590)	11,005
	14,595	(3,590)	11,005
Infrastructure			
Roads	254,380	(3,225)	251,155
Drainage	50,328	1,332	51,660
Drainage basins	4,719	1,922	6,641
Recreational, leisure and community facilities	43,381	(542)	42,839
Waste management	-	16	16
Parks, open space and streetscapes	1,840	98	1,938
Aerodromes	9,594	-	9,594
Off-street car parks	-	1,894	1,894
Footpaths	29,854	2,198	32,052
Kerb and channel	17,413	421	17,834
	411,509	4,114	415,623
Water rights			
Water rights	8,530	3,164	11,694
	8,530	3,164	11,694
Total asset revaluation reserves	521,122	3,688	524,810

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9.1 Reserves (cont'd)

(a) Asset revaluation reserves (cont'd)

	Balance at beginning of reporting period \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
Consolidated 2021			
Property			
Land	20,700	5,642	26,342
Buildings	58,495	1,651	60,146
	79,195	7,293	86,488
Plant and equipment			
Artwork	14,595	-	14,595
	14,595	-	14,595
Infrastructure			
Roads	249,910	4,470	254,380
Drainage	51,349	(1,021)	50,328
Drainage basins	4,190	529	4,719
Recreational, leisure and community facilities	42,669	712	43,381
Parks, open space and streetscapes	5,403	(3,563)	1,840
Aerodromes	9,594	-	9,594
Off-street car parks	5,062	(5,062)	-
Footpaths	17,997	11,857	29,854
Kerb and channel	17,650	(237)	17,413
	403,824	7,685	411,509
Water rights			
Water rights	8,530	-	8,530
	8,530	-	8,530
Total asset revaluation reserves	506,144	14,978	521,122

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9.1 Reserves (cont'd)

(a) Asset revaluation reserves (cont'd)

	Balance at beginning of reporting period \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
Council			
2022			
Property			
Land	26,342	-	26,342
Buildings	60,009	-	60,009
	86,351	-	86,351
Plant and equipment			
Artwork	14,595	(3,590)	11,005
	14,595	(3,590)	11,005
Infrastructure			
Roads	254,380	(3,225)	251,155
Drainage	50,328	1,332	51,660
Drainage basins	4,719	1,922	6,641
Recreational, leisure and community facilities	43,381	(542)	42,839
Waste management	-	16	16
Parks, open space and streetscapes	1,840	98	1,938
Aerodromes	9,594	-	9,594
Off-street car parks	-	1,894	1,894
Footpaths	29,854	2,198	32,052
Kerb and channel	17,413	421	17,834
	411,509	4,114	415,623
Water rights			
Water rights	8,482	3,134	11,616
	8,482	3,134	11,616
Total asset revaluation reserves	520,937	3,658	524,595

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9.1 Reserves (cont'd)

(a) Asset revaluation reserves (cont'd)

Council 2021	Balance at beginning of reporting period \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
Property			
Land	20,700	5,642	26,342
Buildings	58,358	1,651	60,009
	79,058	7,293	86,351
Plant and equipment			
Artwork	14,595	-	14,595
	14,595	-	14,595
Infrastructure			
Roads	249,910	4,470	254,380
Drainage	51,349	(1,021)	50,328
Drainage basins	4,190	529	4,719
Recreational, leisure and community facilities	42,669	712	43,381
Parks, open space and streetscapes	5,403	(3,563)	1,840
Aerodromes	9,594	-	9,594
Off-street car parks	5,062	(5,062)	-
Footpaths	17,997	11,857	29,854
Kerb and channel	17,650	(237)	17,413
	403,824	7,685	411,509
Water rights			
Water rights	8,482	-	8,482
	8,482	-	8,482
Total asset revaluation reserves	505,959	14,978	520,937

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9.1 Reserves (cont'd)

(b) Other reserves

Consolidated 2022	Balance at beginning of reporting period \$'000	Transfer from accumulated surplus \$'000	Transfer to accumulated surplus \$'000	Balance at end of reporting period \$'000
Non discretionary reserves				
Apex Park reserve	519	-	-	519
Developer contribution reserve	2,113	1,265	(24)	3,354
Library book bequest reserve	35	10	(15)	30
DGR donations reserve - MAC Theatre	58	-	-	58
Merbein Caravan Park reserve	68	38	-	106
Lake Cullulleraine Caravan Park reserve	17	10	-	27
Landfill redevelopment	-	14,094	(1,457)	12,637
Total	2,810	15,417	(1,496)	16,731
Discretionary reserves				
Artwork acquisition reserve	114	45	(22)	137
Hands up Mallee	710	850	-	1,560
Small towns redevelopment reserve	244	95	(94)	245
VGC advance grants reserve	7,927	13,318	(7,927)	13,318
Land acquisition reserve	602	1,918	(1,901)	619
Landfill redevelopment	11,132	(11,132)	-	-
Water transfer proceeds reserve	65	-	-	65
Defined benefits reserve	2,000	-	-	2,000
Capital funding reserve	5,877	609	(4,539)	1,947
MRCC community drought reserve	1,000	1,000	(204)	1,796
MRCC developer contribution plan reserve	6,930	4,553	(7)	11,476
Unspent events grant reserve	113	163	-	276
Unspent development grant reserve	-	89	-	89
Murrayville swimming pool reserve	25	-	-	25
Underbool swimming pool reserve	14	-	-	14
Total	36,753	11,508	(14,694)	33,567
Total other reserves	39,563	26,925	(16,190)	50,298

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2021/2022 Financial Report

Notes to the Financial Report
For the Year Ended 30 June 2022

9.1 Reserves (cont'd)

(b) Other reserves (cont'd)

Consolidated 2021	Balance at beginning of reporting period \$'000	Transfer from accumulated surplus \$'000	Transfer to accumulated surplus \$'000	Balance at end of reporting period \$'000
Non discretionary reserves				
Apex Park reserve	453	73	(7)	519
Drainage	186	-	(186)	-
Developer contribution reserve	1,871	2,335	(2,093)	2,113
Library book bequest reserve	5	30	-	35
DGR donations reserve - MAC Theatre	58	-	-	58
Merbein Caravan Park reserve	68	-	-	68
Lake Cullulleraine Caravan Park reserve	17	-	-	17
Total	2,658	2,438	(2,286)	2,810
Discretionary reserves				
Artwork acquisition reserve	92	30	(8)	114
Landfill redevelopment	8,864	2,752	(484)	11,132
Landfill rehabilitation reserve	643	165	(808)	-
Hands up Mallee	614	401	(305)	710
Small towns redevelopment reserve	215	95	(66)	244
Street light pole	8	-	(8)	-
VGC advance grants reserve	8,266	7,927	(8,266)	7,927
Land acquisition reserve	829	450	(677)	602
Water transfer proceeds reserve	44	21	-	65
Defined benefits reserve	2,000	-	-	2,000
Capital funding reserve	14,491	1,844	(10,458)	5,877
MRCC community drought reserve	1,000	-	-	1,000
MRCC developer contribution plan reserve	3,545	4,200	(815)	6,930
Unspent events grant reserve	-	113	-	113
Murrayville swimming pool reserve	-	25	-	25
Underbool swimming pool reserve	-	14	-	14
Total	40,611	18,037	(21,895)	36,753
Total other reserves	43,269	20,475	(24,181)	39,563

Mildura Rural City Council
2021/2022 Financial Report

Notes to the Financial Report
For the Year Ended 30 June 2022

9.1 Reserves (cont'd)

(b) Other reserves (cont'd)

Council 2022	Balance at beginning of reporting period \$'000	Transfer from accumulated surplus \$'000	Transfer to accumulated surplus \$'000	Balance at end of reporting period \$'000
Non discretionary reserves				
Apex Park reserve	519	-	-	519
Developer contribution reserve	2,113	1,265	(24)	3,354
Library book bequest reserve	35	10	(15)	30
DGR donations reserve - MAC Theatre	58	-	-	58
Merbein Caravan Park reserve	68	38	-	106
Lake Cullulleraine Caravan Park reserve	17	10	-	27
Landfill redevelopment	-	14,094	(1,457)	12,637
Total	2,810	15,417	(1,496)	16,731
Discretionary reserves				
Artwork acquisition reserve	114	45	(22)	137
Hands up Mallee	710	850	-	1,560
Small towns redevelopment reserve	244	95	(94)	245
VGC advance grants reserve	7,927	13,318	(7,927)	13,318
Land acquisition reserve	602	1,918	(1,901)	619
Landfill redevelopment	11,132	(11,132)	-	-
Water transfer proceeds reserve	65	-	-	65
Defined benefits reserve	2,000	-	-	2,000
Capital funding reserve	5,877	609	(4,539)	1,947
MRCC community drought reserve	1,000	1,000	(204)	1,796
MRCC developer contribution plan reserve	6,930	4,553	(7)	11,476
Unspent events grant reserve	113	163	-	276
Unspent development grants reserve	-	89	-	89
Murrayville swimming pool reserve	25	-	-	25
Underbool swimming pool reserve	14	-	-	14
Total	36,753	11,508	(14,694)	33,567
Total other reserves	39,563	26,925	(16,190)	50,298

Mildura Rural City Council
2021/2022 Financial Report

Notes to the Financial Report
For the Year Ended 30 June 2022

9.1 Reserves (cont'd)

(b) Other reserves (cont'd)

	Balance at beginning of reporting period	Transfer from accumulated surplus	Transfer to accumulated surplus	Balance at end of reporting period
Council	\$'000	\$'000	\$'000	\$'000
2021				
Non discretionary reserves				
Apex Park reserve	453	73	(7)	519
Drainage	186	-	(186)	-
Developer contribution reserve	1,871	2,335	(2,093)	2,113
Library book bequest reserve	5	30	-	35
DGR donations reserve - MAC Theatre	58	-	-	58
Merbein Caravan Park reserve	68	-	-	68
Lake Cullulleraine Caravan Park reserve	17	-	-	17
Total	2,658	2,438	(2,286)	2,810
Discretionary reserves				
Artwork acquisition reserve	92	30	(8)	114
Landfill redevelopment	8,864	2,752	(484)	11,132
Landfill rehabilitation reserve	643	165	(808)	-
Hands up Mallee	614	401	(305)	710
Small towns redevelopment reserve	215	95	(66)	244
Street light pole	8	-	(8)	-
VGC advance grants reserve	8,266	7,927	(8,266)	7,927
Land acquisition reserve	829	450	(677)	602
Water transfer proceeds reserve	44	21	-	65
Defined benefits reserve	2,000	-	-	2,000
Capital funding reserve	14,491	1,844	(10,458)	5,877
MRCC community drought reserve	1,000	-	-	1,000
MRCC developer contribution plan reserve	3,545	4,200	(815)	6,930
Unspent events grant reserve	-	113	-	113
Murrayville swimming pool reserve	-	25	-	25
Underbool swimming pool reserve	-	14	-	14
Total	40,611	18,037	(21,895)	36,753
Total other reserves	43,269	20,475	(24,181)	39,563

Mildura Rural City Council
2021/2022 Financial Report

**Notes to the Financial Report
For the Year Ended 30 June 2022**

9.1 Reserves (cont'd)

Name of reserve	Nature and purpose
Non discretionary reserves	
Apex Park reserve	Set up under a Committee of Management agreement, where surplus funds are to be set aside for improvements to the park lands.
Car parking reserve	Statutory contributions under development plans to be used for the advancement of car parking facilities within the municipality.
Developer contribution reserve	Statutory developer contributions to be used for infrastructure asset categories which do not have a dedicated reserve above.
DGR donations reserve - MAC Theatre	Reserve to hold deductible gifts for the Mildura Arts Centre theatre and is a requirement of being registered as a deductible gift recipient by the Australian Taxation Office.
Drainage reserve	Developer contributions and Environmental Protection Agency, to be used for drainage studies.
Nature strips and trees reserve	Statutory developer contributions to be spent on street beautification.
Resort/recreation/open space reserve	Statutory developer contributions to be used for parks development.
Library book bequest reserve	Established to hold library book bequest from deceased estate.
Merbein Caravan Park reserve	Set up where surplus funds are to be set aside for improvements to the park lands.
Lake Cullulleraine Caravan Park reserve	Set up where surplus funds are to be set aside for improvements to the park lands.
Landfill redevelopment reserve	Surplus on waste management operations, to be used for landfill reinstatement and purchase of new landfill sites.
Discretionary reserves	
Artwork acquisition reserve	A reserve created for any annual unspent capital works expenditure allocation towards the restoration and expansion of Council's permanent artwork collection.
Asset renewal reserve	Established in order to take advantage of any possible matching funding, by way of government grants, for renewal of Council assets.
Hands up Mallee	A reserve created to account for the unspent portion of Hands up Mallee grant funding received.
Street light pole reserve	Developer contributions for replacement of specialised street lighting poles in various subdivisions.

Mildura Rural City Council
2021/2022 Financial Report

**Notes to the Financial Report
For the Year Ended 30 June 2022**

9.1 Reserves (cont'd)

Name of reserve	Nature and purpose
Discretionary reserves	
Small town redevelopment reserve	A reserve for funds set aside for long term strategies for the small towns within the municipality.
VGC advance grants reserve	Reserve created to hold financial assistance grant funding received in advance.
Land acquisition reserve	The reserve was created to allow for the purchase of land identified for a strategic purpose.
Water transfer proceeds reserve	The reserve was established to hold proceeds from the sale of permanent and temporary water for future water purchases.
Defined benefits reserve	This reserve was established to hold funding generated from rates to be used in the advent of another defined benefits call.
Capital funding reserve	This reserve was established to hold rates funded capital works investments untied to any specific capital works project.
MRCC community drought reserve	This reserve was established to hold grant funding that is to be used to help communities affected by the drought.
MRCC developer contribution plan reserve	This reserve has been created to receive budget allocations that are to be used for the purpose of Council 's contribution towards developer contribution plan developments.
Unspent events grant reserve	An unspent event grants reserve will be established to hold grant payments that were budgeted to be paid out in the Budget but remain unallocated and unspent at the end of the financial year. The unspent grant budget allocation may be transferred to the reserve at the end of each financial year. This reserve primarily would be used to help fund large or hallmark events.
Unspent development grants reserve	This reserve is to hold grant payments that were budgeted to be paid out in the annual budget but remain unallocated and unspent at the end of each financial year.
Murrayville swimming pool reserve	This reserve is created to hold funds from the Murrayville swimming pool section 86 committee.
Underbool swimming pool reserve	This reserve is created to hold funds from the Underbool swimming pool section 86 committee.

Mildura Rural City Council
2021/2022 Financial Report

Notes to the Financial Report
For the Year Ended 30 June 2022

9.1 Reserves (cont'd)

(c) Financial assets revaluation

	Balance at beginning of reporting period \$'000	Increment (decrement) \$'000	Share of increment (decrement) on revaluation by an associate \$'000	Balance at end of reporting period \$'000
Council				
2022				
Interest in Mildura Airport Pty Ltd	33,674	(1,664)	-	32,010
Interest in Mildura Regional Development	563	3	-	566
	34,237	(1,661)	-	32,576
Total financial assets revaluation	34,237	(1,661)	-	32,576
2021				
Interest in Mildura Airport Pty Ltd	33,606	68	-	33,674
Development	765	(202)	-	563
	34,371	(134)	-	34,237
Total financial assets revaluation	34,371	(134)	-	34,237

Mildura Rural City Council
2021/2022 Financial Report

Notes to the Financial Report
For the Year Ended 30 June 2022

	Consolidated		Council	
	2022	2021	2022	2021
	\$'000	\$'000	\$'000	\$'000
9.2 Reconciliation of cash flows from operating activities to surplus/(deficit)				
Surplus/(deficit) for the year	27,404	50,564	29,095	50,698
Depreciation/amortisation	23,678	19,375	20,279	17,715
(Profit)/loss on disposal of property, infrastructure, plant and equipment	3,685	899	3,685	916
Decrease in carrying amount of assets	1,696	1,736	1,696	1,736
Asset recognition of non current assets	(5,762)	(3,367)	(3,950)	(3,367)
Contributions - non-monetary assets	(823)	(1,238)	(823)	(1,238)
Interest expense	843	958	828	942
(Increase)/decrease in landfill provision discount amount	-	429	-	429
<i>Change in assets and liabilities:</i>				
Increase / (decrease) in trade and other receivables	2,136	(2,112)	1,680	(1,647)
Increase / (decrease) in prepayments	(54)	1,081	(53)	1,078
Increase / (decrease) in trade and other payables	(1,541)	1,263	(929)	413
Increase / (decrease) in unearned revenue	1,896	(2,643)	1,512	(2,624)
Increase / (decrease) in trust fund deposits	(659)	1,664	(660)	1,664
Increase / (decrease) in inventories	34	(24)	36	(23)
Increase / (decrease) in provisions	360	1,008	367	959
Net cash provided by/(used in) operating activities	52,893	69,593	52,763	67,651

Mildura Rural City Council
2021/2022 Financial Report

**Notes to the Financial Report
For the Year Ended 30 June 2022**

9.3 Superannuation

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. The defined benefit category provides lump sum benefits based on years of service and final average salary. In certain circumstances a defined benefit member may be eligible to purchase a lifetime pension with up to 50% of their lump sum benefit. The accumulation category receives fixed contributions from Mildura Rural City Council and Mildura Rural City Council's legal or constructive obligation is limited to these contributions.

Obligations for contributions to the Fund are recognised as an expense in the comprehensive income statement when they are made or due.

Accumulation

The Fund's accumulation categories, Vision My Super / Vision Super Saver, receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings. For the year ended 30 June 2022, this was 10.0% as required under Superannuation Guarantee (SG) legislation (2021: 9.5%). Our commitment to accumulation plans is limited to making contributions in accordance with our minimum statutory requirements. No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

The Superannuation Guarantee (SG) rate will increase from 10.0% to 10.5% for the next year, increasing to 11.0% from 1 July 2023, and eventually to 12% from 1 July 2025.

Defined Benefit

As provided under Paragraph 34 of AASB 119 - *Employee Benefits*, Council does not use defined benefit accounting for its defined benefit obligations under the Fund's defined benefit category. This is because the Fund's defined benefit category is a pooled multi-employer sponsored plan.

As a multi-employer sponsored plan, the Fund was established as a mutual scheme to allow for the mobility of the workforce between the participating employers without attaching a specific liability to particular employees and their current employer. Therefore, there is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers, and the only time that the aggregate obligation is allocated to specific employers, is when a call is made. As a result, the level of participation of Council in the Fund, cannot be measured as a percentage compared with other participating employers. While there is an agreed methodology to allocate any shortfalls identified by the Funds Actuary for funding purposes, there is no agreed methodology to allocate benefit liabilities, assets and costs between the participating employers for accounting purposes. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119 because of the pooled nature of the Fund's defined benefit category.

Mildura Rural City Council
2021/2022 Financial Report

**Notes to the Financial Report
For the Year Ended 30 June 2022**

9.3 Superannuation (cont'd)

Funding arrangements

Council makes employer contributions to the defined benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

As at 30 June 2021, an interim actuarial investigation was held as the Fund provides lifetime pensions in the defined benefits category.

The vested benefit index (VBI) of the defined benefit category of which Council is a contributing employer was 109.8%. The financial assumptions used to calculate the VBI were:

Net investment returns	4.75% pa
Salary information	2.75% pa
Price inflation (CPI)	2.25% pa

As at 30 June 2022, an interim actuarial investigation is underway as the Fund provides lifetime pensions in the defined benefit category. It is expected to be completed by 31 October 2022.

Vision Super has advised that the estimated VBI index as at 30 June 2022 was 102.2%. Council was notified of the 30 June 2022 VBI during August 2022 (2021: August 2021). The financial assumptions used to calculate this VBI were:

Net investment returns	5.5% pa
Salary information	2.5% pa to 30 June 2023, and 3.5% pa thereafter
Price inflation (CPI)	3.0% pa

The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2021 actuarial investigation determined the defined benefit category was in a satisfactory financial position and that no change was necessary to the defined benefit category's funding arrangements from prior years.

Employer contributions

(a) Regular contributions

On the basis of the results of the 2021 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's defined benefit category at rates determined by the Fund's trustee. For the year ended 30 June 2022, this rate was 10.0% of members' salaries (9.5% in 2020/21). This rate is expected to increase in line with any increases in the SG contribution rate and was reviewed as part of the 30 June 2020 triennial valuation.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

Mildura Rural City Council
2021/2022 Financial Report

**Notes to the Financial Report
For the Year Ended 30 June 2022**

9.3 Superannuation (cont'd)

(b) Funding calls

If the defined benefit category is in an unsatisfactory financial position at an actuarial investigation or the defined benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the defined benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall. Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up. If there is a surplus in the Fund, the surplus cannot be returned to the participating employers. In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

Mildura Rural City Council
2021/2022 Financial Report

**Notes to the Financial Report
For the Year Ended 30 June 2022**

9.3 Superannuation (cont'd)

The 2021 triennial actuarial investigation surplus amounts

An actuarial investigation is conducted annually for the defined benefit category of which Council is a contributing employer. Generally, a full actuarial investigation is conducted every three years and interim actuarial investigations are conducted for each intervening year. An interim investigation was conducted as at 30 June 2021 and the last full investigation was conducted as at 30 June 2020.

The Fund's actuarial investigations identified the following for the defined benefit category of which Council is a contributing employer:

	2021	2020
	(Triennial)	(Interim)
	\$m	\$m
A VBI surplus	214.7	100.0
A total service liability surplus	270.3	200.0
A discounted accrued benefits surplus	285.2	217.8

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2021.

The total service liability surplus means that the current value of the assets in the Fund's defined benefit category, plus expected future contributions, exceeds the value of expected future benefits and expenses as at 30 June 2021.

The discounted accrued benefit surplus means that the current value of the assets in the Fund's defined benefit category exceeds the value of benefits payable in the future but accrued in respect of service to 30 June 2021.

Council was notified of the 30 June 2021 VBI during August 2021 (2020: August 2020).

The 2022 interim actuarial investigation

An interim actuarial investigation is being conducted for the Fund's position as at 30 June 2022 as the Fund provides lifetime pensions in the defined benefit category. It is anticipated that this actuarial investigation will be completed by October 2022. Council was notified of the 30 June 2022 VBI during August 2022 (2021: August 2021).

Mildura Rural City Council
2021/2022 Financial Report

**Notes to the Financial Report
For the Year Ended 30 June 2022**

10 Change in accounting policy

There have been no changes to accounting policies in the 2021-22 year.

There are no pending accounting standards that are likely to have a material impact on council.

Mildura Rural City Council

Performance Statement

For the year ended 30 June 2022



Mildura Rural City Council

Performance Statement

For the year ended 30 June 2022

Description of municipality

Mildura is a growing regional city on the banks of the Murray River in north western Victoria bordering New South Wales and South Australia. Major townships within Mildura Rural City's urban area include Mildura, Irymple, Red Cliffs and Merbein. Other townships within Council's rural area include Ouyen, Walpeup, Murrayville, Underbool, Werrimull, Cullulleraine, Nangiloc and Colignan. The city's main industries include agriculture, horticulture, advanced manufacturing, logistics and services. The municipality covers an area of 22,330 square kilometres, making it the largest in Victoria and has an estimated resident population of 55,235 ¹ which is projected to grow to 65,500 by the year 2036².

Operational summary

This year's performance results have been affected by a number of factors.

The impacts of COVID-19 pandemic and other worldwide events have continued during 2021-22 financial year with increased COVID infection rates, increased inflation, supply constraints and labour shortages which have all impacted on Council's operations. The State and Federal Government continued to provide additional funding to enable Council's to support the Community and provide economic stimulus. Council's operating grants increased compared to budget by \$10.19 million which included \$6.36 million increase in financial assistance grants as the Government forward paid 75% of next financial years allocation.

Materials and services expenditure has also been lower than budgeted. This is due to supply constraints and receipt of additional operating grants with related expenditure to occur in 2022-23 financial year. This was offset by higher depreciation expenditure due to increased capitalisation which included major projects such as Stage 1 of Mildura Sporting Precinct.

The Coronavirus pandemic (COVID-19) and related restrictions continued to affect our ability to provide business as usual (see commentary below).

COVID-19

COVID-19 and subsequent economic recovery has continued to impact on Council and everyone in our community. Some of Council services such as events, art centre, library and facility hires were temporarily closed during periods of restrictions while other services had reduced participation levels which has affected Council's revenue.

¹ Source: Australian Bureau of Statistics Catalogue 3218.0 Population Estimates by Local Government Area (ERP at 30 June 2021)

² Source: Victoria in Future 2019: Population projections 2016 to 2056, July 2019 (DELWP)

Council continued to support the community by also waiving certain fees and charges such as business registrations. Additional operating grants were received from State and Federal governments to provide specific programs to aid in economic recovery and community support, many of which will be carried forward and will continue during 2022-23 financial year. However, Council has continued to work tirelessly during the financial year to ensure all actions and services remained open and accessible as much as possible and has continued to advocate for the wider community of Mildura Rural City Council.

Sustainable Capacity Indicators

For the year ended 30 June 2022

Indicator / measure [formula]	Results				Comment
	2019	2020	2021	2022	
Population					
C1 - Expenses per head of municipal population [Total expenses / Municipal population]	\$1,938.74	\$1,912.10	\$2,000.72	\$2,212.64	The trend has increased primarily due to the COVID-19 pandemic and also being the auspice body for grant funding received and onpaid to Mildura Airport Pty Ltd for the implementation of the Instrument Landing System. Increasing costs due to rising inflation have also contributed to higher expenditure.
C2 - Infrastructure per head of municipal population [Value of infrastructure / Municipal population]	\$13,438.60	\$13,928.77	\$14,903.07	\$15,217.80	
C3 - Population density per length of road [Municipal population / Kilometres of local roads]	10.76	10.81	10.82	10.67	
Own-source revenue					
C4 - Own-source revenue per head of municipal population [Own-source revenue / Municipal population]	\$1,583.28	\$1,583.72	\$1,677.05	\$1,794.35	

Recurrent grants					
C5 - Recurrent grants per head of municipal population [Recurrent grants / Municipal population]	\$419.90	\$465.28	\$476.09	\$571.58	This indicator varies due to the timing of our financial assistance grant funding.
Disadvantage					
C6 - Relative socio-economic disadvantage [Index of relative socio-economic disadvantage by decile]	1.00	1.00	1.00	1.00	
Workforce Turnover					
C7 - Percentage of staff turnover [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	22.9%	9.8%	12.7%	16.4%	Staff turnover fluctuates and is higher in 2021-2022 compared to the previous two years which was attributed to a more stable workforce (less resignations) due to COVID-19. The higher turnover in 2018/19 was when Council outsourced aquatic services.

Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Service Performance Indicators

For the year ended 30 June 2022

Service / Indicator / measure	Results				Comment	
	2019	2020	2021	2022		
Aquatic Facilities						
Utilisation						
AF6 - Utilisation of aquatic facilities	3.72	5.55	3.81	4.48	Attendance improved in 2021-2022 from previous year, however still lower than regular attendance because of on-going closures due to COVID-19.	
[Number of visits to aquatic facilities / Municipal population]						
Animal Management						
Health and safety						
AM7 - Animal management prosecutions						
[Number of successful animal management prosecutions / Number of animal management prosecutions] x 100	New in 2020	0%	100%	100%		
Food Safety						
Health and safety						
FS4 - Critical and major non-compliance outcome notifications	92.86%	74.55%	80.49%	83.33%		
[Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about food premises] x100						

Governance						
Satisfaction						
G5 - Satisfaction with council decisions		53	50	48	45	Performance in this area has decreased a further three points in 2021-2022. Council recognises this decline and is striving to continuously improve community satisfaction in this area. This will be achieved through improving ways to communicate and engage with our community regarding Council decisions.
[Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community]						
Libraries						
Participation						
LB4 - Active library borrowers in municipality		11.33%	11.09%	9.38%	7.96%	This indicator now measures number of active library borrowers instead of number of active library members. Social distancing restrictions and library closures due to COVID-19 has impacted on the 2021-2022 result as in the previous two years.
[Number of active library borrowers in the last three years / The sum of the population for the last three years] x100						
Maternal and Child Health (MCH)						
Participation						
MC4 - Participation in the MCH service		81.17%	73.05%	74.66%	78.45%	
[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100						
Participation						
MC5 - Participation in the MCH service by Aboriginal children		67.53%	68.94%	77.21%	82.84%	
[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100						

Roads					
Satisfaction					
R5 - Satisfaction with sealed local roads	57	55	59	54	The reduction in satisfaction is attributed partly to the major storm impact and the associated damage to the road network.
[Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]					
Statutory Planning					
Decision making					
SP4 - Council planning decisions upheld at VCAT	83.33%	85.71%	100.00%	66.67%	Council had six permit applications determined at VCAT in 2021-2022. Four of the decisions were upheld (not set aside).
[Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100					
Waste Collection					
Waste diversion					
WC5 - Kerbside collection waste diverted from landfill	30.37%	17.83%	72.19%	74.02%	
[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100					

Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the *Aboriginal Heritage Act 2006*

"active library borrower" means a member of a library who has borrowed a book from the library

"annual report" means an annual report prepared by a council under section 98 of the Act

"class 1 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act

"class 2 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 2 food premises under section 19C of that Act

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

Financial Performance Indicators

For the year ended 30 June 2022

Dimension / indicator / measure	Results			Forecasts				Material Variations and Comments
	2019	2020	2021	2022	2023	2024	2025	2026
Efficiency								
Expenditure level								
E2 - Expenses per property assessment	\$3,667.96	\$3,598.33	\$3,777.05	\$4,022.88	\$4,115.71	\$4,141.72	\$4,237.45	\$4,315.85
[Total expenses / Number of property assessments]								1
Revenue level								
E4 - Average rate per property assessment	New in 2020	\$2,092.95	\$2,165.88	\$2,184.33	\$2,237.55	\$2,304.47	\$2,369.78	\$2,436.50
[Total rate revenue (general rates and municipal charges) / Number of property assessments]								

12

Indebtedness						
O4 - Non-current liabilities compared to own source revenue	51.98%	52.98%	52.64%	41.94%	58.74%	57.65%
[Non-current liabilities / Own source revenue] x100					55.78%	53.97%
						5
Asset renewal and upgrade						
O5 - Asset renewal and upgrade compared to depreciation	New in 2020	108.43%	186.85%	106.83%	155.74%	88.85%
[Asset renewal and asset upgrade expense/ Asset depreciation] x100					88.15%	96.87%
						6
Operating position						
Adjusted underlying result						
OP1 - Adjusted underlying surplus (or deficit)	6.61%	10.23%	10.67%	10.16%	0.82%	-0.53%
[Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100					-0.55%	-0.14%

Stability						
Rates concentration						
S1 - Rates compared to adjusted underlying revenue	60.42%	60.90%	61.04%	58.42%	64.20%	66.54%
[Rate revenue / Adjusted underlying revenue] x100					66.78%	67.04%
Rates effort						
S2 - Rates compared to property values	0.76%	0.73%	0.72%	0.58%	0.60%	0.61%
[Rate revenue / Capital improved value of rateable properties in the municipality] x100					0.62%	0.63%
						7

Material variation comments

- 1 This trend has been increasing due to impacts of the COVID-19 pandemic and other worldwide events with Council continuing to provide community support. The balance of funding for the Mildura Airport Instrument landing system was also received and on-paid to MAPL, and significant inflation increases have contributed to higher expenditure.
- 2 Increases in cash held to fund carried forward capital works and statutory reserves have reduced unrestricted cash contributing to a decrease in this ratio.
- 3 Council made significant debt reduction during the 2021-2022 financial year. In the Budget 2022-2023 Council has forecast to borrow \$9.25M for the completion of the Mildura Sporting Precinct.
- 4 Council made additional loan principal repayments during the financial year which has increased repayments compared to rates in 2021-2022. Principal repayments have then resumed to normal historical levels.
- 5 This has decreased due to reduction in non-current interest-bearing liabilities due to full repayment of several loans.
- 6 Mildura Rural City Council aims to have a ratio of around 100% which means we are adequately maintaining our current asset base. This will vary over time and can be influenced by things such as external funding.
- 7 The trend is reducing over time. Mildura Rural City Council will tend to have higher rates compared to property values due to the inherent factors of our municipality such as population size, population density, population dispersion and remoteness from a major population centre.

Former measures

Service /indicator /measure	Results 2018	Results 2019	Results 2020
Animal Management			
Health and safety			
<i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	0	0	Retired in 2020
Efficiency			
Revenue level			
<i>Average residential rate per residential property assessment</i> [Residential rate revenue / Number of residential property assessments]	\$1,917.78	\$1,914.97	Retired in 2020
Obligations			
Asset renewal			
<i>Asset renewal compared to depreciation</i> [Asset renewal expense / Asset depreciation] x100	75.35%	73.92%	Retired in 2020

Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the AAS

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"population" means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant" means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Other Information

For the year ended 30 June 2022

1. Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 2020* and *Local Government (Planning and Reporting) Regulations 2020*.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from Council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The *Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its financial plan on 23 June 2022 and which forms part of the council plan. The financial plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The financial plan can be obtained by contacting council.

Certification of the Performance Statement

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 2020* and the Local Government (Planning and Reporting) Regulations 2020.

Mark McMillan, BBus
Principal Accounting Officer

Dated:
Mildura

In our opinion, the accompanying performance statement of the *Mildura Rural City Council* for the year ended 30 June 2022 presents fairly the results of council's performance in accordance with the *Local Government Act 2020* and the Local Government (Planning and Reporting) Regulations 2020.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the Local Government (Planning and Reporting) Regulations 2020 to certify this performance statement in its final form.

Cr Liam Wood
Councillor

Dated:
Mildura

Cr Jason Modica
Councillor

Dated:
Mildura

Allan Bawden
Acting Chief Executive Officer

Dated:
Mildura

Governance and Management Checklist

The following are the results in the prescribed form of our assessment against the prescribed Governance and Management Checklist.

Column 1 Governance and Management Items	Column 2 Assessment
1. Community engagement policy (policy under section 55 of the Act outlining Council's commitment to engaging with the community on matters of public interest)	Adopted in accordance with section 55 of the Act <input checked="" type="checkbox"/> Date of adoption: 27 January 2021
2. Community engagement guidelines (guidelines to assist staff to determine when and how to engage with the community)	Guidelines <input checked="" type="checkbox"/> Date of commencement of current guidelines: 27 January 2021
3. Financial Plan (plan under section 91 of the Act outlining the financial and non-financial resources required for at least the next 10 financial years)	Adopted in accordance with section 91 of the Act <input checked="" type="checkbox"/> Date of adoption: 23 June 2022
4. Asset Plan (plan under section 92 of the Act setting out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)	Adopted in accordance with section 92 of the Act <input checked="" type="checkbox"/> Date of adoption: 26 May 2022
5. Revenue and Rating Plan (plan under section 93 of the Act setting out the rating structure of Council to levy rates and charges)	Adopted in accordance with section 93 of the Act <input checked="" type="checkbox"/> Date of adoption: 23 June 2021
6. Annual budget (plan under section 94 of the Act setting out the services to be provided and initiatives to be undertaken during the budget year and the funding and other resources required)	Adopted in accordance with section 94 of the Act <input checked="" type="checkbox"/> Date of adoption: 23 June 2022
7. Risk policy (policy outlining Council's commitment and approach to minimising the risks to Council's operations)	Policy <input checked="" type="checkbox"/> Date of commencement of current policy: 23 November 2021

Column 1 Governance and Management Items	Column 2 Assessment
8. Fraud policy (policy outlining Council's commitment and approach to minimising the risk of fraud)	Policy Date of commencement of current policy: 13 July 2021 <input checked="" type="checkbox"/>
9. Municipal emergency management plan (plan under section 20 of the <i>Emergency Management Act 1986</i> for emergency prevention, response and recovery)	Prepared and maintained in accordance with section 20 of the <i>Emergency Management Act 1986</i> Date of preparation: 7 December 2021 <input checked="" type="checkbox"/>
10. Procurement policy (policy under section 108 of the Act outlining the principles, processes and procedures that will apply to the purchase of goods and services by the Council)	Adopted in accordance with section 108 of the Act Date of adoption: 22 September 2021 <input checked="" type="checkbox"/>
11. Business continuity plan (plan setting out the actions that will be undertaken to ensure that key services continue to operate in the event of a disaster)	Plan Date of operation of current plan: 27 March 2012 <input checked="" type="checkbox"/>
12. Disaster recovery plan (plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)	Plan Date of operation of current plan: 8 July 2014 <input checked="" type="checkbox"/>
13. Risk management framework (framework outlining Council's approach to managing risks to the Council's operations)	Framework Date of operation of current framework: 15 June 2021 <input checked="" type="checkbox"/>
14. Audit and Risk Committee (see sections 53 and 54 of the Act)	Established in accordance with section 53 of the Act Date of establishment: 26 August 2020 <input checked="" type="checkbox"/>

Column 1 Governance and Management Items	Column 2 Assessment
15. Internal audit (independent accounting professionals engaged by the Council to provide analyses and recommendations aimed at improving council's governance, risk and management controls)	Engaged Date of engagement of current provider: 22 July 2020 <input checked="" type="checkbox"/>
16. Performance reporting framework (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 98 of the Act)	Framework Date of adoption of current framework: 1 July 2014 <input checked="" type="checkbox"/>
17. Council Plan report (report reviewing the performance of the Council against the Council Plan, including the results in relation to the strategic indicators, for the first 6 months of the financial year)	Report Date of report: 9 June 2022 <input checked="" type="checkbox"/>
18. Quarterly budget reports (quarterly reports to the Council under section 97 of the Act, comparing actual and budgeted results and an explanation of any material variations)	Reports presented to the Council in accordance with section 97(1) of the Act Date reports presented: Annual Financial Statements: 22 September 2021 Quarterly Statement 1: 24 November 2021 Quarterly Statement 2: 24 March 2022 Quarterly Statement 3: 26 May 2022 <input checked="" type="checkbox"/>
19. Risk reporting (6-monthly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation strategies)	Reports Dates of reports: Risk Management Report No 1: 30 September 2021 Risk Management Report No 2: 31 December 2021 Risk Management Report No 3: 31 March 2022 Risk Management Report No 4: 30 June 2022 <input checked="" type="checkbox"/>

Column 1 Governance and Management Items	Column 2 Assessment
<p>20. Performance reporting</p> <p>(6-monthly reports of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131 of the <i>Local Government Act 1989</i>)</p>	<p>Reports <input checked="" type="checkbox"/></p> <p>Date of reports: 29 September 2021 and 11 May 2022</p>
<p>21. Annual report</p> <p>(annual report under sections 98 and 99 of the Act containing a report of operations and audited financial and performance statements)</p>	<p>Presented at a meeting of the Council in accordance with section 100 of the Act <input checked="" type="checkbox"/></p> <p>Date of presentation: 27 October 2021</p>
<p>22. Councillor Code of Conduct</p> <p>(Code under section 139 of the Act setting out the standards of conduct to be followed by Councillors and other matters)</p>	<p>Reviewed and adopted in accordance with section 139 of the Act <input checked="" type="checkbox"/></p> <p>Date reviewed: 24 February 2021</p>
<p>23. Delegations</p> <p>(documents setting out the powers, duties and functions of Council and the Chief Executive Officer that have been delegated to members of staff in accordance with sections 11 and 47 of the Act)</p>	<p>Reviewed in accordance with section 11(7) of the Act and a register kept in accordance with sections 11(8) and 47(7) of the Act <input checked="" type="checkbox"/></p> <p>Date of review under section 11(7):</p> <p>S5 Instrument of Delegation to the Chief Executive Officer: 28 July 2021</p> <p>S6 Instrument of Delegation Members of Staff: 28 April 2022</p> <p>S7 Instrument of Sub-delegation by CEO: 25 January 2022</p> <p>S12 Instrument of Delegation and Authorisation by Municipal Building Surveyor: 11 February 2022</p> <p>S13 Instrument of Delegation of CEO Powers, duties and functions: 11 March 2022</p> <p>S14 Instrument of Delegation by CEO for VicSmart Applications under the Planning and Environment Act 1987: 26 March 2020</p>

	<p>Instrument of Delegation from the Waterway Manager to Members of Council Staff: 26 May 2022</p> <p>Instrument of Delegation Children's Services Legislation Council to Members of Staff: 26 May 2022</p> <p>Instrument of Delegation Children's Services Legislation CEO to Members of Staff: 02 September 2020</p>
<p>24. Meeting procedures (Governance Rules under section 60 of the Act governing the conduct of meetings of Council and delegated committees)</p>	<p>Governance Rules adopted in accordance with section 60 of the Act <input checked="" type="checkbox"/></p> <p>Date Governance Rules adopted: 26 March 2022</p>

I certify that this information presents fairly the status of council's governance and management arrangements.

Allan Bawden
Acting Chief Executive Officer

Dated:

Cr Liam Wood
Mayor

Dated:

14.10 REGIONAL RAIL FREIGHT

File Number: 15/08/02
Officer: General Manager Corporate

1. Summary

This report provides a letter and recommendation for seeking further action from the state government on addressing the freight task for our region.

2. Recommendation

That Council write to the Victorian Premier and Minister Allan to facilitate more freight to port for regional Victoria and seeking an understanding of plans in place to be delivered in the next five years to improve freight to port for regional Victoria, and to further explore interstate connections.

3. Background

Mildura Rural City Council (Council) was recently confirmed by the Australian Bureau of Statistics as the country's highest-producing local government area in terms of agriculture output, contributing \$1.13 billion in product in 2020-2021. Potentially, this could grow significantly if we could maximise our freight to port systems

This significant contribution to the national economy puts a sharp focus on the critical importance of an effective rail freight system in our region.

At present, there is an urgent need to address severe shortcomings in our rail freight system, which threaten to jeopardise our region's, and the nation's, ability to capitalise on the \$1.13 billion of produce generated in our municipality.

A report was presented to the August 2022 Ordinary Council Meeting but was deferred until the September 2022 Council Meeting. This report and **attached letter** replace the previous report.

4. Consultation Proposed/Undertaken

Discussions have been held at Council Forum and various supporting documents provided to Councillors over time, including the August 2022 Council report.

5. Discussion

Advocacy groups, such as the Murray River Group of Councils and the Rail Freight Alliance, as well as state bodies such as the Mallee Regional Partnership, have all highlighted the importance of rail in terms of more timely access to the Port of Melbourne for freight from our region. We believe this requires a multifaceted and concerted effort across all levels of government and industry.

This will stimulate the local economy and improve road safety, as well as reduce the carbon footprint that is growing due to increased truck kilometres for freight movement.

We seek an improved and efficient transport system for freight in regional Victoria, coordinating both road and rail freight. Engagement by government of industry and freight operators through effective consultation is also sought to continually improve and refine the system.

6. Time Frame

For approval at the September 2022 Ordinary Council meeting.

7. Strategic Plan Links

This report relates to the Council Plan 2021-2025 in the Strategic Direction:

Economy

Outcome to be achieved:

- Resilient local businesses that are supported to thrive, contributing to the viability and character of our towns.

Place

Outcomes to be achieved:

- Improved transport services for our region
- A transport network that is fit-for-purpose.

8. Asset Management Policy/Plan Alignment

There are no Asset Management Policy implications for this report.

9. Implications**Policy**

This work forms part of Council's advocacy.

Legal/Statutory

There are no legal implications for this report.

Financial

Financial implications include staff time associated with the preparation of the required materials.

Environmental

There are no environmental impacts for this report.

Social

There are no social impacts for this report.

Economic

Improvements to the railway network will provide more effective and timely freight movement for a regional economic benefit

10. Risk Assessment

By adopting the recommendation, Council will not be exposed to any significant risk.

11. Conflicts of Interest

No conflicts of interest were declared during the preparation of this report.

Attachments

- 1** [!\[\]\(adb0331d22f78481623cc605df40612a_img.jpg\)](#) Letter to Premier of Victoria and Victorian Minister for Transport regarding regional rail freight



Mildura Rural City Council

File:15/08/02

<Date> <Month> <Year>

The Hon. Daniel Andrews, MP
Premier of Victoria
Office of the Premier
1 Treasury Place
MELBOURNE VIC 3002

The Hon. Jacinta Allan, MP
Minister for Transport
1 Treasury Place
MELBOURNE VIC 3002

Dear Premier and Minister Allan

REGIONAL RAIL FREIGHT

Mildura Rural City Council (Council) was recently confirmed by the Australian Bureau of Statistics as the country's highest-producing local government area in terms of agricultural output, contributing \$1.13 billion in product in 2020-2021. Potentially, this could grow significantly if we could maximise our freight to port systems.

This significant contribution to the national economy puts a sharp focus on the critical importance of an effective rail freight system in our region.

At present, there is an urgent need to address severe shortcomings in our rail freight system, which threaten to jeopardise the ability of our region and our nation to capitalise on the \$1.13 billion of produce generated in our municipality.

Following recent consideration of the critical role of rail freight in our region and the current shortcomings, Council resolved to write to you formally to ensure there is clear direction to firstly, address these shortcomings and secondly, to develop a new vision for freight moving forward.

We seek an improved and efficient transport system for freight in regional Victoria, coordinating both road and rail freight. Engagement by government of industry and freight operators through effective consultation is also sought to continually improve and refine the system.

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E mrc@mildura.vic.gov.au

Deakin Avenue Service Centre 76 Deakin Avenue, Mildura
Madden Avenue Service Centre 108 Madden Avenue, Mildura
Ouyen Service Centre 79 Oke Street, Ouyen

To: The Hon. Daniel Andrews, MP <Date> <Month> <Year>
The Hon. Jacinta Allan, MP
File: 15/08/02 Page 2

The issues around the Murray Basin Rail Project (MBRP) are well documented. Our position on this matter is that while the original intent of the MBRP was admirable, it has fallen well short of what was needed in reality and the deployment of the project has been less than satisfactory. We believe an interdependent approach to this complex problem is needed from all levels of government and industry to forge a new vision and to address and rectify the current situation.

Acknowledging the rescoping of this project, our concern is that this does not go far enough to deliver a sustainable outcome and future-proof the longer-term viability and potential of future connections.

Council has endorsed the following deliverable objectives that need commitment from all levels of government:

1. development of an integrated freight system that meets the needs of industry to drive positive economic growth and development
2. development of a sustainable rail freight system that delivers significant improvement in freight on to rail
3. broadening of the rail freight system to support development of suitable self-sustaining intermodal transport hubs, and connection to the broader interstate rail networks
4. delivery of better options for access to both Portland and Geelong ports, together with logistical improvements to access Melbourne ports
5. development of a longer-term vision of the freight system that includes connection to interstate networks, markets, and commodities and also consideration around reducing the number (22) of level crossings in the Mildura city area.

Advocacy groups, such as the Murray River Group of Councils and the Rail Freight Alliance, as well as state bodies such as the Mallee Regional Partnership, have all highlighted the importance of rail in terms of more timely access to the Port of Melbourne for freight from our region. We believe this requires a multifaceted and concerted effort across all levels of government and industry.

This will stimulate the local economy and improve road safety, as well as reduce the carbon footprint that is growing due to increased truck kilometres for freight movement.

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To: The Hon. Daniel Andrews, MP <Date> <Month> <Year>
The Hon. Jacinta Allan, MP
File: 15/08/02 Page 3

It is Council's view that your government should lead, in conjunction with the Australian Government, the enabling of the necessary infrastructure, such as ports, rail and rolling stock, and provide solutions, developed with transport operators and industry, to facilitate more freight to port for regional Victoria in an efficient and effective manner.

Council respectfully requests your help with this situation, and clarification of plans in place to be delivered in the next five years to improve freight to port for regional Victoria and to further explore interstate connections.

Yours sincerely

**CR LIAM WOOD
MAYOR**

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15 URGENT BUSINESS

Nil

16 COMMUNITY QUESTIONS

17 CONFIDENTIAL BUSINESS

Recommendation

That Council resolve to move into confidential business to deal with the following matters as pursuant to Section 66(2) of the *Local Government Act 2020*:

17.1 EVENT VARIATION REQUEST

Section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released

Pursuant to section 66(5)(b) of the Local Government Act 2020, if released the information to be received, discussed or considered in relation to this agenda item, until a signed funding agreement can be executed.

17.2 APPOINTMENT TO CLIMATE EMERGENCY COMMUNITY ADVISORY GROUP

Section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs

Pursuant to section 66(5)(b) of the Local Government Act 2020, if released the information to be received, discussed or considered in relation to this agenda item, would result in the unreasonable disclosure of information about applicants and their personal affairs.

17.3 CONFIDENTIAL FINANCIAL MATTER

Section 3(1)(f) - Personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs

Pursuant to section 66(5)(b) of the Local Government Act 2020, the release of this information may prejudice negotiations should Council wish to proceed with the purchase.

17.4 TENDER AWARD - PROVISION OF ROAD STABILISATION PRODUCTS AND SERVICES PANEL - CONTRACT 2122/45

Section 3(1)(a) - Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released

Pursuant to section 66(5)(b) of the Local Government Act 2020, if released the information to be received, discussed or considered in relation to this Agenda item, may prejudice the commercial position of Council, as various negotiations remain pending.

18 CLOSURE