

Kerbside Bin Services Policy

Policy – CP055

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Manager Parks & Waste Services	Waste Management Coordinator	Council	February 2020	2020/0037
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1. The purpose of this policy is

To set out Council's policy for the provision, servicing and maintenance of mobile bins provided to properties as part of Council's kerbside landfill, recycling and organics service.

2. Policy Statement

Delivery of a safe, effective and sustainable kerbside collection service that aims to maximise environmental and economic outcomes.

3. Principles

3.1 Landfill, recycling and organics collection will be undertaken on the designated collection day. Within the Mildura Collection Area, Ouyen to Murrayville Collection Area and Nangiloc/ Colignan Collection Area, the landfill and recycling collection service shall be undertaken fortnightly and the organics collection service will be undertaken weekly.

3.2 Where collection occurs on a public holiday, the service will proceed as normal or alternatively Council will endeavour to notify all affected residents in regard to collection changes through local media.

3.3 All premises and dwellings with a kerbside service will be charged a service fee through rates.

3.4 Properties rated as commercial will be eligible to opt out of all kerbside services if they can demonstrate they have an alternative waste management system in place.

3.5 Commercial properties can purchase additional bins.

Residential properties can purchase additional bins if they meet one or more of the following criteria:

- Medical needs that produce additional waste.
- Six or more permanent residents living in one residential dwelling.
- Two or more permanent residents in nappies in one residential dwelling.

All of the above criteria are conditional on justification of what additional waste is produced. Applicants will need to describe and justify what type and volumes additional waste is being produced to justify the need for additional bins.

The cost of the additional service will be through the properties' rates at the current years waste management charge for the service.

- 3.6 Bins recorded as having collection issues will be managed according to related contracts and Council's processes and guidelines and Council and their representatives reserve the right to remove or not to empty these bins.
- 3.7 Property owners are required to pay for a replacement bin when the bin is:
 - Misplaced
 - Stolen
 - Damaged (through no fault of Council or not from general wear and tear)
 - Lost through transfer of ownership or occupancy
- 3.8 Council and owners/ tenants will adhere to kerbside bin responsibilities as per the Kerbside Bin Service Guidelines.

4. Who is responsible for implementing this policy?

Manager Parks & Waste Services and the Waste Management Coordinator:

- Shall ensure that requests by customers in regard to collection of bins are responded to promptly and professionally.
- Are responsible for the management of any contract/s in relation to the collection of bins.

Team Leader Waste Operations:

- Shall ensure landfill collection services are undertaken in a professional manner.
- Assist in responding to customers in regards to the collection of bins.
- Assist in the management of contract requirements for contracted collection services.

5. Definitions

<i>Kerbside Bins</i>	120L landfill bin, 240L recycle bin and 240L organics bin
<i>Property Owner</i>	Shall mean the owner of a habitable tenement or commercial property
<i>Tenant</i>	Shall mean any resident or occupier that is not the property owner

Bin Collection Issues Non-compliant bins as per Council's guidelines

Damaged A bin that has been damaged by the owner/ occupier or through an act of vandalism

6. Legislation and other references

6.1 Legislation

Community Local Law No 2, Part 3, Environment – Sections 3.1, 3.2 and 3.3.

6.2 Documents

This Policy is implemented in conjunction with the following documents:

- Rating Strategy 2019-2023
- The current Kerbside Recyclables Collection Contract
- The current Kerbside Organics Collection Contract
- Additional Bin Application Form
- Commercial Opt Out Application Form
- Kerbside Bin Guidelines
- Changes to Service Collection Notification Process

6.3 Risk Assessment Reference

Risk Category	✓	Risk Category	✓
Asset Management	✓	Financial Sustainability	✓
Committees	✓	Human Resource Management	✓
Compliance – Legal & Regulatory	✓	Leadership & Organisational Culture	✓
Contract Management	✓	Occupational Health & Safety	✓
Contract Tendering & Procurement	✓	Organisational Risk Management	✓
Corporate Governance	✓	Project Management	✓
Environmental Sustainability	✓	Public Image and Reputation	✓