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| MRCC  COMPLETE 🞎  DATE |

Kindergarten Enrolment Updates

**ONLY complete information that has changed.**

For change of preference: preferences will be considered in the enrolment round of which you submitted the change

Complete this form if you would like to:

* Update your personal details, or
* Change kindergarten preferences, or
* Cancel your enrolment.

**Changes of kindergarten preferences will be considered prior to 1st November 20**20**.**

**Return this form** **to:** Kindergarten Enrolment Officer, [kindergarten@mildura.vic.gov.au](mailto:kindergarten@mildura.vic.gov.au)

|  |  |  |  |
| --- | --- | --- | --- |
| **CHILD’S DETAILS: must be completed** | | | |
| **Given name/s:** |  |  |  |
| **Family name:** |  |  |  |
| **Date of birth:** |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **UPDATE PERSONAL DETAILS** Parent/Guardian 1**:** | | | |
| Given Name: |  | Family Name: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| New Home Address: *(if applicable)* | | | Suburb: | | Postcode: |
| New Mailing Address: *(if applicable)* | | | Suburb: | | Postcode: |
| New email address: *(if applicable)* | | | | | |
| Telephone Number: | home: | mobile: | | business: | |

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| UPDATE PERSONAL DETAILS Parent/Guardian 2: | | | |
| Given Name: |  | Family Name: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| New Home Address: (if applicable) | | | Suburb: | | Postcode: |
| New Mailing Address: (if applicable) | | | Suburb: | | Postcode: |
| New email address: (if applicable) | | | | | |
| Telephone Number: | home: | mobile: | | business: | |

|  |  |  |  |  |
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| **CANCELLATION OF ENROLMENT** | | | | |
| I, | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **would** like to cancel my child’s enrolment for kindergarten. | | | |
| **Reason for cancellation** *(please tick the box that most fits your reason)* | | | | |
| moving from area | | | child attending childcare | |
| child attending school | | | unable to afford fees | |
| days and session times not suitable | | | unable to get preferred kindergarten | |
| have been offered a place in another kindergarten  too young | | | unable to transport child to attend  other ……………………………………………………….. | |
|  | | |  | |
|  | | | | |
| **CHANGE OF KINDERGARTEN SESSIONS OR PREFERENCES: *phone 5018 8562 if unsure of preferences.*** | | | | |
|  | | **Kindergarten** | | **Session/Group name** |
| New Preferences: | | **1.** | |  |
| **2.** | |  |
| **3.** | |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **PARENT/GUARDIAN DETAILS: must be completed** | | | |
| **Given name/s:** |  | **Family name:** |  |
|  |  | **Date:** |  |

**Privacy Statement**

Personal and or health information collected by Mildura Rural City Council is used to enable us to provide the education and care of your child attending the service and to enable us to manage and administer the services as we are required.  The personal and or health information will be used solely by Council for this purpose and directly related purposes.  Council may disclose this information to other organisations if required by law.  The applicant understands that the personal and or health information provided to our service is for the above purposes.  If you wish to access or amend your information please contact MRCC (03) 5018 8562.  If you require further information regarding Council’s Privacy Policy please contact Council’s Privacy Officer