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CENTRAL ENROLMENT

INFORMATION

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**Mildura Rural City Council Central Kindergarten Enrolment**

Contact Kindergarten Enrolment Officer for more information on 03 5018 8562 or kindergarten@mildura.vic.gov.au

**Kindergarten Central Enrolment**

Mildura Rural City Council is now running a central kindergarten enrolment service for both pre- kindergarten and funded kindergarten programs for six (6) kindergarten services within Sunraysia.

Central Enrolment caters for children in 3 and 4 year old programs on behalf of kindergartens located in the municipality.

Kindergarten enrolment forms are available from Mildura Rural City Council, the MRCC website and kindergartens within the Local Government area or electronically via email to kindergarten@mildura.vic.gov.au

For more information contact our Kindergarten Enrolment Officer on (03) 5018 8562 or email kindergarten@mildura.vic.gov.au

**Mildura West Kindergarten**

214 Eighth Street

Mildura

Phone: 5023 0147

E: mwkinder@bigpond.net.au

[www.kindercluster.ymca.org.au](http://www.kindercluster.ymca.org.au)

**Mildura South Kindergarten**

13 Luke Road

Mildura South

Phone 5023 1189

E: [mildura.south.kin@kindergarten.vic.gov.au](mailto:mildura.south.kin@kindergarten.vic.gov.au)

[www.mildurasouthkindergarten.com](http://www.mildurasouthkindergarten.com)

**Kathleen Kelly Kindergarten**

45 Lemon Avenue

Mildura

Phone: 5023 1515

E: kathleen.kelly.kin@kindergarten.vic.gov.au

[www.kindercluster.ymca.org.au](http://www.kindercluster.ymca.org.au)

**Irymple Kindergarten**

Casuarina Court

Irymple

Phone: 5024 5496

E: [irymple@bigpond.net.au](mailto:irymple@bigpond.net.au)

irymplekindergarten.vic.edu.au

**Nangiloc & District Kindergarten**

2606 Kulkyne Way

Nangiloc

Phone: 5029 1574

E: nangiloc.kin@kindergarten.vic.gov.au

[www.kindercluster.ymca.org.au](http://www.kindercluster.ymca.org.au)

**Red Cliffs Kindergarten**

Guava Street

Red Cliffs

Phone: 5024 1984

E: red.cliffs.kin@kindergarten.vic.gov.au

[www.kindercluster.ymca.org.au](http://www.kindercluster.ymca.org.au)

**Kindergartens in Central Enrolment**

Kindergartens not involved in Central Enrolment will need to be contacted individually.

Central Enrolment encourages attending open days prior to enrolling your child.



***Why attend Kindergarten?***

Kindergarten will encourage your child in developing confidence, resilience and independence, physical and creative skills. It will support their desire to learn and discover, and the ability to work co-operatively with other children and adults. The kindergarten educators develop an educational program to take into account the child’s needs and interests, and to encompass the Victorian and National Early Years Learning Frameworks. There is an emphasis on a play-oriented approach to learning, designed to suit the developmental level of the individual child. There is considerable variation in the programs offered and the hours of operation of kindergartens. You are encouraged to visit any kindergarten which you may be interested in having your child attend, but please phone first for an appointment or attend the kindergarten open days.

***What is pre-kindergarten (3 year old kindergarten)?***

Most kindergartens offer pre-kindergarten sessions. These sessions can be from 3 hours a week to 6 hours a week, depending on the kindergarten. If you wish to send your child to pre-kindergarten, you will need to apply via Central Enrolment. For kindergartens not within Central Enrolment please go directly to the kindergarten(s) of your choice. These programs are not subsidised by the State Government and are therefore more expensive.

NOTE: Attendance in a pre-kindergarten program does not guarantee that you will be offered a place in the funded 4 year old program at the same kindergarten.

**Pre-kindergarten enrolment eligibility.**

Children are eligible to attend pre-kindergarten if they will turn 3 years of age prior to 30 April. Parents of children born in the months January through to April, have the choice of which year to enrol their child. Enrolments will be taken the year prior to the child commencing pre-kindergarten. Pre-kindergarten is not subsidised by the State Government and is usually 3 to 6 hours per week.

If your child will not be three years old at the start of his/her three year old kindergarten year, you will need to consider whether your child will benefit from attending pre-kindergarten in the year of eligibility or the following year. The kindergarten staff or central enrolment officer can support you with this decision.

Children may be eligible for Early Start Kindergarten which provides free, or low cost kindergarten for eligible children where programs are offered by a qualified kindergarten teacher. Early Start Kindergarten is available for children who turn three by the 30th April in the year they are attending kindergarten and whose family is known to Child Protection (including those referred directly from Child Protection to Child FIRST) or are of Aboriginal or Torres Strait Islander descent. Research shows an early start to kindergarten prepares children for success at school and has a positive impact in further education and later in life. <http://www.education.vic.gov.au/about/learningdev/Pages/earlystartkinder.aspx>

|  |  |  |
| --- | --- | --- |
| If their date of birth is between | Your child is eligible to attend  **pre-kindergarten** | Enrolments open from |
| 1 May 2014 – 30 April 2015 | 2018 | 1 May 2017 |
| 1 May 2015 – 30 April 2016 | 2019 | 1 May 2018 |
| 1 May 2016 – 30 April 2017 | 2020 | 1 May 2019 |

***What is funded four year old kindergarten?***

Funded kindergarten is an early learning program for children in the year before primary school. Kindergarten facilitates and engages children in quality learning experiences and provides them with opportunities to further their developmental skills, build self-confidence and resilience. Most importantly the kindergarten experience provides your child the opportunity to learn, meet other children and begin the transition to school.

Children attend a kindergarten program for 15 hours per week. Information about programs, session times, and fees are displayed on their noticeboards or websites at individual services. Kindergartens are generally managed by volunteer parent committees, elected each year at the Annual General Meeting. Some kindergartens within Mildura are also cluster managed by YMCA but also have a Parent Advisory Committee. All kindergartens are licensed by Department of Education and Training (DET), which monitors them to ensure that regulatory standards are maintained and follow the Early Years Learning Framework.

**Funded 4 year old kindergarten eligibility**

Children are eligible to attend four year old kindergarten if they turn four years old by the 30th April in the year of attendance. Parents of children born in the months January through April, have the choice of which year to enrol their child. If your child will not be four years old at the start of his/her four year old kindergarten year, you will need to consider whether your child will benefit from attending kinder in the year of eligibility or the following year. The kindergarten staff or central enrolment officer can support you with this decision. A second year of kindergarten will only be approved for those children who meet the 2nd year funding criteria, this discussion occurs between the family and kindergarten educators.

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| --- | --- | --- |
| If their date of birth is between | Your child is eligible to attend **4 year old kindergarten** | Enrolments open from |
| 1 May 2013 – 30 April 2014 | 2018 | 1 May 2017 |
| 1 May 2014 – 30 April 2015 | 2019 | 1 May 2018 |
| 1 May 2015 – 30 April 2016 | 2020 | 1 May 2019 |

***Cost of Kindergarten***

Kindergartens are subsidised by DET, making it affordable for all families. Families who have a current Health Care Card or eligible concession card receive an additional discount on the kindergarten fees each term. The actual fee per term is set by each individual kindergarten. DET funding for four year old kindergarten programs are payable to one service only. Fees between individual kindergartens vary from $500 to $1000 for 3 hour pre-kindergarten per year and $1200 to $1600 for funded kindergarten programs per year, speak to individual service regarding their fees. Please notify the kindergarten if you are attending long day care service as well. Pre-kindergarten programs are not subsidised by DET and therefore full fee are payable unless family is eligible for Access to Early Learning or Early Start Kindergarten programs.



**Lodging your enrolment**

Enrolments must be lodged at the Council by **5.00pm** on **Friday, 30th June 2017** to be considered in the first round offers.

Enrolments forms and related evidence can be returned to Council:

* Via email to:
* Via Mail to:

Kindergarten Enrolment Officer

PO Box 105

Mildura Vic 3502

* In Person to Council office

**Deakin Avenue Building**

76 – 84 Deakin Avenue

Mildura Vic

**Lodging your enrolment**

Enrolments must be lodged at the Council by **5.00pm** on **Friday 30 June 2017** to be considered in the first round offers.

Enrolment Forms and related evidence can be returned to Council:

* Via email to:

[kindergarten@mildura.vic.gov.au](mailto:kindergarten@mildura.vic.gov.au)

* Via Mail to:

Kindergarten Enrolment Officer

PO Box 105

Mildura Vic 3502

* In Person to Council Service Centres

**Enrolment Timeline**

**1 May 2017**

Enrolments Open

Council receives enrolments

Acknowledgement letters sent

**30 June 2017**

Enrolments first round places close 5.00pm

**31 July 2017**

First round places sent

Second round closes 5.00pm

**31 August 2017**

Second round places sent

Third round closes 5.00pm

**October/November 2017**

Third round places are sent and place are continued to be offered

**From November 2017 onwards**

Families receive information directly from the accepted kindergarten

**Acknowledgement of Applications**

An Acknowledgement Letter or email will be sent to you confirming your application has been received.

If you have not received an Acknowledgement Letter within four weeks of submitting your application, please contact Council on (03)5018 8562 or via email to:

[kindergarten@mildura.vic.gov.au](mailto:kindergarten@mildura.vic.gov.au)

**Enrolment forms are available from**

* Mildura Rural City Council Service Centres and website
* Kindergartens
* Maternal Child Health
* MDAS
* Mallee Family Care

Or electronically by emailing [kindergarten@mildura.vic.gov.au](mailto:kindergarten@mildura.vic.gov.au)

***How offers of kindergartens placements are made***

Kindergarten places are allocated according to priorities set as per listed below in ‘Priority of access criteria’ and in accordance to the Central Kindergarten Registration Policy. Further vacancies will arise as families move out of the area, withdraw their enrolment or choose a place at a long day care centre.

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| --- | --- |
|  | Priority of access criteria |
| Priority One  (all of equal priority)  According to  DET Kindergarten Funding Guide 2016 | * Children who are vulnerable and at risk of abuse or neglect, including children in out of home care. * Children who are Aboriginal /Torres Strait Islander descent * Children who are asylum seekers * Children who are eligible for the Kindergarten Fee Subsidy * Children with additional needs, defined as children who:   + Require additional assistance in order to fully participate in the kindergarten program   + Require a combination of services which are individually planned   + Have an identified specific disability or developmental delay |
| Priority Two | Children identified as eligible to enrol in a second year of kindergarten |
| Priority three | Attended the kindergarten as a 3 year old (pre-kindergarten program) |
| Priority four | Siblings attended the kindergarten within 5 year timeline |
| Priority five | Proximity to the kindergarten |
| Priority six | MRCC resident or in the process of moving |
| Priority seven | Work/study within the municipality or other children attend school |

***Can I choose kindergarten group and sessions?***

Yes you can choose the kindergarten group or session time of your preference. It is important that you provide Central Enrolment with more than one preference.

Kindergarten session times will be available on the individual kindergarten website

***No Jab No Play Policy***

The Victorian State Government introduced new legislation from 1 January 2016 the ‘No Jab, No Play Policy’. Families are now required to provide verification of their child’s date of birth and Immunisation History Statement from the Australian Childhood Immunisation Register or Maternal Health service upon commencement of a confirmed placement at a kindergarten.

An Immunisation History Statement can be requested from the Australian Immunisation Register (AIR) by calling 1800 653 809 or through their website <https://www.humanservices.gov.au/customer/services/medicare/australian-immunisation-register>, your MyGov Account or by visiting a Medicare Service Centre or your local Maternal Health Service.

***What happens to my child’s place on the Central Enrolment System if I defer my child’s year of kindergarten?***

If you decide, prior to the start of the kindergarten year, to defer your child's attendance to the following year, you will be required to withdraw your enrolment and re-enrol the following year.

***Can I cancel or withdraw my enrolment?***

Yes you can withdraw or cancel your enrolment at any time. To cancel or withdraw please notify the Council in writing to:

**Kindergarten Enrolment Officer**

PO BOX 105 MILDURA VIC 3502

Or email: [kindergarten@mildura.vic.gov.au](mailto:kindergarten@mildura.vic.gov.au)

***Can I change my preferences?***

You may vary your preferences until 30 June in the year prior to your child’s commencement at kindergarten without your original date of registration being affected. Variations after this date will be treated as a new enrolment. Parents are encouraged to nominate three preferences.

***Is there an application fee for Central Enrolment?***

There will be **no application fee** required to enrol your child in the kindergartens involved in Mildura Central Enrolment.

Kindergartens not in Central Enrolment may have an application fee, you will need to enquire at the individual kindergarten.

***Incomplete enrolment forms***

Application forms are only processed if they are complete. The Kindergarten Enrolment Officer will contact you if applications are incomplete and will support you with the enrolment process, if required.

***How do I accept my offer?***

You will receive written notification of a kindergarten place, you will be required to:

* Complete the tear off slip on the bottom of the notification

Or

* Email your acceptance of the place to [kindergarten@mildura.vic.gov.au](mailto:kindergarten@mildura.vic.gov.au)

You will **have 14 days to accept or decline** the offer of a place.

If the Council have not received a reply, the kindergarten enrolment officer will contact you by phone or email.

***Required Documentation***

The following documents will be required to be submitted with your child’s Enrolment Form.

🞎 Proof of your child’s birth (such as a Birth Certificate or Passport). **Do not send originals.**

🞎 Proof of Immunisation Certificate

🞎 Health Care Card or eligible concession card (if applicable)

***Change of personal details***

If your personal details change, we encourage you to notify the council, by phone, email or in writing.

These details will be used by the kindergartens to contact you at the time of orientation.

***Appeals Process***

If you have a dispute, you are encouraged to lodge an appeal in writing to Council attention to the Coordinator Early Years. A formal response will be sent within **10 business days** of the receipt of your letter or email.

***Privacy and confidentiality***

Access to completed enrolment forms will be restricted to the Early Years’ Service, and other relevant Council Officers. Your enrolment information will be provided to the kindergarten your child has been allocated to. Personal Information is held by the Mildura Rural City Council in accordance with the Privacy and Data Protection Act 2014.

**KINDERGARTEN DIRECTORY**

**★ Irymple Kindergarten**

Casuarina Court

Irymple

Phone: 5024 5496

Email: [irymple@bigpond.net.au](mailto:irymple@bigpond.net.au)

irymplekindergarten.vic.edu.au

**★ Kathleen Kelly Kindergarten**

45 Lemon Avenue

Mildura

Phone: 5023 1515

Email: kathleen.kelly.kin@kindergarten.vic.gov.au

[www.kindercluster.ymca.org.au](http://www.kindercluster.ymca.org.au)

**★ Mildura South Kindergarten**

13 Luke Road

Mildura South

Phone 5023 1189

Email: [mildura.south.kin@kindergarten.vic.gov.au](mailto:mildura.south.kin@kindergarten.vic.gov.au)

[www.mildurasouthkindergarten.com](http://www.mildurasouthkindergarten.com)

**★ Mildura West Kindergarten**

214 Eighth Street

Mildura

Phone: 5023 0147

Email: mwkinder@bigpond.net.au

[www.kindercluster.ymca.org.au](http://www.kindercluster.ymca.org.au)

**★ Nangiloc & District Kindergarten**

2606 Kulkyne Way

Nangiloc

Phone: 5029 1574

Email: nangiloc.kin@kindergarten.vic.gov.au

[www.kindercluster.ymca.org.au](http://www.kindercluster.ymca.org.au)

**★ Red Cliffs Kindergarten**

Guava Street

Red Cliffs

Phone: 5024 1984

Email: red.cliffs.kin@kindergarten.vic.gov.au

[www.kindercluster.ymca.org.au](http://www.kindercluster.ymca.org.au)

**St Margaret’s Preschool**

174 Deakin Avenue

Mildura

Phone 5023 1093

Email: [st.margarets.kin@kindergarten.vic.gov.au](mailto:st.margarets.kin@kindergarten.vic.gov.au)

**DeGaris Kindergarten**

2 Christie Parade

Mildura

Phone 5023 1819

Email: [de.garis.kin@kindergarten.vic.gov.au](mailto:de.garis.kin@kindergarten.vic.gov.au)

**Merbein Preschool Kindergarten**

18 O’Byran Street

Merbein

Phone: 5025 2491

Email: [merbeinkinder@gmail.com](mailto:merbeinkinder@gmail.com)

**Millewa Preschool**

King Street

Werrimul

Phone: 5028 1293

Email: [millewa.kin@kindergarten.vic.gov.au](mailto:millewa.kin@kindergarten.vic.gov.au)

**Murrayville Preschool**

Cnr Francis & Gray Streets

Murrayville

Phone: 5095 2137

Email: [murrayville.kin@kindergarten.vic.gov.au](mailto:murrayville.kin@kindergarten.vic.gov.au)

**Ouyen Preschool**

78 Oke Street

Ouyen

Phone: 5092 1347

Email: [ouyen.kin@kindergarten.vic.gov.au](mailto:ouyen.kin@kindergarten.vic.gov.au)

**Pasadena Preschool**

115 Pasadena Grove

Mildura

Phone: 5023 1105

Email: [pasadena.kin@kindergarten.vic.gov.au](mailto:pasadena.kin@kindergarten.vic.gov.au)

**Underbool Early Learning Centre**

42 Cotter Street

Underbool

Phone 5094 6273

Email: [underbool.kin@kindergarten.vic.gov.au](mailto:underbool.kin@kindergarten.vic.gov.au)

**★** Central Enrolment Kindergartens

Enrolments & enquiries for Murrayville Preschool, Ouyen Preschool and Underbool Early Learning call

Mallee Track Health and Community Services phone: 5092 1111